



• A C A D E M I C • S E N A T E •

Minutes

Thursday, December 12, 2019

2:00 – 3:45 p.m.

Room E-106

Present: Kim Dudzik, Camille Jack, Dan Curtis, Kim Lennox, Robert Stafford, Miriam Simpson, Guillermo Colls, Moriah Gonzalez-Meeks, Lilia Pulido, Tania Jabour, Rachelle Panganiban, Jeri Edelen, Valerie Peterson

Absent: Jeri Edelen, Julian Kearns, Tim Phillips, Julie Godfrey, Lyn Neylon, Asma Yassi

Other: Manuel Mancillas-Gomez proxy for Lyn Neylon, Pat Setzer, Raad Jerjis, Brianna Cuellar, Tammi Marshall

Recorder: Laci Diaz

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Kim Dudzik, President called the meeting to order at 2:06 pm

I. Approval of Minutes: November 21, 2019- Senate approved minutes with the change of adding Valerie Peterson to the absent list. M/S Jabour/Stafford. Abstentions: Manuel Mancillas-Gomez, Valerie Peterson, Jeri Edelen.

II. Announcements

- A. Senate President Elect –Manuel Mancillas-Gomez is the Academic Senate president elect. His term starts Monday, June 8, 2020. Manuel will be shadowing Kim in the Spring 2020 semester.
- B. Senate Officer and Senator Election Process- There will be regular elections in the spring for officers which have one year appointments. This election also includes SOC members. Elections for the part-time senators will run after senate officers. In the event someone is not chosen, they can then run as a part-time senator.
- C. Governing Board meeting Dec 13 Grossmont College, Griffin Gate:
 - 1. Farewell to Chancellor Miles, 3pm to 4pm
 - 2. Regular meeting 4pm

III. Information (First readings and updates for future action)

- A. Pre-requisite Challenge Process (Information Only) Raad Jerjis, Counseling Chair and Brianna Cuellar, Counseling and Assessment Center Supervisor presented to the senate. Raad was asked to review the process to see if there was any improvements needed. He would like direction from senate as to whether the process should be changed. The senate stated they do not feel the form should be changed. They also suggested removing the 5-day period and the language stating a seat will be held for the student from the challenge process, it was discussed that holding a seat is not a typical practice. Senate suggested to draft a resolution which states Deans should not be able to override a Chairs decision regarding the challenge process. After the resolution is passed, it is recommended that ILAT discuss. The Dean being involved is more for informational purposes and to move the process forward in the summer time by helping locating a faculty member or chair to make a decision on the challenge, not for the Dean to have the final say on the challenge.

- B. New Faculty Hiring Committee Charge and Classified Hiring Committee Charge (1st Read)**- The Staffing Prioritization Taskforce has been made into two committees to better serve the college and the staffing ranking process. Kim presented the two charge and compositions for each new committee and asked senate to discuss with their fellow constituents and provide any feedback they may have. Senate suggested that the “Resources” section on the New Faculty Hiring Committee say “any Vice President or Dean.” Kim stated that both of these committees would report their ranked lists to the Resource and Operations Council (ROC), who looks at all college ranked list as a comprehensive overview. The ROC will provide feedback if necessary, but they do not have the prevue to re-rank lists.

IV. Action

- A. December Curriculum Packet for the Governing Board *The Academic Senate will consider a motion to approve the December Curriculum Packet.***

During discussion Pat Setzer, administrative co-chair of Curriculum, presented the December packet. He stated the biggest change is deleting all the non-credit courses that have not been offered for years.

M/S Curtis/Colls.

Senate approved unanimously, no abstentions

V. President Report -- Kim Dudzik

- A. *Faculty Kudos:***

Teaching Excellence Awards Nominees: Aklas Sheai, Alaa Kana, Rachel Farris, Brad Richardson, Tom Bugzavich, Greg Brulte, Marsha Fralick, Steve Weinert, Josh Franco, Rachel Polakoski, Karen Marrujo, Lindy Brazil, Lamia Raffo, Dan Curtis, Fabienne Bouton. Kim stated that the college had over 400 responses from students this year due to the fact that the nominations were posted in Canvas. An email will be sent to each of the 15 nominated faculty members asking them to attend the January convocation for the awards presentation.

- B. *District & College Committee/Council, and Other Institutional Updates***

1. Institutional Effectiveness Council Annual Planning Calendar; Tammi Marshall, IEC Co-Chair presented the calendar. She stated this is a living calendar, meaning the intent is to change as needed but IEC felt there should be a 5-7 year planning calendar available for all to see. This will allow all faculty, staff, and administrators to know when planning deadlines are.
2. Cuyamaca College Council- Kim stated that an off cycle technology request was reviewed for our college to be a part of the Finish Faster online software. Faculty provided feedback with online learning and it seems many are doing online teaching, but reluctantly. Senate suggested a forum should be held to have a discussion on online teaching.

Jessica Robinson has suggested that the college provide name badges for employees and encourage faculty, staff, and administrators to wear them. It has been found that when name badges are worn, students and the community feel more comfortable approaching someone to ask for assistance. The Senate mentioned they are ok with this if it were to happen, but they want to make sure faculty understand this was not a requirement.

Strategic hires were submitted for the Admin Assistant IV for Student Services and Master Class Scheduler position in Instruction.

VI. Vice President Report. Jeri Edelen, Vice President of the Academic Senate, reported the following appointments: Rachel Jacob-Almeida as academic senate officer-at-large for Instruction. Brian Josephson was appointed to Learning Assistance Center Advisory Committee. Hanaa Alkaness was appointed to the Scholarship Committee. Curtis Sharon and Lucinda Hollands were appointed to the Program Review Steering Committee.

VII. Part Time Officer-at-Large Report. Robert Stafford, Part-Time Senator-at-Large asked the faculty and senate to encourage part-time faculty to run for officer positions.

VIII. Committee Report- None

IX. Public Comments- None

Closed at 3:34pm