

**Student Learning Outcomes and Assessment Committee (SLOAC)
Proposed Revisions to the Charge and Composition**

Proposed New Committee Name: Outcomes and Assessment Committee (OAC)

Proposed Revised Charge

The Committee is charged with advancing a culture of assessment across the college, and with supporting the use of assessment data in continuous improvement processes at the course, program, service area, and institutional levels.

To accomplish this, the committee is responsible for the following:

1. Maintain outcomes assessment schedules for all instructional programs and student service areas
2. Inform faculty leaders and relevant administrators of outcomes assessment needs by instructional program and/or service area
3. Follow up with faculty to ensure on-time and thorough completion of outcomes assessment, including the dialogue and follow up processes
4. Create and maintain institutional processes for efficient and useful outcomes assessment
5. Manage collection and input of learning outcomes data into the campus management system
6. Facilitate communication about outcomes assessment data to faculty and the campus community as a whole
7. Consult with faculty members and service area leaders about all aspects of learning outcomes and assessment, from the creation of outcomes statements, to successful practices for assessment
8. Host professional development opportunities about outcomes and assessment at the department, service area and college-wide levels
9. Develop and pilot innovative practices in learning outcomes assessment
10. Support the incorporation of student experience, input and voice in outcomes assessment

Committee members will be responsible for staying up-to-date with the status of outcomes assessment in their designated instructional or service area. Committee member liaisons will specifically manage communication and support with faculty and service area leaders to support on-time assessment. Committee members will additionally work with

Overall, the committee serves as a channel for communication, planning, institutional dialogue regarding continuous quality improvement, and coordination of assessment activities between departments and organizational units of Student Services, Instruction and Administrative Services. The Outcomes and Assessment Committee is a sub-committee of the Academic Senate, and will regularly work with Academic Senate, Program Review Steering Committee, and the Institutional Effectiveness Council.

Meeting Schedule

Monthly, third Monday of the month, 3:30-5:00 p.m.

Chair(s)

Sr. Dean, Institutional Effectiveness, Success & Equity/Accreditation Liaison Officer
SLO Coordinator

Composition

2 Instructional Faculty Representatives from MSE
2 Instructional Faculty Representatives from AHSS
1 Instructional Faculty Representative from CE
1 Instructional Faculty Representative AKHE
1 Representative from LTR
1 Counseling Faculty Representative Student Services
1 Representative from Student Services (Administrative)
(one of the above to be an instructor that is certified to online)
Classified Staff Representative
Student Representative
~~Administrator~~
~~Instructional Faculty Representative~~
~~Articulation Officer~~

Resources

Office of Institutional Effectiveness, Research & Planning Specialist
TracDat Coordinator
Accreditation Co-Chair
Articulation Officer

STUDENT LEARNING OUTCOMES & ASSESSMENT COMMITTEE (SLOAC)**Charge**

The Committee is charged with coordinating and facilitating ongoing outcomes-based assessment processes across the college. The committee serves as a channel for communication, planning, institutional dialogue regarding continuous quality improvement, and coordination of assessment activities between departments and organizational units of Student Services, Instruction and Administrative Services. The committee will be responsible for 1) overseeing assessment of Institutional Learning Outcomes (ILO), the University Studies and General Studies Program Outcomes (PLO) and the dialogue associated with those assessments, 2) overseeing the input of assessment data onto TracDat and the reports that it provides, and 3) preparing SLO related reports for ACCJC. The committee reports to the Cuyamaca College Council (CCC) and the Academic Senate.

Meeting Schedule

Monthly, third Monday of the month, 3:30-5:00 p.m.

Chair(s)

Sr. Dean, Institutional Effectiveness, Success & Equity/Accreditation Liaison Officer
SLO Coordinator

Composition

Administrator

Instructional Faculty Representative
Articulation Officer
Classified Staff Representative
Student Representative

Resources

TracDat Coordinator
Accreditation Co-Chair
Articulation Officer

Last updated: 12/13/16