

## **GCCCD Governance Council Educational Support Services Council**

### **Charge:**

The Educational Support Services Council (ESSC) makes recommendation regarding student services and instructional governance matters to the District Executive Council (DEC). ESSC serves to coordinate district-wide instructional and student support policy matters to promote student success, sustain academic quality, and provide opportunities for equitable student outcomes. ESSC members formulate recommendations through consultation and are responsible to serve as conduit for information to and from constituent groups. In addition, the members are responsible for discussion and recommendations to address governance issues that are raised throughout the District on topics involving student services and instruction.

### **Functions**

- Review, development and/or update of Board policies;
- Receives recommended changes to administrative procedures from operational groups;
- Review governance issues and make related recommendations pertaining to academic affairs and student services across the colleges;
- Promote districtwide alignment of curriculum and instructional programing in collaboration with the Academic Senates;
- Ensure consistency among the Colleges' implementation of college polices and processes;
- Ensure compliance with Federal and State mandates
- Facilitate the establishment of new services among the Colleges pertaining to instruction and student services as required by the state;
- Use a systems approach to ensure optimal capacity, avoid redundancy of effort and increase efficiency.\*

### **Composition:**

- Associate Vice Chancellor, Educational Support Services (Chair)

District Members:

- Associate Vice Chancellor, Technology

Members from Each College:

- Vice President, Student Services
- Vice President, Instruction and Academic Affairs
- Academic Senate President or designee
- Classified Senate President or designee
- Administrator appointed by the Administrators Association
- Student appointed by Associate Student Government

Resources:

- Senior Dean, College Planning & Institutional Effectiveness
- Senior Dean, Institutional Effectiveness, Success & Equity
- Chairs of Colleges' Curriculum Committee

\*This function is a responsibility of the governance council and operational committees.

**Meeting Dates/Times**

Fourth Monday of the month

**Operational Committees that will report to ESSC**

- Student Services Operational Group
- Data Impact Team (DIT)
- Colleague Operational Group (COG)
- Academic Calendar Committee
- Instructional Operational Group
- Ad Hoc Taskforces

\*This function is a responsibility of the governance council and operational committees.