



• A C A D E M I C • S E N A T E •
MINUTES

Thursday, May 9, 2019

2:00 – 3:45 p.m.

Room E – 106

Present: Kim Dudzik, Jeri Edelen, Michael Aubry, Amaliya Blyumin, Daniel Curtis, Julie Godfrey, Moriah Gonzalez-Meeks, Kim Lenox, Karen Marrujo, Rachelle Panganiban, Valerie Peterson, Lilia Pulido, Tim Phillips, Robert Stafford, Scott Stambach

Absent: Guillermo Colls, Jolene Crowley, Rob Wojtkowski

Others: Bri Hays, Raad Jerjis, Christianne Penunuri, Jodi Reed, Miriam Simpson

Recorder: Rhonda Elsaad

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Kim Dudzik, President called the meeting to order at 2:02 pm

I. Approval of Minutes: April 25, 2019

A. **Meeting of April 25, 2019:** Minutes were approved as amended.

M/S (Stafford/Curtis)

Abstentions: Moriah Gonzalez-Meeks, Michael Aubry and Tim Phillips

II. Announcements

1. Part-Time Senator Election Results: Kim Lenox will be the Part-Time Senator for Instruction. Valerie Peterson will be the Part-Time Senator for Student Services. Camille Jack will be the Part-Time Senator-at-Large.
2. May 13: Survey due date for Chancellor Profile.
3. May 16: Public forum for Chancellor Search. 1-207 from 9:00am-10:00am and 2:00pm-3:00pm.
4. May 14: Facilities BBQ on Grand Lawn from 11:30am to 1:30pm.
5. May 15: Moonlight movie screening from 12:30pm to 2:30pm in I-207.
6. May 21: Governing Board meeting at 5:15pm in I-207 for Dave Raney Emeritus presentation.
7. May 23: Transmilitary movie screening 12:30pm-1:30 in I-209.
8. May 24: Districtwide Guided Pathways Forum 12:00pm – 4:00pm in I-207. Lunch will be served.
9. May 31: Safe Zone training 12:00pm-3:00pm in I-209.

III. Action

A. Curriculum: May Governing Board Packet

The Academic Senate will entertain a motion to approve the May Curriculum Packet.

Chemistry has been pulled. A process has been implemented for course deactivation. Made changes to programs such as English and History. Computer Science is working on courses involving network security. Science has a couple new degrees.

M/S (Gonzalez-Meeks/Godfrey)

It was unanimously approved.

B. Diversity Education Requirement Recommendation

The Academic Senate will entertain a motion to approve the Diversity Education Requirement

M/S (Gonzalez-Meeks/Panganiban)

This will be a yearlong process. Forms will be created in the process. Faculty will submit courses for approval for the requirement. This is for local GE package. It does not cover IGETC, CSU or Certificates. This is the only district that does not have this requirement.

It was unanimously approved.

IV. Information (First readings and updates for future action)

A. Online Teaching and Learning Charge changes to reflect accreditation

standards: The online faculty survey will be going out in the next few weeks for faculty who teach online. There were changes to Title 5. The biggest change is that regular and effective contact now includes contact between students and other students. There will be a training needed before teaching an online course and this is now a part of Title 5. This will come back for endorsement at the next meeting.

B. Online Teaching and Learning changes to Best Practices: Guide to best

practices on online teaching. The regulations are updated and are available on the senate website. The best practices check list has been updated and needs endorsement to adopt the OEI rubric as a replacement for the best practices check list. If anyone has questions contact Jodi Reed.

C. College Technology Requests: Miriam Simpson showed the Academic

Senate a summary of what has been done this year involving technology requests. The process to request technology comes in a document and excel spreadsheets and needs to be supported by data. Request for replacement for existing technology – a lot of it comes from grants but grants are only given for new technology. Thinking of a way to better utilize the information we have and get on a regular replacement cycle. The biggest cost has been replacing computer laps. This year over half of the projects were able to be funded and this has been much better progress than

previous years. Miriam showed the area of needs for technology replacement by department.

- D. Local KPI's and Vision for Success Goals: Bri Hays discussed the crosswalk and the set targets based on each of the vision for success goals. Data was collected from the Spring 2019 Retreat and was compared to what was said last year. Bri Hays showed the Academic Senate the Spring 2019 Planning and Evaluation Retreat report. The Intuitional Effectiveness Council recommends the following Institution-Set Standards and targets for internal and external key performance indicators on behalf of the college. The state will now consider any student that took one course at Cuyamaca College, regardless of courses taken at any other college, to be a Cuyamaca College transfer student.
- E. ISER draft: Cuyamaca College website – About Us – Institutional Effectiveness – Accreditation. The ISER draft has been posted and all information is set and solid. The website is still an ongoing process. Graphics will be added. Accreditation team has set up meetings. There is an executive summary and feedback form to weigh in on anything that would like to be added.
- F. College Hour: Kim Dudzik showed the 2019-2020 Draft College Hour Schedule. Kim asked that if anyone has a class that overlaps if they can either let class out early or start class late. A discussion was brought up that most events are done in the afternoon, which leaves out most students who only take night classes because they work during the day. It would be good to have engagement opportunities in the evenings for these students. There needs to be a relook at some locations for certain events due to areas on campus being closed.
- G. Movement to rank of Professor: Lauren Halsted - Chair of the English department. This will be brought for action at the next meeting.

V. President's Report --

- A. ***Faculty Kudos:*** Kim acknowledged faculty leadership on three councils. Lauren Halsted, Moriah Gonzalez-Meeks and Tammi Marshall.
- B. ***District & College Committee/Council, and Other Institutional Updates***
 - 1. Facilities Update: Sahar Abushaban, VP of Administrative Services and Francisco Gonzalez, Interim Facilities Director – Postponed to May 23.

VI. Vice President's Report: Apply for entrance for committees. An email was sent out. There are a lot of openings on committees. Kim Dudzik suggested to request more than one and rank your preference. Email went out Monday and a reminder will be sent out on Friday.

VII. Part Time Officer-at-Large Report: None.

VIII. Committee Report

- A. Online Teaching and Learning Committee Update: Jodi Reed, Distance Education Coordinator (see information)

IX. Public Comments

Kim Dudzik, President adjourned the meeting at 3:47 pm