



C U Y A M A C A
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, September 13, 2007

MINUTES

PRESENT: J. Campbell, P. Carmona, J. Custeau, G. Differding, J. Ford, S. Haber, C. Hammond, J. Hider, T. Marshall, T. Nichols, T. Pagaard, P. Thiss, B. Viersen, M. Wangler, K. Wergeland, T. Zambelli
ABSENT: Greg Gomez, Lauren Halsted, Glenn Thurman
OTHERS: Lyn Neylon, Geraldine Perri, Arleen Satele

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

CALL TO ORDER

Senate President Jan Ford called the meeting to order at 2:02 p.m.

I. APPROVAL OF MINUTES

M/S/P (Differding/Thiss) to approve the minutes of the meeting of May 10, 2007.

II. PRESIDENTS' REPORT

A. Introductions – With this being the first senate meeting of the new academic year, the senators introduced themselves.

B. Orientation for New Senators – Senate President Jan Ford provided orientation materials and reviewed the senator responsibilities for 2007-2008.

C. College Goals and Budget – Cuyamaca College President Dr. Gerri Perri reported on the 2007-08 Institutional Priorities for the college, briefing the senators on the following topics:

1. Enrollment – Fall enrollment looks good with a record increase of 12 percent in headcount, 9.9% in continuing students, and 10% in units. The college is still in FTES restoration and must grow 8% in FTES for the entire year to achieve its 5533 FTES goal.
2. Accreditation Site Visit – Dr. Perri reported that she had met with the chair of the accreditation team and was given a list of the critical areas that the team will be looking at. Preparations are being made for the accreditation site visit on October 22 – 25, 2007.
3. Personnel - Dr. Perri expressed that this is a big year for hiring throughout the institution, with numerous faculty, staff, and administration vacancies and new positions to fill.
4. The 2007-08 Annual Implementation Plan, which is based on the College's Strategic Plan, has been finalized.
5. Resource Development – The college is pursuing outside funding through grant opportunities on both the state and federal level. Senators were asked to recommend members of the business community who might be interested in serving on the college foundation as well as recommending possible sources of funding for college projects from the business community.
6. Facilities – The college is preparing for the grand openings of two new buildings - the Student Center on October 11th and the Communication Arts Building on January 31, 2008. A new campus signage plan

will be implemented for the start of spring semester. The architectural plans for the new Business/CIS building are advancing.

7. Budget – Dr. Perri distributed a handout that outlined the FY 07/08 Adoption Budget Plan including the differences between the Tentative Budget and the Adoption Plan. She also provided a handout that outlined the FY 07/08 Faculty/Staff/Administration Staffing Plan included in the Adoption Budget.

III. ACTION

A. *Correction of Minutes*

M/S/P (Zambelli/Differding) to reconsider the minutes of the April 26, 2007, senate meeting to rectify an omission of one action item.

M/S/P (Zambelli/Thiss) to approve the minutes of the April 26, 2007, senate meeting as corrected.

The corrected action item is the addition of:

M/S/P (Zambelli/Detwiler) that the Academic Senate supports the concept of Cuyamaca College becoming the lead college for the SDICCA Study Abroad Fall 08/Spring 08 Program, based on college financial feasibility.

IV. INFORMATION

A. *SLO in Syllabi & SLO Coordinator*

Michael Wangler presented a recommendation from Instructional Council on a process for inclusion of SLOs in course syllabi. He also presented a proposal for a 1-year SLO coordinator position with reassigned time that will provide critical direction to the college in its development of SLO's at all levels.

B. *Faculty Mentoring Program / New Faculty Reception*

Tim Pagaard presented the concept of developing a faculty mentoring program at Cuyamaca College to orient new faculty to the college. Senators offered suggestions on how such a program could be structured, including ideas such as the senate hosting a reception for new faculty, utilizing professional development week, developing a message board for information, questions and comments; and matching faculty mentors with new faculty members.

C. *Accreditation*

Michael Wangler, co-chair of the college Accreditation Self-Study, provided an update on highlights of the Self-Study. Mike distributed copies of the "Abstract" which is the executive summary of the accreditation self study that highlights each of the standards. Mike also distributed copies of the Planning Agendas included in the Self-Study and recommended that faculty read and be familiar with these documents. The abstract and the full report are on the Accreditation website. He also gave an overview of what to expect during the week of the accreditation site team visit.

V. DISCUSSION

Academic Senate and United Faculty Dialog – Dr. Lyn Neylon, Cuyamaca Vice President of United Faculty, provided senators with a handout that included information about contacts to increase communication, the UF contract Table of Contents, the UF Constitution and Bylaws, the UF PAC, and negotiations. She pointed out that there are many issues that involve both working conditions and academic and professional matters that require communication between UF and the Academic Senate. Dr. Neylon shared that her goal is to increase communication with the Academic Senate and make UF as accessible to Cuyamaca faculty as possible.

VI. ADDITIONAL REPORTS

A. Vice President's Report – Michael Wangler reported that numerous faculty appointments were made by SOC and the updated list is posted on the Academic Senate website under Working Documents. Mike will be sending out another email to faculty to solicit volunteers for more committee openings that need filling.

VII. PUBLIC COMMENT

A question was asked by a senator about the Board Policies that had been reviewed and the status of the diversity training that was being proposed as a requirement for the Search and Interview Committees. President Jan Ford indicated that she would get the updated information.

ADJOURNMENT – Senate President Jan Ford adjourned the meeting at 3:47 p.m.

Reported by Nancy Perry