



CUYAMACA
COLLEGE

• ACADEMIC • SENATE •

MINUTES

Thursday, August 27, 2015
2:00 – 3:45 p.m.
Room I-207

Present: Alicia Muñoz, Paul Carmona (Vice President), Michael Aubry, Lindy Brazil, Daniel Curtis, Ian Duckles, Courtney Hammond, Raad Jerjis, Kristin McGregor, Nanyamka Hill, Angela Nesta, Kathryn Nette, Patricia Santana, Robert Stafford, Jessica Thompson (Ian Duckles Proxy), Dave Raney, Seth Slater, Patrick Thiss, Joe Young

Absent: Claudia Cuz-Flores

Others: Randy Clark, Jeri Edelen, Tammi Marshall, Penny McGrew, Don Schultz, and Michael Verrier.

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Alicia Munoz, President called the meeting to order at 2:03pm

I. APPROVAL OF MINUTES- Postponed

II. PRESIDENT'S REPORT

- A. **Announcements** –The District is still working on the adoption budget, but an allocation has been reached for each college. A joint DSPB&C and Governing Board Workshop to discuss the adoption budget will take place on Tuesday, September 1st in I-209 at 4:00 p.m. The Senate urges everyone to attend if possible.
- B. **District & College Council Updates** – None.
- C. **Achieving the Dream and Student Equity** – A summit will be held at Cuyamaca College on Friday, September 18, 2015 from 9:00 a.m. – 1:30 p.m. Achieving the Dream coaches will be at the summit to work with the college community in understanding the data and discussing how best to address the equity gap.

III. VICE PRESIDENT' REPORT

A. **SOC Committee Appointments** –

- A faculty position is open on the Curriculum committee. If interested, please contact Paul Carmona. There have been a few faculty appointments to hiring committees, but that information remains confidential.
- If you need faculty representation on a committee, please contact Paul Carmona. If there are specific criteria or knowledge you'd like someone to have, please state that.

IV. PART TIME FACULTY REPORT

- A. There will be campus equity activities during the week of October 26th. This is in effort to draw attention to the inequity between the Full-time faculty and the Part-time faculty. There will be a rally on October 28th.

- B. Last year a resolution was drafted in December 2014. Because of this, permanent funding has been added to the budget which will supply the Part-time Faculty workrooms.
- C. Jessica Thompson introduced a resolution drafted by Ian Duckles. The resolution is to bring attention to section 11.4 in the collective bargaining agreement, where it states that Part-time faculty shall be compensated for their time serving on committees. The Senate has asked that the wording be changed to “endorse,” instead of “support” the resolution. The Senate also stated that anyone elected to a committee does not qualify for compensation. A second draft will be brought to the Senate for endorsement at a later date.

V. COMMITTEE REPORTS

- A. ***Student Learning Outcomes Assessment Committee*** – Dr. Tammi Marshall spoke about revisions to the Intuitional Learning Outcomes. She also introduced Jeri Edelen, who is the new SLO Coordinator. The charge for the SLO was rewritten to include assessing institutional outcomes. Tammi has asked everyone review the new ILO’s and submit their feedback to her by September 4, 2015. A final draft will be developed by Spring 2016.

V. INFORMATION

- A. ***Capital Construction Plans and Student Services Building*** – Randy Clark, Interim Senior Director of Facilities Planning, Development, and Maintenance, and Penny McGrew, Gafcon Program Manager, gave an update on the proposed revisions to the capital construction plan at Cuyamaca College. See PowerPoint.
- B. A representative from the Student Services area stated that overall the Student Services employees are happy with the relocation, but show some concern with the timeline of the delay to the building. This is because some feel it was promised to the community that if the funding passed a new Veteran’s Center was to be built. With the delay of the Student Services building and other areas of the College being updated and renovated, it could look as if were not keeping our promise. It was also asked if anyone has done an analysis on our existing square footage and see what our fill rate was. Where do we see the biggest area of student growth? Does this new plan take that information into consideration of what is best for the students? It was also asked when we would get State match funding for the future F building complex. We were informed that the F building complex plan is currently in the queue of match approval at the State, and the District is hopeful to be awarded match.

VI. Announcements/Public Comments- None

Alicia Munoz, President adjourned the meeting at 3:54pm

Cuyamaca College Mission Statement

The mission of Cuyamaca College is to serve a diverse community of students who seek to benefit from the college's wide range of educational programs and services.

Institutional Learning Outcomes

The Institutional Learning Outcomes (ILOs) are a promise to the communities that Cuyamaca College students graduating with an A.A./A.S. degree, and transferring to a four-year college or university, will be able to demonstrate the knowledge, skills, and attitudes contained within all of the ILOs, based on general education and discipline-specific courses at the lower division level. Students who earn a certificate, or have taken courses for personal educational development, will be expected to demonstrate the knowledge, skills, and attitudes specified within one (or more) of the five ILOs.

COMMUNICATION AND EXPRESSION

Students will communicate clearly, express themselves creatively, interpret thoughtfully and logically, and engage actively in dialogue and discussion, while paying attention to audience, situation, and (inter) cultural context. Communication and expression may be written or oral, verbal or nonverbal, informational or artistic.

INFORMATION LITERACY

Students will locate, critically evaluate, synthesize, and communicate information in various formats while understanding the social, legal, and ethical issues for information and its use.

PHYSICAL/MENTAL WELLNESS AND PERSONAL RESPONSIBILITY

Students will identify lifestyles that promote physical and mental well-being, engage in self-reflection and ethical decision-making, explore career choices and life goals, practice effective individual and collaborative work habits, and demonstrate a commitment to ongoing learning.

CIVIC CAPACITY FOR GLOBAL, CULTURAL, SOCIAL & ENVIRONMENTAL JUSTICE

Students will demonstrate their role as local, national, and global citizens by respecting social and cultural diversity, appreciating the complexity of the physical world, and understanding the significance of both environmental sustainability and social justice.

CRITICAL THINKING

Students will analyze arguments, create and test models, solve problems, evaluate ideas, estimate and predict outcomes based on underlying principles relative to a particular discipline, interpret literary, artistic, and scientific works, utilize symbols and symbolic systems, apply qualitative and quantitative analysis, verify the reasonableness of conclusions, explore alternatives, empathize with differing perspectives, and adapt ideas and methods to new situations.

Questions

- Read over the draft of the ILOs. Do they support the Cuyamaca College Mission?
- Why or why not? Give specific details.
- What would you change?
- What would you delete?
- What would you add?
- Do these cover General Education?
- Are these ILOs something the college could assess?



Student Services Program Review and Planning Committee

SPRING 2015

Student Services Program Review and Planning Committee

- Department Program Review's developed in Trac Dat
- Department Program- Student Learning Outcomes
- Department TracDat reports are posted on intranet
- Faculty Request form
- Classified Request form
- BSI forms
- Technology request forms
- CTE request forms

Department Abstract Template

Cuyamaca College **DRAFT TEMPLATE** 

Program Review:



Find us:
Website:
Facebook:
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Mission, Goals & Outcomes

Mission Statement:

Our goals are:

Student Learning Outcomes:

Activities/Services

Data

Semester		

Faculty and Staffing Requests (Position):

Student Services Priority List

Student Services Staff Rankings 2015-2016

Department	Position Title	Funding	New or Vacant	Totals
Athletics	Athletic Eligibility Technician	General	New	371
DSPS	Student Services Assistant	Catagorical	New	362
Assessment	Assessment Specialist	Restricted (SSSP funds)	New	349
Counseling Services	Student Services Technology Coordinator	Restricted (SSSP funds)	New	349
Financial Aid & Scholarships	Financial Aid Technician, 1.0 FTE	General	New	327
DSPS	Counselor (DSPS) Unrestricted	General	New	292
CalWORKs	Counselor – 1.0	Catagorical	New	271
Admissions & Records	Evaluations Advisor	General	New	269
Veterans	Veteran Services Coordinator	General	New	268
Veterans	Part-time Counselor (0.5)	General	New	255
Counseling	Student Services Specialist	General	New	249
EOPS	Secretary/Financial Aid Assistant	75% General 25% Catagorical	Vacant (2008)	249
EOPS	EOPS/UP! Counselor	General	New	238
Transfer Center	1.0 FTE Senior Student Service Specialist (SSSS)	General	Vacant (2009)	233
CalWORKs	Account Clerk	Catagorical	New	207
Career Services	Program Faculty Coordinator/ Counselor	General	New	200
CalWORKs	Job Development Specialist	Catagorical	New	197
CalWORKs	Clerical Assistant	Catagorical	Vacant	157
Career Services	Student Services Specialist	General	Vacant	148