



CUYAMACA
· COLLEGE ·

ACADEMIC • SENATE

Minutes

Thursday, December 8th, 2022

2:00 – 3:45 p.m.

<https://us06web.zoom.us/j/84511353482>

Present: Manuel Mancillas-Gomez, Karen Marrujo, Rachel Jacob-Almeida, Rachelle Panganiban, Hanaa Alkassas, Jane Gazale, Moriah Gonzalez-Meeks, Brad McCombs, Lindy Brazil, Guillermo Colls, Dan Curtis, Raad Jerjis, Rita Ghazala, Asma Yassi, Emma Laraby, Amy Huie, Valerie Peterson, Cyrus Saghafi, Pat Newman

Absent: Glenn Thurman, Rob Wojtkowski

Other: Tania Jabour, Rachel Polakoski, Nicole Keeley, Nancy Jennings, Mary Graham, Dinora Martinez, Bri Brown, Osvaldo Torres

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

-AB361 Resolution to continue holding meetings in a hybrid modality. Motion/Second: Karen Marrujo/Rachel Jacob-Almeida. Abstentions: Brad McCombs. **Motion Passes.**

Call to Order: Manuel Mancillas-Gomez, President called the meeting to order at 2:02pm.

I. Approval of Minutes: November 17th, 2022 – Senate to approve minutes. Motion/Second: Amy Huie/Guillermo Colls. Abstentions: Pat Newman. **Motion Passes.**

II. Announcements -

- A. Sexual Harassment Training deadline extension: Manuel Mancillas-Gomez discussed the sexual harassment training with the senate. He informed the senate that the training is mandatory and flex credits will be given to adjunct faculty. The training is being extended until December 31st 2022.
- B. Equitable Grading Professional Development: Moriah Gonzalez-Meeks discussed the equitable grading courses that are being offered. There are two options for taking the courses. The first option is two courses with one being offered in February and the other in June with reimbursement for the courses. The second option includes a once-a-month course that will have professional development credit attached.

III. Action – None

IV. Information (First readings and updates for future action) –

- A. D.E./OTLC Update D.E. Plan: Bri Brown informed the senate of the updates and future plan for DE and OTLC. She explained that the new plan required updating and explained the new plan for 2022-2028. The goals for distance education include: equitize online instruction, promote and facilitate equity-minded professional development opportunities related to online instruction, offer equity-minded, accessible, and transparent resources, and to institutionalize equitized protocols. Bri also discussed key points including Hyflex, 2023 Winter camp, spring 2023 flex week DE sessions, spring 2023 @ONE webinar series, equitable grading strategies PD, online teaching mentors, and DE resources and contacts. All of which are available through the attached link.
- B. Program Review Steering Committee Report: Nancy Jennings reviewed changes to the committee membership. These changes include new members: Vivi Ricardez-Veasey, Kelly Allen, and Kim Dudzik. Bri Hays is the outgoing administrative chair with Kim Dudzik taking this position, Liza Ashak will be taking the Student Services Chair, and Nancy Jennings will be taking the Instructional Chair position. Nancy also reviewed the annual updates and comprehensive reports for PRSC and an update to the website.
- C. Outcomes and Assessments Workbook: Tania Jabour and Rachel Polakoski reviewed the updates to the workbook. This digital workbook includes an overview of the committee and different forms of outcomes including: institutional learning outcomes (ILOs), student learning outcomes (SLOs), and program learning outcomes (PLOs). The workbook also has curriculum processes and student services outcomes and assessments. The handbook will be published and include videos on how to do these processes.
- D. LACAC and Tutoring Coordinator: Mary Graham reviewed the updates being made to the Learning Assistance Center Advisory Committee. There is asynchronous tutor training being offered for understanding and combating structural racism that was piloted in fall of 2021 and implemented in spring of 2022. 24 tutors have completed and 13 are in the process of completion with all agreeing or strongly agreeing that it helped them be a more effective tutor. Three are also several goals for LACAC that have been approved to further strengthen and increase tutoring for students.
- E. Resolution for Adopting and Maintaining Equity Minded Communication Guidelines: Karen Marrujo presented two drafts for a resolution to the senate. This resolution is designed to give guidelines for communicating equitably as Cuyamaca College. Both versions address several key points such as: maintaining a safe space for everyone, putting people first, uplifting and empowering our community members, being mindful of power dynamics within relationships, disrupting toxic behaviors and practices when possible, validating lived experiences, and avoiding tone policing. This resolution is being reviewed by classified senate and will be an action item in the first meeting of the next semester.

V. President's Report – Manuel Mancillas-Gomez –

- A. Sexual Harassment Training: Manuel Mancillas-Gomez and Karen Marrujo informed the senate of faculty promotions and recognitions including: three appointments, 2 professor emeritus approved, and Pat Newman given full professorship with no opposition.
- B. AB 361 resolution moving forward to Spring and Fall 2023: Manuel Mancillas-Gomez reviewed the options for continuing compliance with the Brown Act. The options included: Original Brown Act Resolution, AB 361, and AB 2449. A vote will take place in February if needed.
- C. Faculty Handbook Revision Workgroup: Manuel Mancillas-Gomez informed the senate of updates to the faculty handbook revision workgroup. SOC time will be used to put together the handbook. This item will come back in February.
- D. 8th Bi-National Border Conference: Manuel Mancillas-Gomez reviewed the conference saying that it was a great success. The next project will be starting for May and invitations have been sent to presenters.

VII. Vice President Report ([Link](#)) – Karen Marrujo informed the senate of the latest appointments following our last Academic Senate meeting with 2 new appointed faculty representatives. She also informed the senate of all faculty hiring committees and opportunities. Karen included a PDF of the report with the list of openings and links to apply to any of those openings for senators to easily communicate the openings to their constituencies.

VIII. Part-Time Officer-at-Large Report – None

IX. Committee Report – Lindy Brazil informed the senate of 3 Cuyamaca and 2 Grossmont students that are traveling to Madrid for the consortium program through Citrus College. Jane Gazale informed the senate that there will be another board packet available in April for spring.

X. Public Comments – None

Adjourned at 3:48pm