



ACADEMIC • SENATE

Minutes

Thursday, November 16th, 2023

2:00 – 3:45 p.m.

Present: Manuel Mancillas-Gómez, Karen Marrujo, Tania Jabour (as proxy for Lindy Brazil), Guillermo Colls, Rita Ghazala, Sahar King (as proxy for Camille Jack), Rachel Jacob-Almeida, Raad Jerjis, David Lizarraga, Jonathan Martin, Rachelle Panganiban, Miriam Simpson, Jennifer Tomaschke (as proxy for Rob Wojtkowski), Nicole Keeley (as proxy for Asma Yassi)

Absent: Jane Gazale, Hanaa Alkassas, Lindy Brazil, Dan Curtis, Moriah Gonzalez-Meeks, Camille Jack, Brad McCombs, Joan Rettinger, Cyrus Saghafi, Rob Wojtkowski, Asma Yassi

Other: Brianna Brown, Rachel Polakoski, Ansim Kesro, Tonette Salter

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

Motion to allow Karen Marrujo to attend and vote via Zoom. **Motion/Second:** Jonathan Martin/Guillermo Colls. **Nays:** None. **Abstentions:** None. **Motion Passed.**

I. Call to Order/Introductions: Manuel Mancillas-Gómez, Academic Senate President, called the meeting to order at 2:08pm and introduced our guests: Ansim Kesro and Tonette Salter. Both are SDICCCA interns and shared some personal background with the Academic Senate. They will be attending Academic Senate meetings, when possible, to gain experience. The members of Academic Senate introduced themselves to Sahar King who will be the proxy for Camille Jack for the remainder of the semester. Sahar introduced herself to the Academic Senate.

II. Approval of Minutes: November 9th, 2023 – Senate reviewed the minutes from November 9th, 2023. Senate to approve minutes. **Motion/Second:** Rachelle Panganiban/Jonathan Martin. **Nays:** None. **Abstentions:** Tania Jabour, Asma Yassi. **Motion Passes.**

III. Announcements –

A. Ballots for Academic Senate President:

The senate discussed ballots for the upcoming Academic Senate President election. The ballots went out on Tuesday and the senate was reminded to check spam their spam folders just in case. The senate was strongly encouraged to vote. The information has a link to the Academic Senate website that has personal statements from the candidates. The last day to vote is December 1st.

B. Enrollment Survey (VTEA-Perkin's) live on Self-Service (district.ess@gcccd.edu):

The senate discussed the Enrollment Survey. This survey has been around for many years and serves as the survey that the district needs to get Perkin's funding. This funding is for CE programs. Due to the changes with self-service, there was no place to put the survey, so it was placed in canvas without consulting faculty. The survey has a lock so that if students don't answer the survey they would be locked out of canvas. This survey is still in canvas for fall but won't remain for spring. Several revisions were done to make changes to potentially intrusive questions and there is now an option on each question to decline to answer. The survey has a low response rate.

C. Other:

The senate discussed other announcements.

Rita Ghazala share that there will be a winter multicultural family story time on Thursday, December 7th at 5:30pm on the 2nd floor of the library. This will be open to all who'd like to attend. There are efforts to collaborate with Child Development. There will be snacks, music, and crafts.

Rita also shared the Howlin Coyotes open mic. This is a collaboration with the music department and will take place in front of the library on November 30th starting at 1pm. This will be larger than the usual open mics.

Manuel Mancillas-Gomez shared that a call out will be sent from Debi Ridulfo to fill the work from Bri Brown and Rachele Polakoski while they are on leave. Bri Browns LED is 1.0 and could potentially be split into 2 positions to cover the work.

IV. Action – None

A. December Curriculum List Board Meeting Packet:

Tania Jabour reviewed the Curriculum List for the upcoming December Board Meeting. There are two items of significance to note. MATH 128 was pulled from the board packet. We are trying to revive the course however Grossmont has not finished their changes yet and we need alignment from Grossmont. KUMY related items were approved in 1 session of curriculum. The rules were suspended as this was an urgent issue since course coding wasn't working with IT. This caused several issues for students and needed to be fixed as quickly as possible.

Motion to approve the December Curriculum Board Packet List. **Motion/Second:** Tania Jabour/Miriam Simpson. **Nays:** None. **Abstentions:** None. **Motion Passes.**

B. DE RSI Policy:

Bri Brown and the Academic Senate briefly reviewed the DE RSI policy document.

Motion to approve the DE RSI Policy. **Motion/Second:** Guillermo Colls/Rachel Jacob-Almeida. **Nays:** None. **Abstentions:** Sahar King. **Motion Passes.**

V. Information (First readings and updates for future action) –

A. New Degree Audit Issues:

Rachelle Panganiban shared the issues with the proposed degree audit changes from district and gave important context as to why this resolution is necessary. Counseling met and created this resolution. The Academic Senate reviewed the resolution and offered some suggestions for modifications. These suggestions included Title V language and changing some of the wording to properly identify those that would be affected by this. Barbara Gallegos and Kerry Kilber will be coming to the next meeting to discuss the technology changes which will include this degree audit change.

B. OAC Charge and Composition and Annual Goals:

Rachel Polakoski shared the proposed OAC (Outcomes and Assessment Committee) charge and composition changes as well as the annual goals for OAC. Added 'equity' into a lot of the language for the charge to explicitly state it. The Chairs title was updated to say "Outcomes and Assessment Co-Coordinator." On "resources", there is one person who is working two titles that are listed, the titles were combined to create clearer language. This will be on the next meeting's agenda for vote. The OAC needs AKHE and CE rep volunteers. Part-time will only get professional development credit. There is an opening for a student rep as well. Rachel also shared an update of the goals for OAC for the next year. There are four goals pertaining to updating outcomes at the course level (SLOs) in a meaningful and timely manner. Some of the goals are to: revisit and scale assessment processes for program, department, and institutional level outcomes, expand OAC's connections to the Program Review Steering Committee to build further cohesion, alignment, increase support for program review authors around outcomes assessment work, update assessment tools and resources, and expand professional development opportunities.

VI. President's Report – Manuel Mancillas-Gómez –

A. EEO Plan Update:

The senate discussed the EEO plan update. Yesterday there was a meeting with HRAC (Human Resources Advisory Council). The council was formed many years ago to advise HR. There is now a situation happening that was brought up at DEC (district executive council) last Monday. Essentially there will now be 2 HR departments which includes a Personnel Commission for non-instructional hiring and recruiting and a regular HR for faculty. We are asking to form a committee to do the final interview of potential hires to involve EEO reps to ensure a diverse and equitable hiring process. The EEO draft has been revised to reflect recommendations that were made. That plan will be brought to Academic Senate to review, discuss, and vote on. The future of EEO site leads is still uncertain.

B. Participatory Governance Workshop:

The senate discussed the participatory governance workshops. There was a workshop held on the 31st of October. The workshop discussed the history of how 10+1 was established (Title V), guarantees that faculty and Academic Senate have the clear and correct purview. There was a significant amount of discussion around the camera placement issue.

C. Faculty Evaluation Forms adding DEI Criteria:

The senate discussed the DEI criteria additions to the faculty evaluation forms. DEI criteria are now law so we will have to begin making changes. Callouts will be sent with the intention being to start meeting soon to begin this process. This goal is to have 1 rep from each division.

D. Camera Placement Update:

The senate discussed the update to the camera placement around Cuyamaca College. There will be a student survey developed to gather information about the camera placement. The academic senate wants to look at this survey before it reaches students to ensure that there are no leading questions. Additionally, academic senate would like to have on-campus conversations directly with students. The unions will have to develop a new Memorandum of Understanding (MOU) regarding this. Raquel noted that these conversations with students should be centered around informing students and not swaying them one way or another and to have these conversations before the surveys go out. Faculty would like to inform AFT of their stance before they sign an MOU.

VII. Vice President Report –

Karen Marrujo tabled her Vice President report.

VIII. Part-Time Officer-at-Large Report – None

Tabled.

IX. Committee Report – None

X. Public Comments – None

Adjourned at 3:53pm