



ACADEMIC • SENATE

Minutes

Thursday, September 26th, 2024

2:00 – 3:45 p.m.

Present: Karen Marrujo, Sasha Carter, Dan Curtis, Rita Ghazala, Jane Gazale, Moriah Gonzalez-Meeks, Karla Gutierrez, Debra Hills, Amy Huie, Kristin McGregor, Joan Rettinger, Miriam Simpson, Scott Stambach, Jennifer Tomaschke, Asma Yassi

Absent: Hanaa Alkassas, Rachel Jacob-Almeida, Sahar King, Rachele Panganiban, Raad Jerjis

Other: Jonathan Wesley, Khrystyn Pamintuan (as proxy for Raad Jerjis), Athena Cather Cruz, Katie Borts, Jessica Moore, Jeanie Machado-Tyler

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

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1. **Call to Order:** Karen Marrujo, Academic Senate President, called the meeting to order at 2:05pm.
 2. **Approval of Minutes: September 12th, 2024** – Senate reviewed the minutes from September 12th, 2024. Senate to approve minutes. **Motion/Second:** Dan Curtis/Amy Huie. **Nays:** None. **Abstentions:** None. **Motion Passes.**
 3. **Public Comments – None**
 4. **Announcements / Spotlights -**
 - A. Fall 2024 Open Mics Save the Date:

Rita Ghazala shared the upcoming Open Mic event dates and times taking place at the library. The first Open Mic will take place on October 10th in front of library at 12:30pm, October 21st at 12:45pm, November 18th at 12:45pm, and December 4th at 12:45pm. These Open Mic events will feature public speaking, poems, personal stories, sharing emotions, and playing music. The Multicultural Family Storytime event has returned due to popular demand and will take place on October 24th at 5:30pm with snacks, story time, and crafts.
 - B. 10/17 Jazz Night @7:30pm:

Karen Marrujo shared a flyer with AS. Cuyamaca College will be hosting a Jazz Party Night event curated by Professor Reka Parker on October 17th at 7:30pm with music and themed mock-tails. General admission will be \$15 and student admission will be \$5.

C. Update on Support for Attending Plenary Sessions:

Karen Marrujo reviewed the update on support for attending plenary sessions. Plenary is a good experience for individuals looking to enter senate leadership. We are trying to make them more accessible and we had a summer proposal asking for funding to send 3 people. We were approved and our VPI wants to institutionalize a senate budget to offer this opportunity every semester. This semester, Joan Rettinger will be joining. This is a great opportunity to connect to other senate leaders at the state level. If anyone is interested, let Karen know so she can increase access.

D. Sabbatical Project Presentation: DSPS Manual for Instructional Faculty:

Tabled. There is a link in the agenda for those that want to look into it for the next meeting.

E. Teaching Excellence Award and Academic Senate Awards Workgroup:

Karen Marrujo reviewed the workgroup and noted that we don't have a full workgroup currently. Need 4 additional faculty members and if anyone is interested please let Karen know.

F. Needed: At-Large Faculty Representative for Sabbatical Leave Committee:

Karen Marrujo reviewed the Sabbatical Leave Committee. Workshops have taken place the last two weeks. There is a need for an anonymous person to join the sabbatical leave committee if anyone is interested. This will be advertised in the callout, email Karen directly if interested.

5. Action Items – None

6. Information (First readings and updates for future action) –

A. Updates from Curriculum:

Jane Gazale gave updates from the Curriculum Committee. At the last meeting Academic Senate voted on the October Board packet items. These includes additions, deletions, and deactivations. One thing has changed since then, the music certification has been pulled out due to missing the alignment forms but it will come back in the December board packet. Curriculum also, voted on a local GE pattern, and this will come back in October for a vote for to be included in the November board packet. This GE pattern is aligned with Grossmont other than small word differences that will be adjusted. Jane also noted that Common Course Numbering work is underway on the 6 high enrollment courses that are part of Phase 1. This work has very tight deadlines and all modifications have to be submitted to chancellor's office by December 2nd. Phase 2 will have 25 courses. There will be 12 statewide faculty total from each discipline to collaborate on this w.

Moriah noted that the 12 faculty that will be used per discipline is not very good representation and that articulation will be another issue.

Jane Gazale encourages everyone to check their ADT's. Vivi and IOPS will be updating ADT's to reflect CalGETC language. If additional changes are going to be made outside of that then faculty will need to make those changes. October 16th last submission date for the December board packet. If you want anything in the 25-26 catalog it has to be in to curriculum by this deadline.

B. Faculty Hiring Priorities Committee (FHPC) Charge and Composition Revisions:

Karen Marrujo reviewed the FHPC charge and composition revisions. FHPC is meeting again, chaired by Jeanie and Karen. This is a shared governance committee and the charge and composition is being reviewed for accuracy. Dean representation changed from one year

rotation to two year rotations and some additional clean-up is being done. This will come for a vote at the next AS meeting.

C. Faculty Hiring Priorities Committee Guiding Principles:

Karen Marrujo reviewed the FHPC guiding principles. The intent is to create a culture of support. This will not return for a vote but FHPC is open to feedback.

D. Visit from District HR Partners: Katie Borts and Jessica Moore

Katie Borts and Jessica Moore introduced themselves to Academic Senate. Katie has been the HR director for 5 months now. Jessica was a recruiter for Cuyamaca for 3 years. They shared the other people that work in HR and fun facts about each person. HR is rebuilding staff to have full-service contact people. (ASK KAREN FOR THE PRESENTATION TO POST). Jessica shared information on her new professional development role and goals for the future. There is a large focus on getting compliance training up to date and updating onboarding training. 4 in-person mandated reporter trainings had 295 people total and 215 people have been assigned to the online training. There are workday trainings monthly and people can sign up via the Vision Resource Center. The trainings revolve around purchasing requisitions, expense reports, and department budgets. Space is limited for each one but there will be plenty of opportunities. Working to restart new employee orientations in January. One goal is to create a training calendar as well as an idea to provide HR office hours, presentations and/or open sessions. The senate engaged in discussion around new hire orientation and reinforced the sentiment of improving this process. Miriam Simpson offered support, if needed, as a chair. Jonathan Wesley expressed the need to support this improvement effort by having accountability as a college to collaborate with each other and to help guide new hires even after they finish their new hire process with HR. The culture we create at our college is important.

E. Visit from Interim Dean of Student Success & Equity Dr. Jonathan Wesley:

Jonathan Wesley introduced himself to Academic Senate. This has been his first two months on the job and he shared his title as well as some of the responsibilities of the position such as: overseeing three students' centers, Black Student Success, Together We Rise, and the Queer Center, as well as the pathways work, institutional work regarding equity and inclusion and more. Dr. Wesley thanked everyone for their kindness and warm welcome and stressed that culture and inclusion is essential. He shared the struggles of the role but emphasized the opportunities to collaborate together to better engage in equity work. A calendar for the queer center has been created. Emphasized that student success also comes from spaces outside of the classroom and that this role is designed to support these students and community members. Jonathan opened the conversation to questions. Dr. Wesley and the senate also discussed the new FYE coordinator position that will be working from the Together We Rise Center.

Moriah asked if there have been conversations around staffing the student centers.

Jonathan noted that there have been candid conversations around staffing. There is currently no funding for hiring these positions, but this is not sustainable and not acceptable for our students. Trying to pursue student workers in an equitable way but this has its own challenges such as cultural literacy. There are 3 student workers in Together We Rise right now.

F. Proposal for Strategic Enrollment Management Committee:

Karen Marrujo reviewed the proposal for the Strategic Enrollment Management Committee. Karen is asking senators to review and provide feedback at the next meeting. Karen also gave context to why and how this committee is being formed. During the summer several people were invited to attend the Enrollment Management Academy. This was a really motivating

experience that highlighted the potential we have as a college and the room for growth, which created a sense of urgency. One of the topics of discussion was the creation of a committee to focus on strategic enrollment management. SOC worked on researching this topic and created this proposal. Jeanie expressed that this is extremely important work and is very excited for it coming to fruition. The intended timeline is to build this committee this semester, have a team by the end of the semester and then in spring the team would create tools and templates to build a plan. The goal is to have this committee running by fall 2025.

G. Collecting Feedback on Camera Operating Protocol with Attachments 9.5.24:

Karen Marrujo reviewed the Camera Operating Protocol, including attachments. She asked the senate to please continue reviewing this. The chancellor has expressed being open to feedback at any time.

7. Committee Reports – None

8. President’s Report – None

9. Vice President’s Report – None

10. Part-time Faculty Report – None

11. Adjourn –

Meeting adjourned at 3:48pm.