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**COMPLETE**

**Collector:** Live Link (Web Link)  
**Started:** Friday, February 07, 2020 11:56:44 AM  
**Last Modified:** Friday, February 07, 2020 12:00:00 PM  
**Time Spent:** 00:03:16  
**IP Address:** 160.227.129.214

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Page 1: Supplies, Equipment, Furniture, and Other Request Form

**Q1 Contact Person:**

Name	<b>Priscilla Bartholomew</b>
Email Address	<b>priscilla.bartholome@gcccd.edu</b>

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**Q2 Department:**

Health Services & Cuyamaca Cares

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**Q3 Title of Request:**

Electric cart

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**Q4 Location of Request:**

Health Services

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**Q5 Type of Request:**

**Equipment**

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**Q6 Description of Request:** Please provide a description of the supplies, equipment, furniture or other request. When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

For the Health Services and Cuyamaca Cares Program.

The staff needs a reliable mode of transportation for the ability to provide services such as an emergency response, transportation of injured/sick student, and Cuyamaca Cares Program to deliver the basket and coordinating the fresh joint farmers market.

The requesting 4 passenger electric cart will provide delivery of services needed by students. Please see attachment.

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**Q7 Estimated Cost:**

\$9,500

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**Q8** Please attach quote, if available

**electric cart.png (289.7KB)**

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**Q9** Total Cost of Ownership: Can this request be maintained with existing funding sources? If not, please explain your plan to maintain this request. Example: potential yearly service agreements, warranties, and replacement costs.

Yes.

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**Q10** Justification of Request: Please select the applicable criteria and provide the details how the criteria relate to your request.

**Health and safety,**

Provided details::

Despite of getting regular maintenance, the brake of the cart is hard to control. The cart is more than 20 years old. It potentially causes an accident.

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**Q11** Program Goal: Please identify the program goal(s) this request would help your program achieve and provide a brief explanation of how it would do so.

Provide access to quality health care and education for all students seeking assistance. In order to achieve this goal, the electric cart is an essential equipment to respond to all emergency calls in timely manner. The staff needs a reliable mode of transportation for the ability to provide services and educational outreach activities.

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