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COMPLETE

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Page 1: Supplies, Equipment, Furniture, and Other Request Form

Q1 Contact Person:

Name	Joshua Eggleton
Email Address	joshua.eggleton

Q2 Department:

Art

Q3 Title of Request:

(2) Display Case 36"

Q4 Location of Request:

3rd Floor B building lobby

Q5 Type of Request:

Equipment

Q6 Description of Request:Please provide a description of the supplies, equipment, furniture or other request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

Request 2: From displays2go.com

Display Case: 36" Retail Sales Counter w/Rear Swing-open Doors, Frameless Design & Wheels – Silver, Quantity 2

Q7 Estimated Cost:

(2) at \$504.36 each, \$1008.72 total (displays2go.com)

Q8 Please attach quote, if available

Displays2go | Shopping Cart 1.pdf (67.2KB)

Q9 Total Cost of Ownership:Can this request be maintained with existing funding sources? If not, please explain your plan to maintain this request. Example: potential yearly service agreements, warranties, and replacement costs.

Yes

Q10 Justification of Request:Please select the applicable criteria and provide the details how the criteria relate to your request.

Innovation,

Provided details::

These Display Cases will be utilized on an ongoing basis by the Art Department to showcase student artworks as well as displaying information/presentations focused on cross-instructional outreach with STEM departments with the goal of getting the message out that Art, Graphic Design, Engineering, Mathematics, Science, and Technology are related fields and to illustrate that career overlap exists in multiple disciplines/areas post-graduation.

Q11 Program Goal:Please identify the program goal(s) this request would help your program achieve and provide a brief explanation of how it would do so.

This request relates to the SP20 Annual Program Review Update New Goal 2: "Improve relationships across instruction targeting STEM." These display cases would be used in a similar way to the existing display cases on the 2nd floor of the H building across campus.
