

# Services for Students

## ASSOCIATED STUDENT GOVERNMENT OF CUYAMACA COLLEGE (ASGCC)

Cuyamaca College supports the organization of students known as the Associated Student Government of Cuyamaca College (ASGCC). The association promotes the following objectives:

- To serve as an active student voice in the operation of the college, including both shared governance and the management of student activities.
- To provide an opportunity for leadership experience and training for students.
- To enhance, wherever possible, the general excellence of the college, uniting the interests of all persons—students, faculty, administration, staff and the local community.

### ASSOCIATED STUDENT GOVERNMENT (ASG) SHARED GOVERNANCE

Since virtually all major decisions made at Cuyamaca College affect students in some way, student input to the various decision-making bodies is relevant, necessary and welcomed. ASGCC has adopted a constitution which established an organized student voice at Cuyamaca College. This voice is facilitated by the ASGCC and is a critical constituency among the college governance structure.

Associated Student Government meetings are held weekly; dates and times are posted on the ASGCC bulletin board. For more information, please call (619) 660-4612. All members of the college community are welcome to attend. Additional information regarding student government is available in the ASGCC Office and the Student Affairs Office.

### ASSOCIATED STUDENT GOVERNMENT SERVICES AND ACTIVITIES

With the support of the student body, the ASGCC plans, organizes, promotes, sponsors and finances a comprehensive program of activities and services for all Cuyamaca College students. The activities program is organized to achieve the following objectives:

- To provide opportunities for the development of the social and cultural interests of the entire college community.
- To afford avenues for the enrichment of each individual's life through sharing and enjoying a group spirit of mutual responsibility, leadership and creativity.
- To promote college spirit and community awareness. The variety of departments, clubs and facilities permits a student to experience a broad spectrum of interest, including but not limited to, music, art, drama, sports, ecology, community service and business.

### STUDENT AFFAIRS OFFICE

The Associate Dean of Student Affairs acts in an advisory role to the Associated Student Government of Cuyamaca College. Opportunities are provided for students to organize, meet, and work together to extend their academic learning process through campus involvement and participation. By providing this educational culture, the Student

Affairs Office helps foster the intellectual, social, and emotional growth of the campus community.

Facilitating student complaints and grievances in compliance with District policies and helping students learn about college policies and procedures is a major component of this office.

In addition, overseeing ASGCC and Student Trustee elections and the yearly commencement ceremonies are some of the primary responsibilities of this office.

Students interested in obtaining club charters and ASGCC candidate petitions should come to the Student Affairs Office which is located in I-120.

### STUDENT BENEFIT "COYOTE" STICKER

A Student Benefit "Coyote" Sticker may be purchased for \$12. This card entitles a student to free admission to all college-sponsored athletic events, 10% off all supplies from the college bookstore (not including textbooks), as well as special college and community discounts.

The Student Benefit "Coyote" Sticker not only benefits students, it also helps the ASGCC to support various activities and programs on campus.

For additional information, please contact the Associated Student Government Office at (619) 660-4612.

### HONOR SOCIETY/PHI THETA KAPPA

Phi Theta Kappa (PTK) is an honors organization reflecting the hallmarks of scholarship, leadership, service and fellowship. The programs of the Society are designed to give the members opportunities for personal growth in all areas, encouraging the more balanced individual. The organization was created in 1918. Cuyamaca College has an honor society chapter. The requirements for admission as a provisional member are:

- Academic excellence as defined by a GPA of 3.5 or better,
- Must have completed a minimum of twelve semester units at Cuyamaca College that qualify for an Associate Degree program, and
- Each prospective student must pay a non-refundable administration processing fee of \$100 at the time of filing application and profile forms for provisional membership admission.

Students must apply for membership.

### COLLEGE STUDENT ORGANIZATIONS/ CLUBS

Cuyamaca College offers a wide spectrum of special interest and program-related clubs for student participation.

Information on how to organize a new club or join an existing one is available in the Student Affairs Office. College clubs include Art, Automotive, Club Able, Engineering and many others from which to choose.

An Inter-Club Council, consisting of representatives from each college club on campus, exists to coordinate events and activities and share ideas.

In accordance with Sections 76035, 32050 and 32051 of the Education Code of the State of California, the Governing Board of the Grossmont-Cuyamaca Community College District has ruled that secret fraternities, sororities or clubs may not be formed.

Moreover, Section 32051 of the Education Code forbids the practice of hazing by organizations or individuals either on or off the Cuyamaca College campus.

### CULTURAL ACTIVITIES

As part of the educational offering, Cuyamaca College presents a year-long series of cultural events. Among the presentations are lectures by persons of note in the political and science disciplines, artists in the fields of music and dance, art festivals, film series, and other events that add variety to the intellectual and cultural life of the college community. These include both day and evening programs which are open to students and the general public.

A selected day each month serves as "College Hour," when college-wide and specialized activities are held as enriching experiences outside of classroom academic life.

## BOOKSTORE

Barnes & Noble Bookstores, Inc., the world's largest bookseller, manages the Cuyamaca College Bookstore. The bookstore carries all required textbooks and supplies, as well as Cuyamaca College emblematic giftware and clothing. A portion of the revenues generated by the bookstore is paid to the Grossmont-Cuyamaca Community College District and reallocated for the improvement and expansion of college programs.

## BORDERLESS SPACES

Borderless Spaces is a program for undocumented students as a result of the 2013 California Dream Act legislation. The program is designed to assist undocumented students with counseling, assistance with financial aid, peer advocacy, book loans, specialized workshops and cohort building events and orientations. The program is located within the EOPS office in the Student Services One-Stop Center, Bldg A-300. You may contact us at (619) 660-4204 or visit our website at [www.cuyamaca.edu/eops](http://www.cuyamaca.edu/eops)

## CALWORKS S.T.E.P.S.

The CalWORKs (California Work Opportunities and Responsibility to Kids) S.T.E.P.S. (Success Through Education Produces Self-Sufficiency) Program helps students who receive family cash assistance fulfill their Welfare-to-Work program requirements and provides additional support services. Eligible students receive assistance with arranging subsidized child care, obtaining necessary textbooks and supplies, and providing on-campus, paid work study. The CalWORKs counselors work with each student to develop an education plan that leads to self-sufficiency. In addition to providing counseling services, counselors help students access campus and community resources.

If you are a current Welfare-to-Work participant, or believe that you may be eligible for family cash aid, contact the CalWORKs S.T.E.P.S. office in the Student Services One-Stop Center at 619-660-4340. Let us be your liaison with the County CalWORKs Welfare-to-Work staff.

## CAREER SERVICES CENTER

The Career Services Center provides career planning and employment assistance to all students, staff and community members. The Center provides assistance in the areas of career assessment, career exploration, goal setting, decision-making, labor market information, and the education and training required. Information regarding various careers is available in the Center's library, through workshops, career fairs and individual appointments with professional staff. Career assessment tests are available to help students explore their interests, skills, work values and personality type as an aid in making career decisions. A career library is available, as well as computerized occupational information which contains information on local, state and national trends, salaries and skills for various jobs. Internet access is also available.

The Career Services Center also refers students to on-campus and off-campus job openings and assists students with employment skills such as developing resumes, interviewing and job search skills. Jobs are open to Cuyamaca students and alumni. Jobs are posted on the "Cuyamaca Job Link" on the Internet. For job referral services, students must apply in person at the Center. Jobs are also posted on the Employment Bulletin Board located across from the Administration building. Students register by completing a Student Application Form, presenting their Social Security Card and picture identification. The use of computers is available to perform job search and create resumes. Over 200 employer files containing employment information are also available in the Center.

The Career Services Center is located in A-221 in the Student Services Center (next to Counseling) or you can call (619) 660-4450. Visit us at our website at [www.cuyamaca.edu/careerserv/](http://www.cuyamaca.edu/careerserv/) for more information.

## CHILD DEVELOPMENT CENTER

The Child Development Center serves children of students, faculty, staff, and community families. The program philosophy reflects a caring community of learners, centered on a partnership of families, children, and teaching staff, with respect and value for each participant. The Center is an integral component of the Child Development Program and serves as the campus laboratory school, providing mentoring and support for our Child Development students as they prepare to become early childhood educators. Under the supervision and direction of Child Development faculty and Center staff, students from many academic programs complete observations and assignments in the lab setting. The Center coordinates programs with different agencies to provide model educational experiences for both children and Child Development students, such as the Intergenerational Garden. The Center is open year round, following the college schedule for closures. Hours of operation are Monday through Friday, 7:30 a.m. to 5:30 p.m. The

Center accepts children from 18 months to 5 years old (pre-kindergarten). For more information, call (619) 660-4660.

## COOPERATING AGENCIES FOSTER YOUTH EDUCATIONAL SUPPORT (CAFYES)

CAFYES is a program housed within EOPS department. The mission of this program is to provide additional services and support to eligible current or former foster youth under the age of 26. The services provided are: priority registration, academic/career/personal counseling, book and supply grants, tutoring, independent living and financial literacy skills support, frequent in-person contact, transportation assistance, unmet need grants, referrals to health services, mental health services, housing assistance, and other related services. The CAFYES program is in the EOPS Office located in the Student Services One-Stop Center, Bldg A-300. Contact CAFYES at (619) 660-4689. Eligibility requirements and more information can be found at [www.cuyamaca.edu/eops](http://www.cuyamaca.edu/eops).

## COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

CARE is a state-funded program designed to recruit and assist single parent students who are EOPS eligible. CARE eligibility requires that the student or their dependent child be a current recipient of CalWORKs/TANF, and the student must have one child under the age of 14.

CARE provides support services and possible grant funds. The CARE counselor works with each student to promote academic success and assist students in attaining their career and vocational goals. For more information contact the CARE program in the EOPS office located in the One-Stop Center, Build A-300, or call (619) 660-4293. Visit us at our website at [www.cuyamaca.edu/eops/cte-care.asp](http://www.cuyamaca.edu/eops/cte-care.asp)

## COUNSELING

The mission of the Counseling Center is to provide quality educational, career, occupational and personal counseling and create a climate and structure in which each student has a maximum opportunity for self-fulfillment. The Counseling Department is committed to helping students achieve their educational and career goals. Whether the goal is to take one course, earn a certificate or an associate degree, or transfer to a four-year college, counselors are available to assist.

### PERSONAL COUNSELING

The Counseling Center is staffed with professional counselors who offer individual counseling for students who want assistance in coping with problems they face in everyday life. Issues relating to self-esteem, anxieties,

relationships, and academic performance are common obstacles for college students.

### ACADEMIC ADVISING

Planning is an important step in achieving academic success. Each semester, all students are encouraged to meet with a counselor prior to registration for academic advising, course selection and setting up a student educational plan.

### CAREER ASSESSMENT AND ADVISING

The Counseling Center, in conjunction with the Career Center, specializes in assisting students in choosing a college, a particular major and/or career goal.

### TRANSFER PLANNING & ADVISING

The Counseling Center, in conjunction with the Transfer Center, provides the most current information to assist in the smooth transition to four-year colleges and universities.

The Transfer Center is located in A-221 in the Student Services One Stop Center, or you can call (619) 660-4439. Visit us at our website at [www.cuyamaca.edu/services/transfer/default.aspx](http://www.cuyamaca.edu/services/transfer/default.aspx).

### ASK A COUNSELOR - ONLINE COUNSELING SERVICE

Cuyamaca College offers online counseling via the "Ask A Counselor" web tool available at [www.cuyamaca.edu/counseling](http://www.cuyamaca.edu/counseling). Online counseling services include general information about Cuyamaca College's programs, classes, degree requirements, transfer advising and educational planning. Students using "Ask A Counselor" can expect a response from a counselor within 72 hours, not including weekends.

### COUNSELING (COUN) COURSES

Cuyamaca College offers a number of COUN courses to benefit students including COUN 101, Introduction to College, and COUN 120, College and Career Success, taught by counselors. For resources and more information, see [www.cuyamaca.edu/pdc](http://www.cuyamaca.edu/pdc). For a complete listing of courses, see the Course Descriptions section of the catalog.

A First Year Success Program (Cuyamaca Link) is also offered by the college in conjunction with some of the local high schools to help new students adjust to the college experience.

## DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)

Disabled Students Programs & Services (DSPS) provides support services to students with disabilities to enhance their opportunities to experience educational success.

Students who have a disability and require special services and/or equipment in order to access educational opportunities and achieve academic success are asked to contact DSPS, where qualified staff members are available to assist with such needs. Academic and disability-related counseling is available along with the following services: application and registration assistance, campus mobility assistance, test proctoring,





**SMOKE FREE CAMPUS**

In accordance with Board Policy 3570, Cuyamaca College is a smoke-free/tobacco-free facility. Violation of this policy will result in appropriate disciplinary penalties for both students and employees. Any District public safety official may warn or cite any person who is in violation of this policy.

**PETS ON DISTRICT PROPERTY**

Unless animals are involved in the instructional process, all District property is closed to dogs and other pets, with the exception of guide dogs for the visually impaired and disabled.

**POLICE SERVICES COMPLAINT PROCEDURE**

The Sheriff's Department realizes it must be responsive to all persons in the community. If you are not satisfied with the performance of any members of the Department, we need to know the specifics. The District and the Sheriff's Department pledge to respond swiftly, thoroughly, and fairly to all reports of unsatisfactory service. To file a written complaint, go to the District Public Safety Office at either campus. Besides completing a written report, you are also encouraged to personally discuss the situation with a Sheriff's Supervisor at (619) 644-7654 or x7654.

**LOST & FOUND**

Lost and Found items should be returned to CAPS. To check if an item has been turned in, call (619) 644-7654 or stop by CAPS.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

The EOPS Program at Cuyamaca College is designed to recruit, inform and assist students who have been identified as economically and educationally disadvantaged. Eligible students are assisted by qualified counselors who provide the necessary academic and personal support services to enable them to succeed at Cuyamaca College. Services may include, but are not limited to, personal and academic counseling, transfer advising, peer advising and advocacy, financial assistance in the form of book grants, orientations, seminars, and courses for student success.

The EOPS office is located in the Student Services One-Stop Center, Bldg A-300. You may contact us at (619) 660-4204 or visit our website at [www.cuyamaca.edu/eops](http://www.cuyamaca.edu/eops).

## UNLIMITED POTENTIAL! (UP!) PROGRAM

The UP! Program, sponsored by EOPS and Financial Aid, is designed to assist students who have been in foster care or guardianships, as well as students who are homeless. Students may receive EOPS and/or CARE services as well as counseling case management, personalized financial aid assistance, resource referrals, mentoring, life skills workshops, and cohort building events and orientations.

The program is located within the EOPS office in the Student Services One-Stop Center, Bldg

A-300. You may contact us at (619) 660-4204 or visit our website at [www.cuyamaca.edu/eops/cte-up-program.asp](http://www.cuyamaca.edu/eops/cte-up-program.asp)

## FINANCIAL AID

**PURPOSE OF FINANCIAL AID**

The purpose of financial aid is to help students who might not otherwise be able to attend school. Although the primary responsibility for meeting college costs rests with the student and/or his or her family, it is recognized that many families have limited resources and are unable to meet the cost of post-secondary education. For this reason, financial aid programs have been established to provide assistance to students with documented financial need. Financial need exists when the cost of education exceeds the resources available to a student. The cost of education includes fees, books and supplies, room and board, personal expenses and transportation. Student earnings from employment, as well as savings, veterans benefits, social security, TANF/CalWORKS and/or expected contributions from parents' income and assets, are some examples of the resources considered available to a student for the cost of education.

Financial need is determined by the information provided by applicants on the Free Application for Federal Student Aid (FAFSA). Cuyamaca College will attempt to meet the need by offering assistance through the financial aid programs available.

**GAINFUL EMPLOYMENT**

Federal regulations require higher education institutions to disclose information regarding the success of its students in certificate programs that lead to employment. The information includes graduation rates, estimated education costs, median debt of students who completed programs, and other information designed to help students make better-informed choices about colleges and universities they select. Please visit the GCCCD Gainful Employment web page at [www.gcccd.edu/research-planning/career-and-tech-ed.html](http://www.gcccd.edu/research-planning/career-and-tech-ed.html) for detailed information.

## FINANCIAL AID PROGRAMS

**GRANTS**

**Board of Governors Waiver:** The State of California through the Board of Governors Waiver Program (BOGFW) provides three ways to help students pay mandatory fees (enrollment fee, health services fee and the student center construction fee). Method A waives the enrollment, health services, and student center construction fees; Method B and Method C waive the enrollment fees; Methods A, B & C waive parking fees over \$20. The program also has a special classification BOGFW that will waive the enrollment fees only. If applications have not been processed for the Board of Governors Waiver by the time of registration, fees will be charged and a refund will be made upon approval of the application. To apply for the BOGFW, visit our website at [www.cuyamaca.edu/services/finaid](http://www.cuyamaca.edu/services/finaid). Students who apply for financial aid by submitting a Free Application for Federal Student Aid (FAFSA) will also be considered

for a waiver. For more information, please visit the Financial Aid Office in the Student Services Center, A-300.

**Bureau of Indian Education:** The BIE's mission "is to provide quality education opportunities from early childhood through life in accordance with a tribe's needs for cultural and economic well-being, in keeping with the wide diversity of Indian tribes and Alaska Native villages as distinct cultural and governmental entities." The Bureau of Indian Education has established links to various scholarships to be used by qualified Native Americans students. The American Indian scholarships can be found on the BIE website [www.bie.edu](http://www.bie.edu). Individual grants and scholarships are awarded based on the specific requirements outlined by each nation, tribe, and Alaskan Village. The educational department of each nation, tribe, or Alaskan Village can assist students in applying for grant and scholarship. To receive financial assistance most nations, tribes, and Alaskan Villages require that their students complete the FAFSA as well as any other forms required by individual financial aid departments. In addition, each nation, tribe, and Alaskan Villages will determine blood requirements to be considered for new membership in the individual nations, tribes, or Alaskan Villages.

**Cal Grants:** There are three types of Cal Grants, administered by the California Student Aid Commission (CSAC). These grants are for California residents and other qualified non-residents who will be attending a California college or university. To apply for Cal Grant A, B and C, submit a FAFSA and a GPA Verification form postmarked by March 2, prior to the academic year. For more information on Cal Grants visit [www.csac.ca.gov](http://www.csac.ca.gov). For GPA verification, once a student has completed 16 college-level units, the Cuyamaca College Admissions and Records Office will automatically send the GPA to CSAC.

**Cal Grant A:** Cal Grant A provides assistance to students from low and middle income families who will be attending tuition-charging institutions after leaving Cuyamaca College. Cal Grant A pays tuition charges at public California colleges or universities and up to \$9,708 of tuition charges at private California colleges or universities.

**Cal Grant B:** Cal Grant B provides access costs for low income students up to \$1,656 per year for up to four years and pays tuition charges at public California colleges or universities and up to \$9,708 of tuition charges at private California colleges or universities for the second through fourth year.

**Full time Student Success grant:** A grant program specifically aimed at Cal Grant B recipients who are attending full time. Approximate yearly amount is \$600. This program is funded by the State of California and administered by the State Chancellor's Office.

**Cal Grant C:** Cal Grant C is for vocational students from low and middle income families. The maximum award is \$547 at Cuyamaca College. To qualify, the student must be enrolled in an approved vocational course of study from four months to two years in length. Cal Grant C's are awarded for the length of the vocational course.

**Cal Grant Community College Deadline:** Community college students who miss the March 2 priority deadline may continue to apply for a limited number of special

community college Cal Grants (A or B) until September 2. Students must list a community college first on their FAFSA and submit the FAFSA and a GPA Verification form postmarked by September 2. For GPA verification, once a student has completed 16 college-level units, the Cuyamaca College Admissions and Records Office will automatically send the GPA to CSAC.

**Chafee Grant:** The California Chafee Grant program is available for current or former foster youth to use for career and technical training or college courses. The maximum grant amount is \$5,000 per year. Students must be enrolled in six or more units each semester to be eligible. For questions regarding eligibility, please contact the Financial Aid Office at 619-660-4291 or the EOPS Office at 619-660-4293 or go to [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov).

**Child Development Grant:** The Child Development Grant program is administered by the California Student Aid Commission (CSAC). The program is designed for students who are attending a California Community College or four-year institution and pursuing a Child Development permit to teach or supervise in licensed children's centers. You can receive up to \$1,000 each academic year and you must sign a service commitment agreement to provide one full year of service in a licensed children's center for every year you receive the grant.

**Federal Work Study (FWS):** FWS is a federally-funded program which gives students the opportunity to earn part or all of their financial need by working on campus while in school. Jobs available include teacher's aide, clerk, groundskeeper, custodian and lab assistant. The student's wage will be determined by the type and difficulty of the work to which the student is assigned.

**Federal Pell Grant:** The Federal Pell Grant is available for undergraduate study until students receive their first bachelor's degree to a maximum of six years of full time study. Federal Pell Grants range from \$600 to \$5,920 per academic year depending upon the "Expected Family Contribution" (as determined by the federal government), the cost of attendance and the student's enrollment status. Amounts subject to change based on the Federal Pell Grant Payment Schedule. Undergraduate students who have submitted a valid Student Aid Report (SAR) may qualify for the Federal Pell Grant.

**Federal Supplemental Educational Opportunity Grant (FSEOG):** FSEOG is a federal grant program for undergraduate students who have "exceptional need" and who have not received a bachelor's degree. First priority will be given to students enrolled full-time with an Expected Family Contribution (EFC) of 900 or below. Generally, the maximum FSEOG award at Cuyamaca College will be \$400 per academic year.

## SCHOLARSHIPS

Scholarships are an untapped fund that is available throughout the year. Learn how to effectively search and apply for scholarships. Learn how you are the key to your own success when searching and applying for scholarships. Search for scholarships online, Public Libraries, and Scholarship books. Also, find scholarships by using the Cuyamaca College Scholarship website. For additional scholarship information, contact the Cuyamaca College Scholarship Specialist and setup an

appointment at (619) 660-4537 or go to [www.cuyamaca.edu/services/finaid/scholarships](http://www.cuyamaca.edu/services/finaid/scholarships).

## LOANS

**William D. Ford Direct Loan:** The Direct Loan is a low-interest loan made to the student by the federal government to help the student pay for his or her education. The interest rate is fixed. Grade level one students may borrow up to a maximum of \$3,500 (subsidized and/or unsubsidized) per academic year. Grade level two students may borrow up to a maximum of \$4,500 (subsidized and/or unsubsidized) per academic year. Total borrowing for dependent students may not exceed \$31,000 for all undergraduate study. To apply for a Direct Loan, a student must first apply for federal financial aid via the FAFSA.

**Subsidized Direct Loan:** These loans are available to students who demonstrate financial need. Students who are eligible to apply for a subsidized Direct Loan based upon need qualify to have the federal government pay the interest on their loan while they are in school.

**Unsubsidized Direct Loan:** These loans are available to students who do not qualify for need-based financial aid. Students are responsible for monthly interest payments (or capitalization of interest) from the date the loan is disbursed.

**Emergency Book Loan Fund:** The Emergency Book Loan program provides 30-day interest free loans to enable students experiencing a temporary shortage of funds to purchase their books. Students must be enrolled in a minimum of six units and are required to have a co-signer who is at least 21 years of age whose full-time employment can be verified. Depending on the student's enrollment status, loans can range from \$75 to \$150. These monies are made available through donations from the Associated Students of Cuyamaca College, Grossmont-Cuyamaca Community College District Foundation, Grossmont-Cuyamaca Alumni Association, Cuyamaca College Faculty and the Spring Valley Rotary Club.

## OTHER SOURCES OF FUNDS

Other assistance programs are available for students through government agencies such as the County Department of Social Services, Social Security Administration and Veterans Administration. When a student applies for assistance through the Financial Aid Office, documentation of the money received from these programs is required.

Please check with the Career and Student Employment Center regarding job announcements. The Center is located in A-221 in the Student Services One-Stop Center.

## WITHDRAWALS AND REPAYMENT OF FINANCIAL AID FUNDS

Students receiving federal financial aid who *withdraw from all of their classes during the first 60% of a term* may be required to repay a portion of the federal grants that they have received. This is because a student must "earn" his/her financial aid. Financial aid is "earned" for each day you are enrolled in the semester.

For example, if a semester starts on August 21 and you withdraw from all of your classes on October 23, you will have "earned" 63 days worth of financial aid eligibility. The amount

you have to repay will depend on the number of days you were enrolled compared to the number of days in the semester. For example, if there are 121 days in the semester, you would have only earned 52% of the aid you received (63 days/121 days in the term = 52%). If you had received a \$1,500 Pell Grant award for the semester, you would have only earned \$780 of the Pell Grant (\$1,500 x 52% = \$780). Because you have received \$720 more financial aid than you "earned" (\$1,500 - \$780 = \$720), you will be required to repay half of the amount you did not earn. The amount you would be required to pay back in this case would be no more than \$360.

*Please note: If you fail all of your classes in a term, you will have only earned 50% of the Pell and/or SEOG that you received and you will be billed for the amount you did not earn. This rule applies even if you were enrolled in classes for the whole term.*

If you are required to repay funds to the federal government, you will be billed and have 45 days to repay the funds in full or to set up a repayment schedule. You will be ineligible for any further financial aid at any college in the United States until you have repaid the funds in full or you have set up a repayment schedule and make repayments according to the repayment schedule.

## BUDGETS

Cuyamaca College has a diverse student population which means that people have different economic lifestyles and obligations. The budgets used by the Financial Aid Office are expressions of average costs for the student population; they are intended to provide sufficient funds for most students in most circumstances. These budgets are not and cannot be intended to meet each person's full financial responsibilities. For a student who comes to Cuyamaca College relatively free of past obligations, these budgets should provide a sufficient economic base for a student to survive financially and attend school.

Since one purpose of the budget is to fairly distribute the available dollars among all eligible students, it is impossible to take into account all of the situations in which people find themselves or all of the consumer choices they make. People make their own budget decisions about what is most important to them. They may choose to share a low-rent apartment in order to have a car, or they may choose to live alone within biking distance of the campus. The choices are there for each individual.

The following budgets\* for the 2017-2018 academic year are based on full-time (12 semester units or more) enrollment at Cuyamaca College:

| Housing Status     | Living with Parent(s) | Living away from Parent(s) | Living with Relatives/Friends |
|--------------------|-----------------------|----------------------------|-------------------------------|
| Fees               | \$ 1,336              | \$ 1,336                   | \$ 1,336                      |
| Books and Supplies | 1,750                 | 1,750                      | 1,750                         |
| Food and Housing   | 5,000                 | 12,000                     | 8,600                         |
| Personal Expenses  | 2,500                 | 2,800                      | 2,800                         |
| Transportation     | 1,200                 | 1,200                      | 1,200                         |
| <b>TOTAL</b>       | <b>\$11,786</b>       | <b>\$19,086</b>            | <b>\$15,686</b>               |

\*Amounts subject to change. Contact the Financial Aid Office or go to [www.cuyamaca.edu/services/finaid](http://www.cuyamaca.edu/services/finaid) for current budget amounts.

For disabled students, additional allowances may be made for documented special costs that are educationally related but not covered by other assisting agencies. For the current

academic year budget, please check with the Financial Aid Office.

Contact the Financial Aid Office, located in the Student Services One-Stop Center, for further information regarding eligibility, programs available, applications or other information.

## HEALTH & WELLNESS CENTER

To promote the health and well-being of students, the Health & Wellness Center is maintained by three registered nurses and support staff (peer outreach workers) who evaluate, educate and care for the health needs of Cuyamaca College students and staff. Services are available on a confidential basis and include: health screenings (body composition analysis and blood pressure); tuberculosis clearance testing; basic first-aid and illness/injury assessments; and referrals to community health resources. The Health & Wellness Center is also a health education resource providing up-to-date information on topics related to stress management, nutrition, exercise, sexual assault prevention, substance abuse, birth control, communicable disease control and prevention, and more. Additional available services include short-term mental health counseling to explore feelings, values and behavior with the assistance of a counselor and a Contemplation Room to de-stress, meditate and relax. For appointments call (619) 660-4200.

The mandatory health fee which supports these services also provides for insurance coverage should a student be injured during a supervised, on-campus or school-related activity. Insurance forms are available at the Health and Wellness Center.

Students that depend exclusively upon prayer for healing according to the teaching of a bona fide religious sect, denomination or organization may petition for an exemption from the health fee by submitting a written request to the Admissions and Records Office. Requests for exemptions will be reviewed by the Associate Dean for Student Affairs.

The Health & Wellness Center is located in the Student Center, Room I-134 (619) 660-4200.

## HIGH SCHOOL AND COMMUNITY RELATIONS (OUTREACH)

The overall mission of High School and Community Relations is to facilitate equitable access and student success by providing community members, prospective students, and current students with useful information regarding college pathways and informing them of the college's programs and services, while encouraging, guiding, and empowering students to pursue higher education. High School and Community Relations, also known as Outreach, is a primary point of access to the institution. Outreach provides comprehensive contact information and general descriptions for many aspects of the institution. The Outreach Department meets the introductory informational needs of the campus community: students, faculty

members, staff, prospective students and their family members, and general visitors.

Specific services provided by the Outreach staff include distribution of printed information about the college and its programs, visits to schools for career fairs, college nights, peer advising, interactive presentations, and conducting enrollment workshops at local high schools. Tours of the college campus are also provided.

Outreach invites all prospective students and interested members of the community to take advantage of the programs and services offered. Please contact the High School and Community Relations (Outreach) office, located in A-104 or call (619) 660-4264.

## INTERCOLLEGIATE ATHLETICS

The mission of the Cuyamaca College Athletics Department is to provide all student athletes quality intercollegiate sports that will complement the college's instructional programs, enhance student life on campus, and foster community interest and support.

The Cuyamaca College Coyotes' cross country, soccer, volleyball, basketball and tennis teams compete in the Pacific Coast Conference, which consists of the following colleges: Desert, Grossmont, Imperial Valley, Mira Costa, Palomar, San Bernardino Valley, San Diego City, San Diego Mesa, San Diego Miramar, and Southwestern.

Cuyamaca College has won conference championships in women's tennis, men's and women's soccer, men's and women's cross country, and men's and women's track and field. State championships have been awarded to men's and women's cross country and many track and field individual events. Cuyamaca coaches have had numerous coaching excellence awards in soccer, tennis, cross country, and track and field.

Student athletes must be continuously and actively enrolled in 12 or more units during the sport season. 24 units must be completed for eligibility between the first and second season of competition. Athletes follow an educational plan and maintain a minimum 2.0 GPA. Authority for eligibility must be verified by the Athletics Director. Academic achievement and high level athletic performance is strongly connected for Cuyamaca sports participation. Advancing student athletes to four-year universities is a primary goal of the Athletics Department.

## LEARNING AND TECHNOLOGY RESOURCES - LTR

### LIBRARY

The library offers both print and electronic information resources for students. Librarians assist students in using the online public access catalog, electronic periodical databases and the Internet to locate books, e-books, periodical articles and other print and electronic resources. Materials not available at the Cuyamaca Library are routinely provided through interlibrary loan.

Students are actively encouraged to become trained researchers in the complex and changing world of information literacy. Learning opportunities range from one-on-one reference assistance to formal group orientations designed to meet specific course objectives. A one unit online course (LIR 110 *Research Methods in an Online World*) is available to students who would like a more comprehensive introduction to research methods.

### TECHNOLOGY

**Computer Access:** Cuyamaca College has state-of-the-art computer labs available for student use in the following locations:

- Tech Mall, E-121
- Library Living Room, C-219
- Stem Center, H-Building
- High Tech Center, C-114

Cuyamaca College also has free WiFi (Cuyamaca Wireless) connections throughout campus for enrolled students.

**Computer Help Desk:** The Help Desk is located in the Techmall, E-121 and is your best resource for troubleshooting technical difficulties associated with your student account.

Phone: (619) 660-4395

Email: [c-helpdesk@gcccd.edu](mailto:c-helpdesk@gcccd.edu)

Web: [www.cuyamaca.edu/helpdesk](http://www.cuyamaca.edu/helpdesk)

## RESTORATIVE JUSTICE

Cuyamaca College is resolved to facilitate the successful navigation of formerly incarcerated students through the admissions, registration, financial aid and other processes at the college. In order to obtain the resources and support services needed to achieve academic and career goals, interested students should first contact Mr. Octavio Leal in the Counseling Center [(619)-660-4448 or [octavio.leal@gcccd.edu](mailto:octavio.leal@gcccd.edu)]. In addition, through the San Diego and Imperial Counties Community College Association's regional effort towards restorative justice, Cuyamaca College provides a dual enrollment program for Juvenile Court and Community Schools (JCCS).

## STUDENT PICTURE I.D. CARD

A Student Picture I.D. Card is required for access to library check-out services, the Fitness Center, Tutoring Center, and may be required for some laboratory classes. After you have completed the registration process (new students must wait 24 hours), please come to the Student Picture I.D. Office or the Tech Mall, E-121 for the card. You must present a valid government issued identification card. The office is in the Student Services Center, Building A-200, in room 202 next to Counseling. Every Cuyamaca College student is issued one Student Picture I.D. Card while attending Cuyamaca College.

## TRANSFER CENTER

The Transfer Center assists students with the process of transferring to four-year colleges and universities by providing the most current information available to ensure a smooth transition. This is achieved by providing quality programs and services that support student success through a Transfer Center. The community college is the crucial link between the K-12 system and four-year academic institutions, and the Transfer Center is the focus for that smooth transition. It promotes coordination with student services units and instruction within the college, and attempts to strengthen ties with the external agencies that affect student transfer.

Students have access to a current catalog collection of California public and private universities, and articulation agreements. In addition, the Center has a computer lab which allows students to access the various university web pages. Some of the top web locations for students are: [www.csumentor.edu](http://www.csumentor.edu); [www.universityofcalifornia.edu](http://www.universityofcalifornia.edu); and [www.assist.org](http://www.assist.org). Our website, [www.cuyamaca.edu/services/transfer/default.aspx](http://www.cuyamaca.edu/services/transfer/default.aspx), provides the student with comprehensive transfer information to assist in the transfer process.

The Transfer Center hosts representatives from four-year universities to assist students in planning for transfer, provides annual Transfer Fairs, Application Workshops for transfer to the UC and CSU, and other Transfer Related Workshops, and holds a Transfer Achievement Celebration to honor those students who will be going on for a Bachelors degree. For additional information, stop by the Transfer Center in A-221 in the Student Services One Stop Center or call (619) 660-4439.

## TUTORING

### ACADEMIC RESOURCE CENTER

The Academic Resource Center provides assistance at no cost. It is located on the first floor of the Library in C-102. Tutoring is available to support student learning in a wide variety of academic and vocational programs and is delivered in a variety of methods, including one-on-one, small group workshops, lab and online tutoring. Tutoring hours are scheduled each semester and students may sign up for individual or group tutoring sessions by calling in advance to make an appointment. It is our goal to assist each student to become independent and successful learners. Please visit our website for more information and current hours at [www.cuyamaca.edu/tutoring](http://www.cuyamaca.edu/tutoring) or call the Academic Resource Center at (619) 660-4306.

### STEM ACHIEVEMENT CENTER

The STEM Achievement Center, located in H-101, is a resource center that provides individual and group tutoring assistance in mathematics, science and engineering. Instructors and student tutors are available to help with homework questions, build confidence, and support math, science and engineering students. In addition, students have access to textbooks and calculators that are available to be checked out during tutoring hours. Tutoring is on a walk-in basis only. Students must bring student I.D. to register for the use of STEM Tutoring. Please visit our

website for more information and current hours at [www.cuyamaca.edu/tutoring](http://www.cuyamaca.edu/tutoring) or call the STEM Achievement Center at (619) 660-4396.

### WRITING CENTER

The Writing Center, located in B-167, provides support for students in any course who would like assistance with reading, writing, or ESL skills. Thirty minute tutoring sessions are available by appointment. Drop-in students are also served when scheduling permits. The Writing Center's computer lab with wireless Internet access provides a supportive environment in which students may work on course-related assignments. Reading, writing, and ESL skill-building software is available for self-paced study. Please visit our website for more information and current hours at [www.cuyamaca.edu/tutoring](http://www.cuyamaca.edu/tutoring) or call the Writing Center at (619) 660-4463.

## VERIFIED HOMELESS YOUTH

### WELLNESS INTERVENTIONS FOR STUDENT HOMELESSNESS AND HUNGER (WISHH)

In keeping with AB 801, AB 1747, AB 1995, Cuyamaca College has established the Wellness Interventions for Student Homelessness and Hunger (WISHH) program to assist students in transition. As part of this program, verified homeless youth students enrolled at Cuyamaca College or Grossmont College may be eligible for the following:

- Priority enrollment (Group 1)
- Board of Governors (BOG) Fee Waiver, which waives the \$46/unit enrollment fee

For more information, students can contact:

- Lori Senini, WISHH Liaison, Health and Wellness Center, (619) 660-4200  
[Lori.Senini@gcccd.edu](mailto:Lori.Senini@gcccd.edu)
- Sophia Romeri, WISHH Liaison, Counseling Center, (619) 660-4448  
[Sophia.Romeri@gcccd.edu](mailto:Sophia.Romeri@gcccd.edu)
- Ray Reyes, WISHH Liaison, Financial Aid Office, (619) 660-4206  
[Ray.Reyes@gcccd.edu](mailto:Ray.Reyes@gcccd.edu)

The WISHH program helps coordinate the following services which all current Cuyamaca or Grossmont College students have access to:

- Use of Shower Facilities  
Shower usage is available in the Athletic Complex as follows:  
Monday through Friday, 7:00 a.m. – 7:00 p.m. (except during intercollegiate athletic competitions). Hours are posted at the shower facility and are subject to change. Here is the link to the athletic competition schedule: <http://cuyamacacoyotes.com/composite>
- Food Pantries  
EOPS (Student Services One Stop Center, A300)  
Health and Wellness Center (Student Center/I-Building)