



• A C A D E M I C • S E N A T E •
MINUTES

Thursday, January 29, 2015
2:00 – 3:45 p.m.
Room E-106

Present: Jesus Miranda (Vice President), Mary Asher-Fitzpatrick, Michael Aubry, Lindy Brazil, Daniel Curtis, Ian Duckles, Raad Jerjis, Sarah Martin, Angela Nesta, Kathryn Nette, Dave Raney, Seth Slater, Patrick Thiss, Agma Yassi, Joe Young

Absent: Alicia Munoz (President), Guillermo Colls, Courtney Hammond, Kristin McGregor

Others: Donna Hajj, Donna Riley, Nicole Jones, Scott Thayer

Recorder: Laci Diaz

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Senate Vice President, Jesus Miranda called the meeting to order at 2:08pm

I. APPROVAL OF MINUTES- December 11, 2014 approved as read. M/S/ (Brazil, Nesta)

II. PRESIDENT'S REPORT

A. Announcements –

- Chancellor Miles will be having the 2015 State-of-the-District address on Tuesday, February 3, 2015 at 10am-11am in I-207-I-209.
- Dan Curtis, Math Instructor (Full-Time) & Fabienne Bouton, Biology Instructor (Part-Time) were the recipients of the Academic Senate "Award for Teaching Excellence" awards at the President's State-of-the-College address on Wednesday, January 21, 2015.
- Our budget is \$750,000 negative and the negative amount is expected to increase to 1 million next fiscal year. 96% of our budget is dedicated to salary.

**B. District & College Council Updates –
None**

C. Governing Board Report –

- Governing Board has approved the Student Success and Support Program Faculty Counselor Coordinator. A hiring committee has been created and the position is expected to be posted in a few weeks.
- The Taskforce for the Student Equity plan will be meeting soon to start reviewing the plan.

D. Student Success and Support Plan –

- Dr. Scott Thayer, Vice President of Student Services stated that the decision was made to move the Outreach Coordinator position under the division of Student Services in the Counseling Organizational Chart. This action has been signed by all parties and is at the District waiting for action.

III. Vice President's Report

- A. *SOC Committee Appointments* –
None

IV. Part Time Faculty Report

None

V. COMMITTEE REPORTS

- A. *Online Faculty Evaluation* –

- Dave Raney, Co-Chair of the Online Teaching and Learning Committee reported that the subcommittee met and approved the plan which was sent to Jim Mahler. The Online Faculty Evaluation form is the same as the one they use in the classroom, but will be available online.

VI. ACTION ITEMS

- A. *Academic Renewal Policy* –

- Donna Hajj presented a proposal to modify the criteria for academic renewal. Instead of a student needing 30 units completed, it will be changed to 15 units while having a GPA of 2.0. They would also have 2 different options for renewal. One option would be to pick classes to eliminate from different semesters. Second option would be to eliminate a whole semester. This new policy would make our students more competitive in applying to universities. Motion was approved. No abstentions.

- B. *The Role of Counseling Faculty and Delivery of Counseling Services in Community Colleges* –

- Nicole Jones stated that there hasn't been new discussion on this matter. A motion was passed to table this vote M/S (Duckles, Slater). No abstentions.

- C. *Tutoring Advisory Committee* –

- Committee is recommending the following changes to the advisory committee composition. Add the verbiage "one classified staff member from general tutoring," "one classified staff member from STEM Center, One current student tutor representative." Committee also expressed that more diverse faculty representation should be added. A motion was passed to recommend the return of the charge and composition to the originator to review and change. M/S (Thiss, Nette). No abstentions.

- D. *Student Learning Outcomes Committee* – The Senate will entertain a motion to approve proposed changes to the charge and composition of the Student Learning Outcomes Committee.

- Motion was passed to approve. All approved. No abstentions. M/S (Duckles, Curtis)

VII. INFORMATION

A. Revised Commencement Policy –

- Donna Hajj, Co-Chair of the Graduation Task Force stated that a policy would like to be written to state that instead of a student receiving a cancellation of graduation notice from Admissions & Records, they would receive notice to see a counselor. The counselor would then work with the student and Student Affairs to allow them to participate in the Commencement ceremony. Committee suggested that the wording “if applicable” on the form would be change to be more specific.

B. Student Services Technology Initiatives –

- Nicole Jones, Chair of Counseling informed committee of two new technologies that the College is interested in purchasing.
 - Grad Guru is a mobile phone app that would allow the students to be sent push notifications on deadlines. Students would be required to download this free app and opt in for the notifications. Approximate cost \$6,000 a year. Price may drop for the subsequent years. Funding will be from SSSP.
 - Intelliresponse- Is a website that is designed for a user to type a question and an answer or link would be provided. This would allow customers to get answers quickly and at any time during the day. It would also alleviate departments being impacted with several phone calls. Approximate cost is \$26,000 a year. Price may drop for the subsequent years. Funding will be from SSSP.

<http://www.intelliresponse.com/>

VIII. Announcements/Public Comments

A. Voluntary Senate Fund

None

Jesus Miranda, Vice President adjourned meeting at 4:06pm

Addendum

VI. ACTION ITEMS

A. Academic Renewal Policy -

Move the item to next committee for discussion at the district level.

3 Abstentions (Slater, Martin, Brazil)