



CUYAMACA  
· COLLEGE ·

· ACADEMIC · SENATE ·

Regular Meeting  
Thursday, March 31, 2005

**MINUTES**

**PRESENT:** P. Boatner, J. Ford, S. Haber, J. Hider, B. Jennings, C. Lloyd, J. Riley, J. Reed,  
P. Santana, P. Setzer, D. Troy, S. Weinert, K. Wergeland, T. Zambelli  
**ABSENT:** T. Phillips  
**OTHERS:** Connie Elder, Brad Monroe, Deanna Weeks

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

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**CALL TO ORDER**

Senate President Jan Ford called the meeting to order at 2:05 p.m.

**I. APPROVAL OF MINUTES**

**M/S/P (Setzer/Haber) to approve the minutes of the meeting of March 10, 2005.**

**II. PRESIDENT'S REPORT**

**A. *Trustee Deanna Weeks***

Senate President Jan Ford welcomed GCCCD Trustee Deanna Weeks who attended the meeting as a guest. Deanna spoke briefly, sharing her background with the senators.

**B. *GCCCD Board Meeting, March 15, 2005***

Jan Ford described proceedings of the March 15, 2005 board meeting, highlighting the board's vision for the district which will provide guidance for the Income Allocation Task Force. Jan thanked the faculty for attending the last board meeting and encouraged faculty to attend future board meetings.

**C. *Taskforce on Recruitment/Selection/Hiring Process***

The goal of this district taskforce is to simplify the process and shorten the start to finish time. Jan reported as Cuyamaca's faculty representative.

**D. *Accreditation Standards***

Jan spoke of the need to get more faculty participants for the accreditation self-study. The first orientation will be held on April 1 with follow-up in the fall of the whole self-study team.

**E. *Senate Elections***

Jan announced the results of the Senate officer elections for the 2005-2006 year. Vice President – Susan Haber; Regular Officer-at-Large – Connie Elder (fall semester) and Pat Setzer (spring semester); Part Time Officer-at-Large – Ed Cline; Part-Time Senator – Peter Haro. Jan reminded the senators that elections for senators for the 2005-2006 academic year need to be held. Results should be reported to Jan Ford and Nancy Perry.

**F. *Identity Theft***

Jan reminded senators that at the joint Academic Senate meeting in the spring, there was a request regarding protection against identity theft. Jan distributed a district memo on the taskforce recommendations and status - *Promised Response to the Joint Academic Senate – What is the District Doing to Fight Identity Theft?*

### III. ACTION

- A. *District Operating Procedures – PM1 and TR1*  
M/S/P (Boatner/Weinert) to recommend DEC approval of the revised PM1 and TR1.

### IV. INFORMATION

A. *Governing Board Report*

Jan reported the request from Trustee Rick Alexander that the Senate submit a report to the board on what the Senate has done with regard to the 10+1 items of shared governance as spelled out in Title 5. Discussion covered information that could be included such as minutes, milestones, important events, time spend on important issues, accomplishments, committee work, reports, faculty participation in committees, and linkage between agendas and minutes. The Senate officers will write the report; Tony Zambelli will review and edit the report. The Senate will review the report before it is presented at the June Governing Board meeting.

B. *Changes to the Discipline List*

In preparation for the State Academic Senate Spring Plenary Session, Jan gathered input on the proposed recommended additions or changes to the official Disciplines List developed by the State Academic Senate that she and Senate Vice President Susan Haber will be attending. The senators discussed their positions on several other resolutions as well.

C. *The Grand Lawn*

Brad Monroe, chair of the Ad Hoc Tree Committee of the Facilities Master Plan Council, gave an update on the actions being taken to minimize damage to trees in the grand lawn during construction of the Science and Tech Mall and the Student Center. Due to the urgency of this matter and to ensure that contracts include provisions to protect the trees, the Senate took action on this matter in the resolution that follows:

**MSP (Zambelli/Boatner) to adopt the resolution:**

**Resolved, That the Cuyamaca College Academic Senate urges the college to include in all contracts for the construction of new buildings the requirement that to the extent possible, all trees outside the footprint of the projects be protected from damage. Specifically, the Senate asks that fencing be placed around existing trees to avoid compaction, that grading be conducted in a way that does not compromise trees, and that trenching options that are used be least disruptive to the trees' root systems.**

D. *Academic Rank Task Force*

Chair of the Senate Academic Rank Task Force, Paul Boatner, distributed a list faculty names with proposed academic titles: assistant professor, associate professor, or qualified to apply for full professor. Applications to apply for full professor will be sent to faculty who qualify based on the criteria established.

### V. ADDITIONAL REPORTS

A. *Vice President's Report*

Senate Vice President Susan Haber reported on committee vacancies and faculty member volunteers needed for commencement.

B. *Other Reports*

Senators suggested topics to discuss at future Senate meetings. A topic of concern was the close-captioning of videos and the need for further discussion and college coordination.

**ADJOURNMENT** – Senate President Jan Ford adjourned the meeting at 3:53 p.m.