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COMPLETE

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Page 1: Facilities Request Form

Q1 Contact Person:

Name	Brad McCombs
Email Address	Brad.McCombs@gcccd.edu

Q2 Department:

Automotive Technology

Q3 Title of Request:

Department Maintenance.

Q4 Location of Request:

K Buildings Tool Room, Computer Lab, Large Parking Cover.

Q5 Description of Request:When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

We need to paint the inside of the laboratory, the tool department. The outside of all the buildings.
The large blue parking cover needs to be painted.

The trees on the outside entrance of the building need to be trimmed or removed.

Q6 Estimated Cost:

250,000

Q7 Please attach quote, if available

Respondent skipped this question

Q8 Total Cost of Ownership:check all that apply

Maintenance Cost

Q9 Please explain your plan to maintain this request:

The college should have an aging report on all buildings for paint and other maintenance. For example, windows and window shades.

Q10 Justification of Request: Please select the applicable criteria below and provide the details how the criteria relate to your request.

Support College Mission/Strategic Plan,
Health/Safety/Security Issues,
Growth of department/work area,
Demonstrate need for continuous quality improvement
of department/work area
