



## · A C A D E M I C · S E N A T E ·

Regular Meeting  
Thursday, September 25, 2003

### MINUTES

**PRESENT:** D. Babylon, R. Beach, P. Boatner, C. Charter, C. Lloyd, T. Phillips, D. Riley,  
J. Riley, P. Santana, P. Setzer, I. Tarikas, D. Troy, P. Utgaard, B. Viersen,  
S. Weinert, K. Wergeland, T. Zambelli  
**ABSENT:** K. Ingrum  
**OTHERS:** Ezequiel Cárdenas, Pat Newman

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

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#### CALL TO ORDER

Senate President Pat Setzer called the meeting to order at 2:00 p.m.

#### I. APPROVAL OF MINUTES

**It was M/S/P (Lloyd/Boatner) to approve the minutes of the meeting of September 11, 2003.**

#### II. PRESIDENT'S REPORT

##### A. *ASCC Advisor*

Senate President Pat Setzer announced that the Associated Students of Cuyamaca College (ASCC) is seeking an advisor.

##### B. *Posting Syllabi to the Public Folder*

Pat Setzer reported that he has talked to ITC co-chair Connie Elder about posting syllabi to the public folder, and has asked the Curriculum Committee to examine possible policy implications and report its recommendations to the senate.

##### C. *Accreditation Self-Study Recommendation*

Following the Accreditation Self-Study recommendation to update and revise the Cuyamaca College faculty handbook, a work group is being established for this project.

##### D. *Academic Rank Plan*

Pat Setzer reported on the status of the academic rank proposal approved by the Academic Senate last spring in light of the District's concerns regarding alignment between Cuyamaca and Grossmont Colleges. The issue generated an extensive discussion.

### III. ACTION

#### A. *Delegate to the Academic Senate Fall Session*

**It was M/S/P (Zambelli/Lloyd) to authorize the Senate President to serve as the voting delegate at the Fall Session of the Academic Senate for California Community Colleges.**

### IV. INFORMATION – First Reading

#### A. *Student/Gender Equity Committee*

Pat Setzer introduced the proposed Student/Gender Equity Committee that will be a District committee responsible for monitoring and reviewing the District Student Equity Plan and ensuring that the District is in compliance with laws and regulations relative to Student and Gender Equity. Senators provided feedback on the composition of the committee.

### V. ADDITIONAL REPORTS

#### A. *Vice President's Report*

Vice President Peter Utgaard reported that most of the committees have been staffed.

#### B. *United Faculty Report*

Ezequiel Cardenas informed the senate that the United Faculty is negotiating fringe benefits and is looking at all possible options to minimize changes and costs.

#### C. *Report from Staff Development*

No report.

#### D. *Section 504 – Closed-Captioning Videos*

High Tech Alternate Media Specialist Beth presented a procedure to comply with regulations requiring access to alternate formats in instructional media for students with disabilities. Beth informed the senators that staff members are closed-captioning the college's library videos and asked that faculty bring their instructional videos to the video center to be closed-captioned. In addition, Beth advised that faculty should make sure videos being purchased have closed-captioning.

#### E. *College Fair*

Ingrid Tarikas announced the upcoming College Fair and asked that faculty encourage students to attend the fair and show their support.

**ADJOURNMENT** – Senate President Pat Setzer adjourned the meeting at 3:37 p.m.

Reported by Nancy Perry