

Proposal regarding EvaluationKit Pilot for all Courses

From the EvaluationKit Working Group

Members of Working Group: Rhonda Bauerlein, Adam Deutsch, Janet Gelb, Dawn Heuft, Julie Kahler, Tammi Marshall, Jodi Reed, Pam Kersey, Eric Klein, Kerry Kilber Rebman, Carolinn Torwick

Charge of Working Group: Make a recommendation to the Academic Senates, Vice Presidents, Deans, Technology Advisory Committee (TAC) and other relevant groups as necessary as to whether we should expand the use of EvaluationKit to be used for the student component of evaluations all courses, both online and face-to-face, including those not scheduled for formal evaluation.

Background: The faculty contract (5.3.3.1) states “Student evaluations will be conducted in every class section for all faculty, as soon as the parties can implement a practical system for doing so.” This working group has been exploring whether EvaluationKit would be a “practical system”. We are in the beginning stages of conducting a cost analysis on the time and effort that would be required to conduct the student component of evaluations for all courses in the face to face environment versus online in EvaluationKit (via Canvas). The District already has a license with EvaluationKit to conduct student evaluations for all online courses at both colleges. This annual contract costs approximately \$7,000. In order to expand the contract to all courses for both colleges, it would cost approximately \$42,000 annually. We have been notified by EvaluationKit that they are offering us the ability to expand our license to all courses for the next 6 months at no charge.

Recommendation: The Working Group would like to propose the following for the Fall 2020 Semester.

Whether classes are held on campus or in the remote format, use EvaluationKit for the student component for all classes. **For those classes not scheduled for formal evaluation, the student component would only be available to the individual instructors for purposes of their own edification. The decision to share the student evaluations with others would be up to the instructor.** For those scheduled for formal evaluation, the student component obtained via EvaluationKit would be utilized.

Note: if classes are held remotely in the fall, utilizing EvaluationKit would be the only way we could conduct the student component of evaluations.

Resources Required: Assistance from the Administrative Assistants in the Deans offices at Cuyamaca College, the Faculty Evaluations Coordinator at Grossmont College and the Instructional Operations departments at both colleges to coordinate the expansion of EvaluationKit to all courses.