



# ACADEMIC • SENATE •

## Minutes

Thursday, May 14, 2020

2:00 – 3:45 p.m.

<https://cccconfer.zoom.us/j/92841237344>

**Present:** Kim Dudzik, Guillermo Colls, Jeri Edelen, Camille Jack, Moriah Gonzalez-Meeks, Kim Lenox, Karen Marrujo, Rachelle Panganiban, Valerie Peterson, Rachel Polakoski, Lilia Pulido, Miriam Simpson, Robert Stafford, Rob Wojtkowski, Asma Yassi

**Absent:** Jordan Andrade, Julie Godfrey, Julian Kearns, Lyn Neylon-Craft, Tim Phillips

**Other:** Lauren Halsted, Bri Hays, Rachel Jacob-Almeida, Manuel Mancillas-Gomez, Tammi Marshall, Cindy Morrin, Patrick Thiss, Pat Setzer, Stephen Weinert, Natalija Worrell

**Recorder:** Taylor Owen

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."*

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**CALL TO ORDER:** Kim Dudzik, President called the meeting to order at 2:01 pm

- I. Approval of Minutes: April 16, 2020 (Special Meeting)-** Senate approved minutes. M/S Guillermo Colls/Rachel Polakoski. Senate approved unanimously, no abstentions. **Motion passes.**

**Approval of Minutes: April 23, 2020-** Senate approved minutes. M/S Robert Stafford/Camille Jack. Senate approved unanimously, no abstentions. **Motion passes.**

## II. Announcements

Part Time Senator Election Results: Sarah Rodriguez was voted to be the Part Time Senate Officer, however, she received a full time position at another college. The position will have to go the next runner up. Robert Stafford received the next highest votes for this position and will now be the new Part Time Senate Officer. The results for the other Part Time Senator positions for the 2020-21 year are as follows: Mikayla Ortega has been voted as the Part Time Senator for Instruction, Valerie Peterson has been voted as the Part Time Senator for Student Services, and Jereme Umali has been voted the Part Time Senator at Large.

## III. Information (First readings and updates for future action)

- A. Facilities Ranking List: Patrick Thiss, faculty co-chair of Facilities and Sustainability Committee discussed the rankings for facilities.
- B. Supplies, Equipment, and Other Requests: Lauren Halsted, faculty co-chair of Resources and Operations Council, discussed the ranking of supplies, equipment, and other requests needed from faculty. The grayed out areas were not ranked by ROC because this council does not rank personnel/staffing matters. These matters would best be discussed with their respective Dean.
- C. College Technology Ranking List: Stephen Weinert, faculty co-chair of College Technology Committee, reviewed and discussed the college technology ranking list.
- D. Classified Ranking List: Natalija Worrell, Classified Senate president and co-chair of

Classified Hiring Priorities Committee, reviewed and discussed the classified position rankings.

- E. [Faculty Ranking List](#): Pat Setzer and Kim Dudzik, co-chairs of the Faculty Hiring Priorities Committee, reviewed and discussed the faculty position rankings. These positions need to be filled as soon as possible. As of April 30, 2020, the top four ranked faculty positions for 2019 are currently frozen and have not yet been hired. Once these positions have been filled, the committee will remove them from the requested positions on the 2020 list.
- F. [Curriculum Board Packet](#): Cindy Morrin, faculty co-chair of Curriculum Committee, discussed the Curriculum May Board Packet.
- G. [Program Review Timeline](#): Tammi Marshall and Bri Hays, co-chairs of Institutional Effectiveness Council, reviewed and discussed the program review timeline. The IEC recommends to change the program review/ annual update and resource request deadlines from early February to January 15. They also recommend to change the “soft deadline” for program reviews/annual updates submission to Deans/Managers to the final day of the Fall semester. In doing so, this would allow time for Deans/Managers to provide feedback. The IEC also recommends to add a disclaimer for resource requests along the lines of “Each resource prioritization committee reserves the right to decide whether to review resource requests submitted after the program review deadline. Criteria for late requests to be reviewed will be identified and codified by each resource prioritization committee.”  
The [Instructional Comprehensive Program Review](#), [Instructional Annual Update](#), and [Student Services Annual Update](#) Templates were reviewed.

#### IV. Action

- A. [Academic Senate Recommendations for Issuance of Grades for Spring 2020](#): Kim Dudzik informed that there were a few modifications made to the grading policy due to COVID-19. Students can P/NP until the end of the semester. If the student earns a NP, the student may elect to withdraw. If students do not drop themselves, faculty have the option to use their discretion to award an EW on behalf of their student. If the student takes an EW, they will need to repeat the entire class. Motion to approve changes made to the grading policy document. M/S Guillermo Colls/Lilia Pulido. Senate approved unanimously, no abstentions. Motion to approve the Academic Senate Recommendations for Issuance of Grades for Spring 2020. M/S Lilia Pulido/Robert Stafford. Senate approved unanimously, no abstentions. **Motion Passes.**
- B. [Movement of Faculty Rank](#): Motion has been tabled for next meeting.

#### V. President’s Report – Kim Dudzik

##### A. College Updates

- 1. [Spring 2020 Annual Planning Retreat Report](#): Tammi Marshall and Bri Hays reported on the results of the Spring Annual Planning Retreat.

#### VI. Vice President Report. - No report.

#### VII. Part-Time Officer-at-Large Report. - No report

#### VIII. Committee Report. – No report.

#### IX. Public Comments- No report.

Closed at 4:32pm