

#18

COMPLETE

Collector: Live Link (Web Link)
Started: Sunday, February 09, 2020 10:17:02 PM
Last Modified: Sunday, February 09, 2020 10:32:26 PM
Time Spent: 00:15:24
IP Address: 8.45.25.171

Page 1: Supplies, Equipment, Furniture, and Other Request Form

Q1 Contact Person:

Name	Kathryn Nette
Email Address	kathryn.nette@gcccd.edu

Q2 Department:

Biology

Q3 Title of Request:

Replacement of Student and Instructor Chairs for Anatomy Lab

Q4 Location of Request:

H207

Q5 Type of Request:

Furniture

Q6 Description of Request: Please provide a description of the supplies, equipment, furniture or other request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

The chairs in the main anatomy lab, H207 need to be replaced. They were purchased when the building was built 14 years ago and currently are so broken down that they are a safety risk. When you sit in the chairs, they will fall backwards so far that students are at risk of falling backwards off the chair. We have been advised to replace the chairs by one of our anatomy instructors who works for the county of San Diego as a Haz-Mat inspector and I have received complaints from students in the classes. I have experienced this myself as I went into the room to do an instructor evaluation, sat in one of the chairs, and found it to be unstable enough that I almost fell. This is likely to result in an accident and is high risk to the college if the chairs are not replaced and a student falls. We have had many components of the chairs replaced and repaired over the years, but they are beyond the stage where we can just continue to replace small components to keep them going. If the chairs are not replaced, we are reaching a point where we will not be able to continue to keep them serviceable by replacing small parts.

From a cosmetic perspective, many of the seats and backs of the chairs are torn, dirty and stained. We are asking to purchase chairs that have vinyl upholstery rather than the fabric that was purchased originally. This will also allow us to clean the chairs more easily and will keep contamination problems at a minimum.

Q7 Estimated Cost:

Based upon a recent purchase of identical chairs that was done for the new Bio lab, we need a total of 30 chairs, Detailed information is on the attached quote (the quote attached was for 34 chairs, we only need 30 for this lab so the cost is a little less). (The stools listed on the attached quote are not part of this request).

Total cost will be approximately \$13,924.80 + tax and delivery.

Q8 Please attach quote, if available

7-3-19- GCCCD 800 Series and Torsion Stools - 19AJU-424496-C_Quote.pdf (809.5KB)

Q9 Total Cost of Ownership: Can this request be maintained with existing funding sources? If not, please explain your plan to maintain this request. Example: potential yearly service agreements, warranties, and replacement costs.

Once the new chairs are in place, yearly costs should be limited to occasional repair of broken parts, estimated at \$100-\$200 per year. Life expectancy of new chairs should be 10+ years.

Q10 Justification of Request: Please select the applicable criteria and provide the details how the criteria relate to your request.

Health and safety,

Impact on student success and access,

Provided details::

The chairs in the anatomy lab, H 207 are the same that were purchased when the building was built 14 years ago. The anatomy lab has been one of the most utilized labs in the building, with classes or open labs in there every day from 8 am until 10 PM. After all of that use, the chairs are simply falling apart. If we do not get the chairs replaced, we will have to start removing the worst ones from service which will force us to decrease the number of students that can be present in the lab. Six of our eight sections of anatomy are run in this lab, and having to close down those sections would prevent our allied health students from achieving their transfer requirements, and would severely impact our FTES.

Q11 Program Goal: Please identify the program goal(s) this request would help your program achieve and provide a brief explanation of how it would do so.

There is no specific goal other than to allow us to keep running the 6 sections of anatomy classes that operate in that lab every semester.
