



C U Y A M A C A
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, February 9, 2006

MINUTES

PRESENT: E. Cárdenas, E. Cline, G. Differding, S. Haber, D. Hajj, P. Haro, I. Leu (proxy for B. Elliott)
L. Neylon, T. Pagaard, D. Riley (proxy for P. Thiss), P. Setzer, B. Viersen, M. Wangler,
S. Weinert, K. Wergeland, T. Zambelli

ABSENT: B. Elliott, J. Ford, P. Thiss

OTHERS: Paul Boatner, David Detwiler, Jackie Hider

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate Vice President Susan Haber called the meeting to order at 2:00 p.m.

I. APPROVAL OF MINUTES

M/S/P (Cardenas/Cline) to approve the minutes of the meetings of December 8, 2005, and January 19, 2006.

II. PRESIDENT'S REPORT

A. Update from State Academic Senate

Senate Vice President Susan Haber highlighted articles of significance in the "Update" from the State Academic Senate President. Susan pointed out that raising the minimum associate degree requirements for math and English was approved last spring at the State Senate Plenary session. Eventually these will become part of state regulations. Senators should discuss the implementation of the changes with their constituents. Other items of note were:

- Minimum Qualifications / Disciplines List
- Governor's January Budget (Prop 98 split and COLA increase)
- State Senate Awards (Cuyamaca had nominated Donna Hajj and Ezequiel Cárdenas.)

B. Update from Instructional Council

Susan Haber reported that the discussion at Instructional Council focused on strategies the college can take to increase FTES. Some strategies mentioned are: adding 8-week courses, community learning classes, open entry/open exit classes, supervised tutoring in class, and extended fitness center hours. Tim Pagaard announced the promotion of the Writing Center and encouraged faculty to have students make use of the center for all classes.

C. Update from IPC

Susan distributed a handout on the preliminary state budget plan for California community colleges. She also handed out the Executive Summary from the State Chancellor's Office that examines and speculates on causes of the reduction in student enrollment statewide. The Datatel system is expected to be in service by the summer of 2007.

D. Update from District Budget Allocation Task Force

The Task Force met on 1/27/06 and decided that in the interest of time the current budget model would be used to create the 2006-2007 budget for the District. FTES goal setting will take place in a few weeks.

E. *Trustee Wendell Cutting*

A caring letter was sent to GCCCD Trustee Wendell Cutting.

M/S/P (Zambelli/Riley) for the Senate to make a \$100 donation to Rescue Task Force in Wendell Cutting's name.

III. ACTION - None

IV. INFORMATION

A. *Academic Rank Committee Report*

Committee Chair Paul Boatner reported that progress is being made on carrying out the directive to assign academic ranks for full-time faculty members at Cuyamaca. The committee is recommending that: 1) the committee be expanded to 8 members, 2) the criteria for the rank of professor be more specific, and 3) the application form for rank of professor be redesigned. For Senate action at its next meeting, Paul reported that the committee recommends granting all non-tenured faculty members the title, "assistant professor" and all tenured faculty be titled "associate professor" in the next college catalog. The rank of professor will not be assigned until more specific criteria are developed.

B. *Board Policies*

Susan reviewed the latest proposed Board policy changes, new Board policies and the Senate's recommendations for approval that will be passed to IPC and DEC. Policies reviewed were: 2315, 2360, 2410, 2716, 4020, 4220, 5010, 5016, 5052, 5550, 7240, 7310, and new AP 2410. Senators made comments about the policies, which will come back to the Senate for further review and action on recommendations.

V. ADDITIONAL REPORTS

A. *Vice President's Report*

Vice President Susan Haber distributed the list of the latest committee assignments that had been approved by SOC and asked for volunteers to fill the committee vacancies. The AMP Committee has finished ranking the activities in individual department plans. AMP rankings of department plans will be distributed to the Chairs and Coordinators by the end of this month..

B. *Online Teaching and Learning Committee*

Kari Wergeland summarized the work of the committee. The Standards of Good Practice are now on the college website. Stipends were awarded last year to instructors designing new online courses. Plans are being implemented for the college to become 508 compliant within 3-5 years. The Help Desk is being staffed with funds from the Title 3 grant. Training there for instructors developing online classes is progressing. Students are getting help on WebCT via the Help Desk and WebCT workshops. A suggestion was made that online class orientations be held in labs. A \$22k grant has been used for close-captioning equipment in the TLC, decoders, and staff training. Appreciation was expressed for Brian Josephsen's help in obtaining the grant and making the committee aware of 501 issues.

C. *Facilities Master Plan Council*

Lyn Neylon of the Facilities Master Plan Council handed out copies of her notes and told Senators to let her know if they have any questions.

VI. PUBLIC COMMENTS

Tony Zambelli shared concerns about the senate elections from a faculty member who was unable to attend the senate meeting.

ADJOURNMENT – Senate Vice President Susan Haber adjourned the meeting at 4:03 p.m.

Reported by Nancy Perry