



# GENERAL INFORMATION



C U Y A M A C A  
· C O L L E G E ·

## ARMY RESERVE OFFICERS TRAINING CORP

Cuyamaca College has entered into an agreement which permits students to enroll in AROTC at San Diego State University. For further information contact the AROTC at (619) 594-2808.

## COMMUNITY LEARNING

Community Learning is the "Pathway to Credit." The Grossmont-Cuyamaca Community College District integrates its resources and functions with community life. Community Learning recognizes that education is a lifelong process of importance to all age groups. Educational opportunities such as noncredit and fee-based courses are provided to all community members through Community Learning.

Community Learning's noncredit and fee-based courses afford students an opportunity to increase their personal and/or professional skills and knowledge in several areas. Noncredit and fee-based classes carry no units of credit and the progress of students is not graded. Classes are held on the college campuses and at various locations throughout our district.

Community Learning offers a wide variety of classes such as Feng Shui, 40-Hour Hazwoper, Painting, Fitness, Food Handler's Training courses and more. Programs for kids in art, science and sports are available. In addition, yoga, computer and several personal and professional skills classes are offered, designed specifically to meet the needs of adults in the community.

The **PREVIEW** schedule of Community Learning classes is distributed three times a year: spring, summer and fall. Request a schedule by calling (619) 660-4350 or the schedule may be viewed online at [www.cuyamaca.edu/preview](http://www.cuyamaca.edu/preview).

## HERITAGE OF THE AMERICAS MUSEUM

Cuyamaca College is the home of the Heritage of the Americas Museum, a cultural and educational center featuring the prehistoric and historic art, culture and natural history of the Americas. Fossils as old as 450 million years are exhibited in the Natural History wing. Artifacts representing ancient cultures of the Americas are presented in the Archaeology and Anthropology wings, and the Art wing displays the art of the world from ancient Chinese jade, including a rare burial suit from the Han Dynasty, to modern painting and sculpture.

The museum also serves as an adjunct to the instructional programs of Cuyamaca and Grossmont Colleges in a variety of academic disciplines. There is a research library of more than a thousand books related to the museum's collections. Students and faculty find the museum to be a valuable research facility and a fascinating place to visit. Admission is free to students.

## LEARNING SKILLS PROGRAM

The Learning Skills Program is designed to assist students in attaining basic proficiency in reading, writing and other skills necessary to succeed in college-level courses. The program components are as follows:

1. **ASSESSMENT:** All new students are encouraged to participate in the assessment process. These results, along with advisement from a counselor, assist a student in selecting courses.
2. **BASIC SKILLS COURSES:** Courses in English, mathematics and personal development have been designed to develop the skills necessary for students to be successful in college-level courses.
3. **TUTORING:** Academic tutoring is available at no cost to students enrolled at Cuyamaca College. Tutoring is available in a variety of subjects at several locations on campus.

## ONLINE COURSES

Cuyamaca College offers a variety of courses entirely online and blended (partially online). Some online courses require on-campus orientations and/or exams. Online courses require that students have dependable access to the Internet through their own Internet Service Provider or through one of the college's computer labs.

If you are self-motivated, self-disciplined, have good basic computer skills, and are able to read and follow instructions carefully, online courses may be a good option for you. Online courses are transferable to most four-year colleges and universities.

## OPEN-ENTRY/ OPEN-EXIT COURSES

Cuyamaca College offers three primary disciplines in the open-entry/open-exit format: Business Office Technology (BOT), Computer and Information Sciences (CIS) and Exercise Science (Fitness Center). Open-entry/open-exit courses are self-paced, individualized courses that allow you to start at different times throughout the semester and to work at your own pace.

## PARKING AND TRAFFIC REGULATIONS

### GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT PARKING REGULATION INFORMATION

The following information is only a summary of the Grossmont-Cuyamaca Community College District Parking Regulations Brochure. The Parking Regulations brochure is published in accordance with the California Vehicle Code and applicable District Policies. For a complete copy, please contact the District Police Parking Unit at (619) 660-4481.

All vehicles must display a valid college-parking permit while parked on campus

property. The responsibility for finding a legal parking space, as well as knowing where and when a parking permit is valid, rests with the vehicle operator and/or owner. The purchase of a permit does not guarantee a space to park. For the safety of the college community, all California Vehicle Codes are enforced. **All persons on college grounds are primarily responsible for their own safety and property.**

### STUDENT PARKING PERMITS

Student parking permits may be purchased during registration (see class schedule for details). Permits not purchased during registration are available at the Cashier's Office. To refund or exchange a parking permit, see "Refund Schedule" under Admission Information or the class schedule.

Motorcycle permits are no longer required if the Motorcycle Parking areas are used.

### AUTO PARKING PERMIT

This type of permit has multiple uses and **MAY BE TRANSFERRED** to another vehicle owned and/or operated by the purchaser. Auto parking permits must be displayed so that the color and/or expiration date is clearly visible and displayed properly.

The Auto Parking Permit is only valid when displayed:

1. Completely attached to the rear window either side, inside lower corner.
2. Convertibles, open vehicles, or vehicles with dark tint on the back windows must completely affix the permit to the front windshield, either side, inside lower corner.
3. Hanging from the rear view mirror completely attached to the plastic permit hanger provided by the College.

### PERMIT HANGERS

A free plastic permit hanger is available from the Admissions and Records Office, the Cashier's Office, most Student Services Offices, and the District Police Office.

### DISABLED PARKING PERMITS

All vehicles utilizing Disabled Parking must have a state issued identification placard, i.e., Department of Motor Vehicles issued placard, DP or DV plates.

**Students who have a current California Disabled Placard are not required to purchase a parking permit.**

### LOST OR STOLEN PERMITS

The college is not responsible for lost or stolen permits. Lost or stolen permits must be replaced by purchasing a new permit at the Cashier's Office.

### REPLACEMENT PERMITS

To replace a damaged permit, bring your old permit to the Cashier's Office and you will be issued a new permit for a \$2 replacement charge.

### VISITOR PARKING

- **Parking Meters** - Meters are expressly intended for visitors. Parking Permits are not valid at meters. All meters have a two-hour time limit.
- **One-Day Permit** - May be purchased from the Yellow Permit Dispensers. One-day permits are valid in student lots only. Dispensers are located between Student Lot 1 and 4 and Lot 5.

### **PARKING CITATION PAYMENTS**

Fees resulting from citations are payable at the Cashier's Office within the first 21 days. Timely payments may also be mailed to the address listed on the citation.

### **CITATION REVIEW PROCEDURES**

You may obtain a Request for an Administrative Review Form at the District Police Office. The Administrative Review must be completed and returned **within 21** days of the date of your citation.

**Remember to remove your keys and lock your vehicle!**

## **POLICIES REGARDING NONDISCRIMINATION**

Cuyamaca College does not discriminate on the basis of race, color, national origin, religion, gender, disability or age in any of its policies, procedures or practices. This non-discrimination policy covers admission and access to, and treatment and employment in, Cuyamaca College's programs and activities, including vocational education.

Inquiries regarding the equal opportunity policies, the filing of grievances, policies on academic accommodations, appeals, substitutions and waivers based on disabilities, or to request a copy of Cuyamaca College's grievance procedures may be directed to:

Section 504 and ADA Coordinator  
Cuyamaca College  
900 Rancho San Diego Parkway  
El Cajon, CA 92019-4304  
(619) 660-4239  
TDD (619) 670-3996

Cuyamaca College recognizes its obligation to provide overall program accessibility for those with disabilities. Contact the Section 504 and ADA Coordinator to obtain information as to the existence and location of programs, services, activities and facilities on campus, and for a geographical accessibility map.

Inquiries regarding Federal laws and regulations concerning non-discrimination in education or the College's compliance with those provisions may also be directed to:

Office for Civil Rights  
U.S. Department of Education  
221 Main Street, Suite 1020  
San Francisco, CA 94105

## **REVISION OF REGULATIONS**

Any regulation adopted by the Grossmont-Cuyamaca Community College District Governing Board has the same force as a printed regulation in the catalog and supersedes any ruling on the same subject which may appear in the catalog or official bulletin of the college.

## **STUDENT EQUITY PLAN**

The Grossmont-Cuyamaca Community College District recognizes that California's economic and social future depends upon the success of all its citizens, particularly those enrolled in

institutions of higher education. Therefore, the District has developed a Student Equity Plan.

The intent of the Student Equity Plan is to move our District toward achieving student equity by ensuring that the composition of students who enroll are retained, transfer or achieve their occupational goals mirrors the diversity of the population of the District's service area. The Student Equity Plan is subject to on-going coordination, evaluation and revision. It guarantees that student equity and student success are explicit and integral parts of the District's priorities.

## **STUDY ABROAD PROGRAMS**

Cuyamaca College annually sponsors Study Abroad Programs which enable students to immerse themselves in a foreign language environment. During these programs students are housed with host families, which not only allows the students to become more proficient in a foreign language, but also gives them the opportunity to experience firsthand a foreign culture. Countries which are usually visited include Mexico, Costa Rica, Guatemala, Peru, Spain and other parts of Europe.

## **SUMMER SESSION**

The College offers a summer session that includes courses and programs also available in the regular academic year. College and legal regulations including residency, fees, veterans and withdrawal procedures apply.