

Part-Time Faculty Liaison

English Department, Cuyamaca College

Vision:

The Cuyamaca English Department Part-Time Faculty Liaison provides a safe space for part-time faculty members to receive support, voice concerns, and share experiences and recommendations. The Part-Time Faculty Liaison facilitates communication between part-time faculty members, and acts as a bridge between part-time and full-time faculty. This is a pilot position proposed by Cynthia Luna out of solidarity and desire to serve part-time faculty interests; compensation and evaluation measures for the role are specified below.

Goals:

- Provide confidentiality and security to part-time faculty who would like to raise concerns or provide feedback
- Facilitate the exchange of ideas to build consensus and a collective voice
- Create a more equitable culture within the department
- Act as a bridge between part-time and full-time faculty
- Open more pathways for communication

The Part-Time Faculty Liaison will:

- Hold an open meeting for part-time faculty toward the beginning of each semester to discuss topics related to teaching/employment and to share updates.
- Serve as a resource for part-time faculty should any issues or questions arise.
- Have a monthly standing meeting with the department chair to touch base on department issues, concerns, events, etc.
- Propose agenda items for full-time faculty meetings, and when needed, appear at full-time faculty meetings to speak to specific items.
- Suggest steps/actions toward a more equitable departmental culture.

Notes:

Compensation: This role is scoped at 4-6 hours per semester and is compensated at the requisite non-classroom hourly rate while the department has funds available. When no funds are available, the role is volunteer. The department is to make every effort to secure funds for this effort and during periods when there is no funding, respect the capacity and workload burden of the liaison.

Terms: The part-time faculty liaison position is open to all part-time faculty in the department. If more than one person expresses interest in the role, the chair coordinates an anonymous vote among part-time faculty so they may elect their representative. The part-time faculty liaison serves for 2 academic years.

Evaluation: Toward the end of each term, the role is evaluated for efficacy, process, and scope. The part-time faculty liaison works with the department chair to anonymously poll part-time faculty about their vision for the role, including any suggestions for change.