

## **Strategic Enrollment Management Committee (SEMC)**

### **Charge**

The Strategic Enrollment Management Committee (SEMC) is the work-oriented participatory governance committee tasked with the development, promotion, and continuous improvement of a transparent, integrated, comprehensive, and cohesive strategic plan for enrollment management. The charge of the SEMC includes developing guiding principles for class scheduling, guiding updates and improvements to scheduling processes, supporting the institutionalization and integration of campus initiatives impacting enrollment, and offering recommendations that promote student access, equity and success. The SEMC is also tasked with making recommendations to the Resource Operations Council (ROC) for creating budgetary priorities that align with the Strategic Enrollment Plan and related goals.

The SEMC is advised by the Instructional Leadership Advisory Team (ILAT) and achieves its mission through the use of qualitative and quantitative data; continuous review and evaluation of ongoing enrollment trends, activities, and initiatives; evaluation of progress toward strategic enrollment planning goals; and collaboration with college constituencies to develop, implement, and evaluate enrollment management goals and strategies as they align with Cuyamaca College's Strategic Goals and Mission, Vision, and Values.

SEMC reports to the Cuyamaca College Council (CCC) and reports out to the Academic Senate.

### **Meeting Schedule**

4th Mondays from 1:00p - 3:00pm

### **Chairs (Co-Chairs)**

Vice President of Instruction

Chair of Chairs

### **Composition**

Vice President of Instruction

Instructional Deans from Different Divisions (2)

Chair of Chairs

Department Chairs from Different Divisions (2)

Counseling Chair or Designee

At-Large Faculty (1)

At-Large Part-Time Faculty (1)

Director of Admissions and Records

Instructional Operations Supervisor or Master Scheduler

Classified Representative (1)

Student Representatives (2)

## Resources

Vice President of Administrative Services

Vice President of Student Services

Senior Dean, Institutional Effectiveness, Success, and Equity

Associate Dean of Student Services and Special Programs

Financial Aid Director

Admissions and Records Specialist, Sr.

Dean, Counseling Services

Dean, Learning & Technology Resources

Dean, Student Success and Equity

Academic Senate President

Research Analyst