CUYAMACA · COLLEGE ·

FINAL DRAFT
PENDING ACADEMIC SENATE APPROVAL

Instructional Program Review Annual Update Spring 2020

NOTE THAT ALL INSTRUCTIONAL ANNUAL UPDATES MUST BE SUBMITTED ONLINE VIA SURVEYMONKEY.

THIS FORM IS PROVIDED FOR RESPONSE DRAFTING AND PLANNING PURPOSES ONLY.

EMAILS WITH THE LINK TO EACH PROGRAM'S ONLINE MODULE WILL BE PROVIDED IN NOVEMBER 2019.

IF YOU HAVE QUESTIONS ABOUT THE SURVEYMONKEY PROGRAM REVIEW MODULE, PLEASE CONTACT THE INSTITUTIONAL EFFECTIVENESS, SUCCESS, AND EQUITY OFFICE AT (619) 660-4380 or bri.hays@gcccd.edu.

I. Program Overview and Update

1. Department(s) Reviewed:
2. Lead Author and Participants (list any person that participated in the preparation of this report):
3. Manager:
4. Program Update (Required): Please summarize the changes, additions, and achievements have occurred in your program since the last program review annual update:

II. Assessment and Student Achievement

A. Student and Program Learning Outcome Assessment

1. Do you have a course Student Learning Outcome (SLO) assessment plan on file with Student Learning Outcome & Assessment Committee (SLOAC) (or the SLO Coordinator)? Yes No
2. Please provide an analysis of your student learning outcomes (SLO) findings and what changes, if any, were made as a result.
3. Does your department or discipline offer any degrees or certificates?
   ☐ Yes   ☐ No, and it <u>does not</u> have Program-Level Outcomes (PLOs)   No, but it <u>does</u> have PLOs
4. IF *Yes* OR *does have* PLOs to #3: How are you currently assessing your PLOs?
5. IF *Yes* OR *does have* PLOs to #3: Are the PLOs in the catalog an accurate reflection of the department or discipline's current learning objectives?
   ☐ Yes   ☐ No
6. IF *Yes* OR *does have* PLOs to #3: Are the PLOs mapped onto the course SLOs? ☐ Yes ☐ No

B.   Student Achievement

1.   Referencing the last 5 years of data, discuss the changes in course success rate since the last program review (annual or comprehensive) report.

2.   Considering the college's 2024 goal of increasing course success rates to 77%, discuss how your department/discipline will help meet that goal.

3.   Please describe any equity gaps, in which specific groups (e.g., by gender and ethnicity) have success rates lower than that of the department or discipline overall.

4.   What department/discipline (or institutional) factors may be contributing to these lower success rates for these groups of students?

5.   What specific steps will the department or discipline take to address these equity gaps in the 2020/21 academic year?

6.   How do these steps inform the long-term department or discipline goals that you are setting in this annual program review?

7.   In what way does your department/discipline work across instruction and student services to advance the college's student success & equity goals?

C.   Distance Education Course Success (If Applicable)

Do you offer distance education courses
        ☐ Yes ☐ No **(if not go to III)**

1.   Are there differences in success rates for distance education (online) versus in-person sections of program courses?
        ☐ Yes ☐ No

2.   If there are differences in success rates for distance education (online) versus in-person sections, what will the discipline or department do to address these disparities?

3.   What mechanisms are in place to ensure regular and effective contact within online courses across the discipline or department?

III.   Previous Goals: Update (If Applicable)

If you set goals in your last Comprehensive Program Review, please provide a status update, a summary of key action steps, and the results of these actions (if applicable). List previous goals as needed.

Goal 1:

1.   Goal 1:

2.   Link to College Strategic Goal {Which College Strategic Goal does this department goal most directly support- *check only one*}
        [   ] Basic Skills Acceleration
        [   ] Guided Student Pathways
        [   ] Student Validation and Engagement
        [   ] Organizational Health

3.   Please describe how this goal advances the college strategic goal(s) identified above.

4.   Goal Status
        [   ] In Progress - will carry this goal forward into next year
        [   ] Completed
        [   ] Not Started
        [   ] Deleted

If Deleted Or Completed:

5.   Please describe the results or explain the reason for deletion/completion of the goal:

If This Goal Is In Progress Or Has Not Yet Been Started:

6.   Action Steps for the Year:

7.   How will this goal be evaluated?

{Repeat as needed up to 4 goals}

IV. New Goals

If your program is proposing any new goals for this program review cycle, please state the new goal(s), summarize key action steps, and describe your plan to evaluate the outcomes/results of these actions.

New Goal 1:

1. New Goal 1:
2. Link to College Strategic Goal {Which College Strategic Goal does this department goal most directly support- *check only one*}
   - [ ] Basic Skills Acceleration
   - [ ] Guided Student Pathways
   - [ ] Student Validation and Engagement
   - [ ] Organizational Health
3. Please describe how this goal advances the college strategic goal(s) identified above.
4. Please indicate how this goal was informed by SLO assessment results, PLO assessment results, student achievement data, or other data:
5. Action Steps for this Year:
6. How will this goal be evaluated?

{Repeat as needed up to 4 goals}

RESOURCES NEEDED TO ACHIEVE PROGRAM GOALS

Faculty Resource Needs
Contact Person: Bri Hays
1. Faculty Position Request 1: Please remember to complete and upload (using the upload button below) the Faculty Position Request Form for each position you are requesting.
   a. Description
   b. This position is being requested to advance the following Program Goal(s):
2. Faculty Position Request 2: Please remember to complete and upload (using the upload button below) the Faculty Position Request Form for each position you are requesting.
   a. Description
   b. This position is being requested to advance the following Program Goal(s):

Classified Staff Resource Needs
Contact Person: Bri Hays
1. Classified Staff Position Request 1: Please remember to complete and upload (using the upload button below) the Classified Staff Position Request Form for each position you are requesting.
   a. Description
   b. This position is being requested to advance the following Program Goal(s):
2. Classified Staff Position Request 2: Please remember to complete and upload (using the upload button below) the Classified Staff Position Request Form for each position you are requesting.
   a. Description
   b. This position is being requested to advance the following Program Goal(s):

Technology Resource Needs
Contact Person: Kerry Kilber Rebman
Link to Technology Request Form- one form must be submitted for each request

Supplies/Equipment Resource Needs
Contact Person: Sahar Abushaban
Link to Supplies and Equipment Request Form- one form must be submitted for each request

Facilities Resource Needs
Contact Person: Sahar Abushaban
Link to Facilities Request Form- one form must be submitted for each request

Other Resource Needs

Contact Person: Sahar Abushaban
1. Other Resource Request 1: In the box below please provide.
   (Other resource requests will be considered on a one-time funding basis. Please fill in the information below.)
   a. Description
   b. Amount Requested $:
   c. This position is being requested to advance the following Program Goal(s):
2. Other Resource Request 2: In the box below please provide.
   (Other resource requests will be considered on a one-time funding basis. Please fill in the information below.)
   a. Description
   b. Amount Requested $:
   c. This position is being requested to advance the following Program Goal(s):

Approved by the Academic Senate on 9/27/18
Reviewed by PRSC 1st Read: 9/5/2019 2nd Read/Approval: 9/19/2019