



# • A C A D E M I C • S E N A T E •

## MINUTES

Thursday, October 24, 2019

2:00 – 3:45 p.m.

Room E – 106

**Present:** Kim Dudzik, Robert Stafford, Jeri Edelen, Rachelle Panganiban, Valerie Peterson, Miriam Simpson, Kim Lenox, Manuel Mancillas-Gomez proxy for Lyn Neylon, Dan Curtis, Moriah Gonzalez-Meeks, Julie Godfrey, Camille Jack,

**Absent:** Guillermo Colls, Julian Kearns, Tim Phillips, Tania Jabour, Rob Wojtkowski, Lilia Pulido, Jordan Andrade, Asma Yassi

**Others:** Kathryn Nette, Ticey Hosley, Brad McCombs, Carlos Ortiz, Richard Jimenez, Bri Hayes

**Recorder:** Laci Diaz

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."*

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**CALL TO ORDER:** Kim Dudzik, President called the meeting to order at 2:07 pm

**I. Approval of Minutes: October 10, 2019-** Senate approved the minutes with the correction of Julian Kearns and Moriah Gonzalez-Meeks spelling. M/S Panganiban/Stafford. Abstentions: Manuel Mancillas-Gomez and Valerie Peterson.

**II. Announcements – None.**

### **III. Information (First readings and updates for future action)**

- A. ROC Charge update-Miriam, a member of the ROC, stated that the intention of the language change was to note the resource requests come through the Program Review process. A council member suggested to change the language to state "Program Review process." The Senate recommends that the ROC meeting with the Tri-chairs of the Program Review Committee to discuss the language change.
- B. Program Review Template (Jeri Edelen, Ticey Hosley, Bri Hays)- The Tri-chairs spoke to the Senate to present on the Program Review planning process and timeline. They also presented a flow chart. They stated that the Program Review will be done in survey monkey and that the resource requests will be embedded into the survey. The committee will extract the various resource requests and send them to the appropriate areas for ranking. The committee will be reviewing all the submitted Program Reviews, as well as the Deans. Bri presented the template guides and spoke about the rubrics. She stated that the rubrics were well thought out to be valuable to the authors and will help guide them to write robust Program Reviews and requests. The deadline for Program Review submission is February 2020. There is a four year program cycle, which can be viewed on the Program Review committee's intranet page. The committee will also be offering training sessions. Training for the Student Services area will be November 15<sup>th</sup> 10:00 a.m. – 12:00 p.m. and December 3<sup>rd</sup> 1:00 p.m. – 2:30 p.m. Training for the Instructional division will be November 19<sup>th</sup> 2:00 p.m. – 3:00 p.m. A training will be held December 4<sup>th</sup> 2:00 p.m. – 3:00 p.m, which will be open to anyone. There will also be training sessions during the Flex week in January, which are January 21<sup>st</sup> and January 23<sup>rd</sup> from 2:00 p.m. – 4:00 p.m. A Senate member asked if there was a way to note that a resource request would benefit more than one area or department. They also asked should the request be done by one department or all the departments the request would benefit? The Senate suggested that if a request does benefit multi-departments there should be a mechanism to receive a higher ranking or "bonus points." Bri said this would be a good question for the ROC. The Senate

agreed to vote on the template and guide via email. M/S Curtis/Stafford.

- C. Student Success Teams (Raad Jerjis, My-linh Nguyen, Sophia Armenta)- Sophia and My-linh have visited several other Counseling Centers to see how they operate in terms of student success. They also sent out a survey to Counseling Centers to get feedback on the functioning of their Counseling Centers. Sophia and My-linh spoke about their findings from Norco College, Modesto Junior College and two areas at Cuyamaca the STEM cohort and Cuyamaca Pathway Academy. They showed the guided pathways model. The Senate asked if our Counselors are specialized in different areas. Sophia stated the Cuyamaca Counselors are generalized in all areas. The Senate also asked if there was a model that would serve the on-line student population and Sophia said at this time there has not been a model developed. As this research develops, Sophia and My-linh will return to give updates.
- D. Evaluation Kit Pilot (Jodi Reed) - Jodi spoke to Senate regarding the Canvas add-on evaluation done by students. The Canvas add-on would allow surveys to be pushed to students. The pilot that took place over the Spring 2019 semester had a 58% completion rate and it was noted that faculty was really happy with it. The evaluation kit would be managed through the Office of Instruction. The committee is considering doing another pilot program with hybrid courses to make sure the new program works well with their format. Jodi stated that when they are ready to pilot to the hybrid classes and email will be sent out asking for volunteers.
- E. Curriculum Packet for November board meeting (2nd read) - The proposal is going to the November board with just GE courses, but Cindy Morrin stated that the Curriculum Committee will be giving faculty a whole year to submit their courses to qualify under the cultural diversity graduation requirement. It was stated that what the Senate endorsed back in May was that there will be a diversity requirement starting in the 21/22 year. It has not been fully established what courses will meet that requirement and this will be an ongoing process to determine eligibility. Several faculty voiced concern over the requirement only including GE courses. Cindy M. said she would take the concern back to Curriculum.

#### **IV. Action**

- A. None

#### **V. President Report -- Kim Dudzik**

- A. *Faculty Kudos:* None.

- B. *District & College Committee/Council, and Other Institutional Updates*

- 1. Governing Board: Chancellor Search Forums

November 4, 2019: Dr. Lynn Ceresino Neault

Grossmont College – Building 34 – 2nd floor Atrium ; 10:00 a.m. – 11:00 a.m.

Cuyamaca College – Samuel M Ciccati Theatre; 3:15 p.m. – 4:15 p.m.

November 5, 2019: Dr. David Potash

Grossmont College – Building 34 – 2nd floor Atrium ; 9:30 a.m. – 10:30 a.m.

Cuyamaca College – Samuel M Ciccati Theatre; 2:45 p.m. – 3:45 p.m.

- VI. **Vice President Report.** Jeri Edelen, Vice President of the Academic Senate, reported that two faculty members were appointed to the Senate Awards Committee who are Xuchi Eggleton and Pat Newman. Lauren Halsted was appointed to the Learning Assistance Center Advisory Committee. Brian Josephson was appointed to the Online Teaching and Learning Committee. Jodi Reed, Rachel Jacob-Almeida, Karla Guitierrez, Carlos Ortiz, and Deyanira Preciado were all appointed to the Professional Development Committee.

**VII. Part Time Officer-at-Large Report.** None.

**VIII. Committee Report**

A. Curriculum (see Information)

Online Teaching and Learning Committee: Jodi Reed spoke about OEI stating that this program merged with the California Virtual Campus (CVC) and the @ONE program during the 17-18 grant renewal. One OIE rubric has already been adopted last semester and they are starting to develop a peer online course review training pilot. The college hasn't applied for the State Senate endorsement yet, but they are ready to apply now and waiting for the OEI packet.

**IX. Public Comments-** None.

Closed at 3:58pm