



CUYAMACA
· COLLEGE ·

· ACADEMIC · SENATE ·

Regular Meeting
Thursday, May 13, 2004

MINUTES

PRESENT: D. Babylon, R. Beach, P. Boatner, Cathy Bowyer (representing D. Riley), C. Charter, J. Ford, Susan Haber (representing P. Utgaard), K. Ingram, C. Lloyd, P. Santana, P. Setzer, I. Tarikas, D. Troy, P. Utgaard, M. Wangler, S. Weinert, K. Wergeland, T. Zambelli
ABSENT: T. Phillips, D. Riley, P. Utgaard, B. Viersen
OTHERS: Ezequiel Cárdenas, Raad Jerjis, Alicia Muñoz, Jodi Reed, Madelaine Wolfe

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Pat Setzer called the meeting to order at 2:00 p.m..

I. APPROVAL OF MINUTES

It was M/S/P (Lloyd/Weinert) to approve the minutes of the meeting of April 22, 2004, as amended.

II. PRESIDENT'S REPORT

A. College President's Report – No report

B. Committee Appointments

There have been no recent committee appointments.

C. Academic Senate Spring Plenary Session

Pat Setzer reported at the last meeting and made the resolutions that had passed at the session available to the senators.

D. Recognition

Senate President Pat Setzer thanked the senators and officers for their service this year and gave special acknowledgment to Carol Lloyd whose senate term is ending, presenting Carol with a framed resolution that recognizes her dedication and years of service to the senate.

[M/S/P (Boatner/Weinert) - Approved resolution attached.]

III. ACTION

A. Guidelines for Measurable Student Learning Outcomes – Program Review

It was M/S/P (Zambelli/Boatner) to approve the procedural revisions developed by the Program Review Committee that addresses student learning outcomes as part of program review.

B. *Guidelines for Measurable Student Learning Outcomes -- Curriculum*

It was M/S/P (Boatner/Troy) to approve the guidelines recommended by the Curriculum, General Education, and Academic Policies and Procedures Committee to incorporate measurable student learning outcomes into course outlines.

IV. INFORMATION

A. *Faculty Handbooks*

The senate began preliminary review and discussion of the draft of the revised Faculty Handbook that satisfies one of the accreditation self-recommendations. Comments on the draft can be sent to Pat Setzer or Al Taccone.

V. ADDITIONAL REPORTS

A. *Vice President's Report*

Vice President Peter Utgaard was absent due to the birth of his first child on May 10.

B. *Academic Master Plan Committee Report*

Academic Master Plan Committee Co-Chair Jan Ford provided an update on the committee's activities during the year, which included developing a ranked list of potential faculty positions for 2004-05, reviewing and ranking activities from department academic master plans for 2004-2005, and making plans to evaluate the faculty positions list from 2004-2005 in fall 2004. The report was accepted by vote of the senate.

C. *IMPAC Report*

Anthony Zambelli introduced ESL instructor Alicia Muñoz who attended an IMPAC (Intersegmental Major Preparation Articulation Curriculum) breakout session. Muñoz shared with the senate the valuable insight she gained in meeting with faculty of related disciplines from colleges and universities in working to improve the academic transition between community colleges and universities.

D. *Program Review Committee Report*

Jodi Reed summarized the committee's achievements this year and outlined the commendations, recognitions and recommendations for two programs the committee reviewed: 1) History, Social and Behavioral Science, and 2) Humanities and Performing Arts. The report was accepted by vote of the senate.

E. *Transfer Center*

Ingrid Tarikas from the Transfer Center provided information on the status of Cuyamaca students transferring to 4-year schools, changes in transfer requirements to impacted CSU campuses, the Dual Admits policy, UCSD's TAG program; and explained the transfer summary sheet that was distributed.

F. *United Faculty Report*

Ezequiel Cárdenas reported that: 1) UF is negotiating payment to employees not paid during the fire disaster, 2) UF has started talking about fringe benefits for next year, which will be challenging due to increased health insurance costs, and 3) UF steering committee election is taking place.

President Elect Jan Ford extended thanks and appreciation to Senate President Pat Setzer as his term ends.

ADJOURNMENT – Senate President Pat Setzer adjourned the meeting at 3:30 p.m.

Reported by Nancy Perry

Approved by Cuyamaca College Academic Senate on May 13, 2004

Resolution Commending Academic Senate Officer Carol Lloyd

WHEREAS, **Carol Lloyd** has served as the Part-Time Officer at Large of the Academic Senate for three years and Part-Time Senator for four years; and

WHEREAS, **Carol Lloyd's** tenure as a senate officer has been marked by an unstinting willingness to serve on numerous committees, task forces, and work groups; and

WHEREAS, in her capacity as a part-time faculty member, **Carol Lloyd** has provided the above service to the College and District without benefit of reassigned time or extra compensation;

RESOLVED, That the Academic Senate of Cuyamaca College thanks and commends **Carol Lloyd** for her dedication and service to the Academic Senate and Cuyamaca College, and extends best wishes for her future success and happiness.