

# Governance Structure Handbook 2017



Adopted by the Governing Board 2/21/17

February 21, 2017, Item 201

GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

ATTACHMENT A 1

# Grossmont-Cuyamaca Community College District Governance Handbook for Effective Decision-Making

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GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

## Grossmont-Cuyamaca Community College District Vision, Mission, Goals

### Vision

Transforming lives through learning.

### Mission

Provide outstanding diverse learning opportunities that prepare students to meet community needs, promotes global responsibility, and fosters opportunities for all.

- Outstanding undergraduate education for students seeking certificates, associate degrees, and university transfer;
- Excellent career and technical education programs that prepare students for workforce entry and advancement;
- Engaging educational services that meet learners' needs in basic skills, and English language proficiency;
- Comprehensive student development and personal support services that contribute to student learning and achievement;
- Partnerships and programs that promote the social and economic development of the region; and
- Community education for personal, professional, and lifelong learning.

### Goals

- I. Create streamlined, student-centered pathways to educational goal completion
- II. Close achievement gaps by engaging individual students with diverse needs and removing structural barriers to their success
- III. Cultivate a student-centered culture of excellence, trust, stewardship, and service

## Introduction

The Grossmont-Cuyamaca Community College District (GCCCD) recognizes the critical role and contribution of all members of the District community and is committed to cultivating an effective governance system that conveys the interrelationship of all parties in fulfillment of service to our students and community. The Governing Board, Chancellor, administrators, faculty, staff, and students are pledged to work cooperatively in a principled approach that respects the interests and responsibilities of all members of the District community. Our governance system supports participation and communication to strengthen the District's capacity to carry out its mission. Members of this District are united by the collective understanding that student learning and success is our primary mission.

To access council/committee meeting schedules and information go to the employee [Intranet](https://intranet.gcccd.edu/default.html) at <https://intranet.gcccd.edu/default.html>. Feedback and comments may be sent to the Chancellor's Office.

## Governance Philosophy: Participatory Governance

Effective governance of any democratic organization relies on the individual and collective actions of those who come together for the purpose of governance. GCCCD adheres to a philosophy of participatory governance that engages primary institutional stakeholders in decision-making processes. These stakeholders generally include Board members, faculty, staff, administrators, students, and community members.

Successful participatory governance creates an environment of awareness and inclusion in which all members adhere to the following overarching goals:

- Maintain a unity of purpose
- Agree on and govern within appropriate roles
- Create and sustain a positive governance culture
- Establish policies, procedures, and practices that promote the institution's mission and strategic direction in serving the community
- Support an open and representative structure for opinions to be shared and considered
- Provide effective, timely responses to internal and external demands
- Assure accountability through a focus on evidence, transparency, and continuous improvement

This shared involvement does not always imply agreement and does not always require the same level of involvement by all stakeholders at all times; nevertheless, it always recognizes the ultimate responsibility for decisions with the Chancellor and the Board of Trustees.

## Principles of Governance

Effective governance at GCCCD rests on a democratic partnership in which Board members, faculty, staff, administrators, and students commit to the following principles:

1. The Governing Board has final responsibility and authority for District policies and procedures; any individual may address the Board to share his/her opinions or concerns.
2. The Board charges the Chancellor with the responsibility for governance of the District; in turn, the Chancellor creates a structure and a systematic process for decision-making that allows for the effective participation of Board members, faculty, staff, administrators, students, and community.
3. Recommendations for decisions are made through the consultative processes involving appropriate councils and committees.
4. Representation is the cornerstone of good governance. Members of all campus constituencies – students, faculty, administration, and staff – are involved in the governance and future direction of the District through their representatives. Individual representatives are responsible for articulating the perspectives of the groups they represent, and, in turn, reporting back to their groups on the progress of issues. In addition, constituency representatives should make a sincere attempt to understand issues from a broad District perspective.
5. Effective governance is facilitated by extensive communication, timely and appropriate information, clearly noticed and accessible meetings, public deliberation, broad scale participation, published records, and regular evaluation of the quality and effectiveness of the governance structure and function.

## Evaluation and Continuous Improvement

The District conducts periodic reviews and evaluation of its governance structure and function. Through two systematic review processes, one completed on an annual basis and one completed every three years, the District's *Governance Handbook* is maintained to reflect changes identified in the District's cycle of continuous quality improvement.

**Annually:** The handbook is reviewed each year by Chancellor's Office staff and council and/or committee members and updated to maintain accuracy. Review includes council/committee charge, composition, and meeting schedule.

**Triennially:** The effectiveness of the structures and processes described in the handbook are evaluated every three years as a part of the District's assessment of its planning processes. This assessment includes gathering districtwide feedback about the quality and effectiveness of the District's participatory governance process for review by the District Executive Council (DEC). DEC reviews this information and recommends revisions to the Chancellor. The updated handbook is presented to the Governing Board for review and approval.

# Roles of Stakeholders in Participatory Governance

The stakeholders in GCCCD participate in making decisions at the District level appropriate in scope to their roles within the District. The role in making decisions for each constituency described below is derived from the California Code of Regulations and GCCCD board policies and administrative procedures. District policies and procedures and the relevant sections of the California Code of Regulations, Title 5, are included in the appendix of this document.

## Governing Board

The Board of Trustees retains the ultimate responsibility for governance of the District. According to the Education Code, the locally-elected Governing Board takes responsibility for the following:

- Represents the public interest
- Sets policy direction
- Establishes the climate in which educational goals are accomplished
- Defines legal, ethical, and prudent standards for college and District operations
- Hires and evaluates the Chancellor
- Assures fiscal health and stability
- Delegates power and authority to the Chancellor to effectively lead the District
- Monitors institutional performance
- Advocates and protects the District

In carrying out these functions, the Governing Board provides for and encourages effective participation by employee and student representatives through its participatory governance processes. The Governing Board, as elected representatives of the community, is the final voice in the District (subject to the laws and appropriate regulations of the State Legislature and the Chancellor's Office). As a matter of professional respect, and as outlined in AB 1725, the Board will, if it rejects or modifies a recommendation proposed by the participatory governance procedure, return to the participatory governance committee(s) its objections to the proposal. It does this through its designee, the Chancellor.

## Chancellor

Pursuant to District board policy, the Chancellor is the official designee of the Board, and is directly responsible to the Board. The Chancellor is given the authority and responsibility to administer the District and to assign designees to carry out participatory governance.

The Chancellor has the right to accept, reject, or modify any participatory governance recommendation. However, in the spirit of professionalism and collegiality, if the Chancellor does not accept a formal recommendation, he/she will inform the respective group and also inform the Board.

The Chancellor is the chief academic and administrative officer of the District, charged with providing strategic direction and leadership for the District. The Chancellor facilitates the participatory governance process by promoting a decision-making environment of inclusiveness, civility, honesty, fairness, and cooperation.

## Chancellor's Cabinet

Members of Chancellor's Cabinet are involved in decisions made at the District level and articulate recommendations directly to the Chancellor in matters assigned in their job descriptions. In addition to making decisions at the campus level, the members of Chancellor's Cabinet serve as the primary advocates for their colleges/divisions at the District level for resource needs, policy issues, special projects, and the promotion of college/division goals. Members of Chancellor's Cabinet play a central role in executive leadership of the District. They contribute to administrative decisions to carry out the institutional mission and create an institutional culture reflecting District values of excellence, trust, stewardship, and service.

### Administrators [Managers and Supervisors]

The role of administrators in decisions made at the District level is determined by the scope of responsibility and authority delegated in job descriptions for administrative positions.

The responsibility of District administrators includes the following:

- Provide effective leadership and support in planning and accreditation
- Implement and evaluate District objectives related to their area
- Adhere to the legal and ethical standards as well as policies established by the Board of Trustees
- Oversee the effective use of institutional resources
- Make recommendations concerning the hiring of personnel
- Make contributions to the development and improvement of all GCCCD functions
- Implement best practices and courses of action
- Assume responsibility for ensuring implementation of activities based on applicable recommendations and college goals
- Evaluate the effectiveness of activities in order to support and facilitate the educational process and ensure the institution's effectiveness
- Initiate new ideas and improvements, and promote quality and responsiveness in District operations
- Lead the units for which they are responsible, and make appropriate decisions
- The Administrators' Association is the sole organization responsible for appointing managers and supervisors to participatory governance councils and committees and screening/interview committees.

Administrators' Association shall also make appointments to councils, committees, and task forces for those groups specifying its representation regarding bargaining.

### Faculty [Academic Senates]

The Academic Senate is the representative in participatory governance activities regarding academic and professional matters (Title 5, Section 53203 of the California Code of Regulations and board policy BP 2510 Participation in Local Decision-Making). The Grossmont College Academic Senate and the Cuyamaca College Academic Senate are established as separate bodies representing the faculty of the respective colleges. Faculty appointments to councils, committees, task forces, or other groups shall be made by the respective Academic Senates, except for those groups specifying American Federation of Teachers Guild representation.

As provided in BP 2510 Participation in Local Decision-Making, the Governing Board recognizes the authority of the Academic Senates with respect to academic and professional matters in accord with provisions of Title 5 of the California Code of Regulations. The academic and professional matters on which the Board will rely primarily on the Academic Senates are as follows:

- Curriculum, including establishing prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Grading policies
- Standards or policies regarding student preparation and success
- Faculty roles and involvement in accreditation processes, including self-studies and annual reports
- Policies for faculty professional development activities



The academic and professional matters on which the Board will seek mutual agreement with the academic/faculty senates are as follows:

- Educational program development and educational program discontinuance
- District and college governance structures as related to faculty roles
- Processes for program review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed by the Board of Trustees and the senate(s)

The Academic Senates regularly submit items for Board approval via the Chancellor. These include bi-annual Curriculum Committee approvals, sabbatical leave recommendations, emeritus applications, and other academic and professional matters as listed above, upon which the Board either relies primarily upon or seeks mutual agreement with the Senates.

District councils and committees on which the Academic Senate has designated representatives include the following:

- District Executive Council
- District Strategic Planning & Budget Council
- District Coordinating Educational Council
- Human Resources Advisory Council
- Student Equity & Success Council
- Districtwide Public Safety & Emergency Preparedness Council
- District Institutional Effectiveness Committee
- Administrative Technology Advisory Committee
- Instructional Technology Advisory Committee
- Website Standards & Communications Committee
- Academic Calendar Committee
- Workforce Training Coordinating Committee
- Grossmont College Planning & Resource Council
- Cuyamaca College Council

## Classified Professionals, including Confidential Executive Assistants [Classified Senate]

The Classified Senate takes an active role in collegial governance and effectively provides representation regarding non-bargaining-related issues involving classified professionals.

The Classified Senate promotes the interests of all Grossmont-Cuyamaca Community College District classified professionals in accordance with AB 1725 mandates. Board Policy 2510 *Participation in Local Decision-Making*, ensures classified professionals the opportunity to express their opinions at the District level and to ensure that these opinions are given every reasonable consideration, as well as the right to participate effectively in District and College governance.

The Classified Senate is comprised of diverse, committed, professional staff who support and reaffirm the District and College missions. Elected officers and senators serving on the Classified Senate value, advocate, and participate in a collegial governance process with faculty, administrators, and students as set forth by board policy.

The Classified Senate is organized to do the following in support of classified professionals throughout the District:

- Selects from its membership representatives to serve on employment screening and other participatory governance committees to ensure classified voices are heard.
- Participates on governance committees and councils to ensure inclusion in the development and formation of policy and procedure.
- Provides a body that represents the needs, concerns and viewpoints of the Classified Staff, as well as makes recommendations on their behalf, with the exception of contractual issues.
- Provides a centralized means of communication between Classified Staff and the rest of the district and community
- Provides an opportunity to develop individual leadership among the Classified Staff, as well as increase the professional standards of its members
- Promotes and supports the activities that develop or increase the skills, productivity and professionalism of the Classified Staff

District councils and committees with Classified Senate designees or representatives include the following:

- District Executive Council
- District Strategic Planning and Budget Council
- Student Equity & Success Council
- Human Resources Advisory Council
- District Services Council
- Districtwide Public Safety & Emergency Preparedness Council
- Technology Coordinating Council
- Academic Calendar Committee
- District Institutional Effectiveness Committee
- Benefits Committee
- Classification Committee—CSEA
- Grossmont College Planning and Resource Council
- Cuyamaca College Council

## Students

The District recognizes and values the contributions of students in participatory governance. The following specific matters are identified in the California Code of Regulations, Title 5, Section 51023.7, as having a significant effect on students and calling for student contributions to decision-making:

- Grading policies
- Codes of student conduct
- Academic disciplinary policies
- Curriculum development
- Courses or programs that should be initiated or discontinued
- Processes for institutional planning and budget development
- Standards and policies regarding student preparation and success
- Student services planning and development
- Student fees within the authority of the District to adopt
- Any other District and college policy, procedure, or related matter that the District governing board determines will have significant effect on students

The Board recognizes the Associated Students of Grossmont College and the Associated Student Government of Cuyamaca College as the official voices for students in GCCCD. In accordance with Board Policy 2510 Participation in Local Decision-Making, the Associated Students are given an opportunity to participate effectively in the formulation and development of District policies and procedures that have a significant effect on them, and the recommendations and positions of the Associated Students are given reasonable consideration.

District councils and committees on which the students have designated representatives include the following:

- District Executive Council
- District Strategic Planning & Budget Council
- Districtwide Public Safety & Emergency Preparedness Council
- Student Equity & Success Council
- District Coordinating Educational Council
- District Institutional Effectiveness Committee
- Academic Calendar Committee
- Grossmont College Planning & Resource Council
- Cuyamaca College Council
- Website Standards & Communications Committee

## Labor Groups

For matters related to compensation and working conditions, employees are represented by the following organizations:

- Faculty—American Federation of Teachers Guild, Local 1931
- Classified Staff—California School Employees Association, Chapter 707
- Administrators—Administrators' Association
- Confidential Administrators—meet and confer unit\*
- Confidential Employees (Executive Assistants)—meet and confer unit\*

A confidential employee is an employee of the District who, in the regular course of his/her duties, has access to confidential information that contributed to the development of management proposals and decisions with respect to employer-employee relations (Government Code Section 3540.1(c)). As such, they are not a bargaining unit, but rather a meet and confer unit.

\*Confidential Employee groups are responsible for appointing representatives from the confidential administrators and confidential employees (Executive Assistants) for participatory governance councils/ committees.

Labor groups represent their members in contractual issues such as:

- Select members to serve on governance committees and councils specific to bargaining subjects
- Promote & protect rights of classified employees
- Wages, including salary schedule and placement, promotions, seniority, layoff and reemployment rights, initial classification and reclassification
- Hours of employment
- Health and welfare benefits, including holidays and vacations
- Leaves, transfers and reassignment policies
- Safety conditions of employment, including district-initiated disability leaves
- Procedures to be used for the evaluation of employees
- Procedures of processing grievances and disciplinary actions

District Councils and committees on which labor groups have designated representatives include the following:

- District Executive Council
- District Strategic Planning & Budget Council
- Student Equity & Success Council
- Technology Coordinating Council
- Human Resources Advisory Council
- Academic Calendar Committee
- Benefits Committee
- Grossmont College Planning & Resource Council
- Cuyamaca College Council

## Groups that Develop Recommendations

The GCCCD groups that provide recommendations in the decision-making process are organized into three categories based on the group's responsibilities and its source of authority: council, committee and task force. The groups in all three categories are essential to the involvement of the GCCCD community in both being informed about issues of districtwide importance, making decisions, and serving as conduits of information to and from the stakeholders. The membership in each type of group is determined by the source of authority on which the group is based.

### Council

Councils are composed of administrators and/or executive representatives of faculty, staff, or student organizations. A council often directs the work of numerous committees or task forces. A council meets regularly and serves as an executive advisory body.

### Committee

Committees are composed of a variety of individuals whose scope of work is narrower than a council. A committee reports its recommendations to senior administrators or a council. Committees typically have an ongoing purpose and meet regularly.

Steering committees are charged with overseeing and directing large scale initiatives and may oversee other committees or subcommittees.

Screening and interview committees screen applications for the most appropriately qualified applicants to interview, conduct preliminary interviews, and recommend applicants for final interviews.

### Task Force

A task force may be composed of a variety of individuals relevant to its purpose. Task forces are created to address a specific issue and meet until its charge has been completed. Upon conclusion of the task, the group is disbanded.

# Protocols for District Participatory Governance

Council and committee meetings may be attended by any interested person from the District or the community as an observer.

## Duties of Members

Members of the District councils and committees serve as representatives of their constituencies and as such, voice the perspectives of those they represent as well as provide feedback to their colleagues.

Any council/committee member may place an item on the agenda, bearing in mind that it should address the stated purpose and activities of the respective council/committee.

Attendance is required for members of the District councils/committees and substitutes are permissible with approval of the council/committee chair. The Chancellor may appoint an interim member when a position is vacant. Members are expected to be conversant with issues and are expected to engage in discussion and to express the perspectives of their represented stakeholders. Members are also responsible for keeping stakeholders informed on matters of the council/committee and for soliciting input to inform the decision-making process.

## Resource Personnel

The council/committee may enlist the assistance of persons with specialized knowledge or expertise to address specific agenda items. Such persons will be identified as "Resource Personnel" on the agendas and may not address any item on the agenda other than their own unless asked to do so by the councils.

## Procedures for District Participatory Governance Councils and Committees

Recommendations of the council/committee to the Chancellor are developed by consensus. If a recommendation from the council/committee requires action by the Board of Trustees, the Chancellor reviews the recommendation and if he/she approves it, forwards it to the Board for their review and approval. If the Chancellor does not concur with the recommendation, then it is either returned to the appropriate council/committee that developed the recommendation with the Chancellor's feedback for further consideration or it is forwarded to the Board with rationale for disapproval from the Chancellor. In reporting to the Board, the Chancellor will provide a full accounting of the varying points of view and share the rationale for the recommendation.

If the recommendation from the council/committee is related to an operational issue or other area of responsibility delegated to the Chancellor by the Board, the Chancellor reviews the recommendations and does one of the following:

- Approves the recommendation and directs implementation
- Makes modifications, directs implementation, and notifies the council/committee about the modification
- Returns the recommendation to the council/committee that developed the recommendation for further consideration

## Meeting Notes

Notes of council/committee meetings in the form of meeting summaries are recorded by a designated recorder and subject to review and approval by the council/committee chair. These summaries are posted on the employee Intranet under councils and committees following the meeting.

# GOVERNANCE STRUCTURE FLOW CHART

**Governing Board**

**Chancellor**

**District Executive Council**

**District Strategic Planning & Budget Council**

*Sustainability Committee*

**District Coordinating Educational Council**

*Academic Calendar Committee*

**Districtwide Public Safety & Emergency Preparedness Council**

**Human Resources Advisory Council**

*Equal Employment Opportunities Advisory Committee*

**Student Equity & Success Council**

*District Institutional Effectiveness Committee*

*Workforce Training Coordinating Committee*

**Technology Coordinating Council**

*Administrative Technology Advisory Committee*

*Instructional Technology Advisory Committee*

*Web Standards & Communications Committee*

*Technology Security Plan Task Force*

**Chancellor's Cabinet**

*Grossmont College Planning & Resources Council*

*Cuyamaca College Council*

*District Services Council*

*Academic Senates*

*Classified Senate*

*Associated Student Governments*

**Chancellor's Extended Cabinet**

**Classification Committee - CSEA**

**Classification Committee - Managers & Supervisors**

**Classification Committee – Confidential Employees (Executive Assistants)**

**Benefits Committee**

**District Participatory Governance Councils and Committees**

## District Executive Council (DEC)

### Charge:

The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

### Membership:

- Chair, Chancellor
- Vice Chancellor, Business Services
- Vice Chancellor, Human Resources
- Vice Chancellor, Workforce & Organizational Development
- President, Grossmont College
- President, Cuyamaca College
- President, Associated Students, Grossmont College
- President, Associated Student Government, Cuyamaca College
- President, Academic Senate, Grossmont College
- President, Academic Senate, Cuyamaca College
- President, Classified Senate
- President, California School Employees Association (CSEA), Chapter 707
- President, American Federation of Teachers Guild
- President, Administrators' Association
- Confidential Administrators representative
- Confidential Employees (Executive Assistants) representative

**Meeting Schedule:** Monthly



## District Strategic Planning & Budget Council (DSP&BC)

### Charge:

The District Strategic Planning and Budget Council (DSP&BC) serves in an advisory capacity to the Chancellor on development and evaluation of college and District strategic plans and budget planning priorities based upon the District vision and goals.

### Membership:

- Chair, Vice Chancellor, Business Services
- Vice Chancellor, Human Resources
- Vice Chancellor Workforce & Organizational Development
- Associate Vice Chancellor, Business Services
- Associate Vice Chancellor, Research, Planning & Technology
- Sr. Director, Information Systems
- Sr. Director, Fiscal Services
- President, Grossmont College
- President, Cuyamaca College
- Vice President, Academic Affairs, Grossmont College-attends in even years
- Vice President, Instruction, Cuyamaca College-attends in odd years
- Vice President, Student Services, Grossmont College-attends in odd years
- Vice President, Student Services, Cuyamaca College-attends in even years
- Vice President, Administrative Services, Grossmont College
- Vice President, Administrative Services, Cuyamaca College
- Human Resources Directors (3)
- President, Academic Senate, Grossmont College
- President, Academic Senate, Cuyamaca College
- President, Administrators' Association
- President, Classified Senate
- President, California School Employees Association, Chapter 707
- President, American Federation of Teachers Guild
- President, Associated Students, Grossmont College
- President, Associated Student Government, Cuyamaca College
- Confidential Administrators representative
- Communications and Public Information Director
- Confidential Employees (Executive Assistants) representative

**Committees:** Recommendations from the Sustainability Committee are forwarded to DSP&BC.

**Meeting Schedule:** Monthly

## Sustainability Committee

### Charge:

The Sustainability Committee serves in an advisory capacity to the District Strategic Planning & Budget Council on energy conservation and sustainability issues, including Board Policies and Administrative Procedures that support the District's sustainability commitment, which includes energy use reduction and conservation of natural resources.

The Sustainability Committee (formerly Work Group) was appointed by the Chancellor's Extended Cabinet in December 2015 and charged with developing:

- Sustainability Implementation
- Communication strategy and talking points
- Board Policy and Administrative Procedure for Energy Conservation
- Technical glossary (behavioral goals)
- Discussions on sustainability progress and make recommendations as appropriate
- Consider energy use reports

### Membership:

- Chair: Senior Director, Districtwide Facilities
- Sustainability Specialist
- Vice Chancellor-Business Services
- Vice President-Administrative Services, Grossmont College
- Vice President-Administrative Services, Cuyamaca College
- Director-Campus Facilities, Grossmont College
- Director-Campus Facilities, Cuyamaca College
- Director-Human Resources
- Director-Communication and Public Information
- Director-Campus and Parking Services
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Classified Staff representative, Grossmont College
- Classified Staff representative, Cuyamaca College
- Classified Staff representative, District Services
- Student representative, Grossmont College
- Student representative, Cuyamaca College
- Grant Projects representative
- Props R and V Program Manager
- Additional members as recommended by Chancellor's Cabinet

## District Coordinating Educational Council (DCEC)

### Charge:

The District Coordinating Educational Council (DCEC) serves in an advisory capacity to the Chancellor and anticipates and serves the educational needs of students in the District by reviewing, facilitating, and recommending educational initiatives, services, and programs, consistent with District policies, procedures and strategic priorities. DCEC provides districtwide coordination and leadership for instructional and student support services, including but not limited to the following:

- State and Federal regulations
- Educational programs and initiatives
- Support for coordination of curriculum
- Program alignment
- Articulation
- Student Support Programs and Initiatives

### Membership:

- Chair, Chancellor
- President, Academic Senate, Grossmont College
- President, Academic Senate, Cuyamaca College
- Vice President, Academic Affairs, Grossmont College-attends in odd years
- Vice President, Instruction, Cuyamaca College-attends in even years
- Vice President, Student Services, Grossmont College-attends in even years
- Vice President, Student Services, Cuyamaca College-attends in odd years
- Vice Chancellor Workforce & Organizational Development
- Associate Vice Chancellor Research, Planning & Technology
- Sr. Dean College Planning & Institutional Effectiveness, Grossmont College
- Sr. Dean College Planning & Institutional Effectiveness, Cuyamaca College
- Instructional Dean, Grossmont College
- Instructional Dean, Cuyamaca College
- Dean, Admissions, Records & Financial Aid, Grossmont College
- Director, Admissions & Records, Cuyamaca College
- Curriculum Committee Faculty Co-Chair, Grossmont College
- Curriculum Committee Faculty Co-Chair, Cuyamaca College
- President, Associated Students, Grossmont College
- President, Associated Student Government, Cuyamaca College

**Committees:** Recommendations from the Academic Calendar Committee are forwarded to DCEC.

**Meeting Schedule:** January, March, May, August, October, and as needed.

# Academic Calendar Committee

## Charge:

To develop the annual academic calendar for review by District Coordinating Educational Council and approval by the Governing Board.

## Membership:

- Co-Chairs, Vice President, Instruction or Academic Affairs from one college, and Vice President Student Services from the other college
- Vice President, Academic Affairs, Grossmont College
- Vice President, Instruction, Cuyamaca College
- Vice President, Student Services, Grossmont College
- Vice President, Student Services, Cuyamaca College
- Vice Chancellor Workforce & Organizational Development
- Dean, Counseling and Enrollment Services, Grossmont College
- Dean, Counseling and Enrollment Services, Cuyamaca College
- Instructional Operations Supervisor, Cuyamaca College
- Instructional Operations Supervisor, Grossmont College
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Classified Senate representative, Grossmont College
- Classified Senate representative, Cuyamaca College
- Associated Students, Grossmont College representative
- Associated Student Government, Cuyamaca College representative
- American Federation of Teachers Guild representative
- California School Employees Association, Chapter 707, representative
- Administrators' Association representative

## Districtwide Public Safety & Emergency Preparedness Council

### Charge:

The Districtwide Public Safety & Emergency Preparedness Council serves in an advisory capacity to the Chancellor on matters concerning public safety, emergency readiness, parking and facilities safety. The Council shall provide coordination and a communication link between the emergency preparedness committees, public safety, transportation, and parking programs across the District. The Council will develop recommendations on emergency coordination, training, communication and other public safety and workplace safety issues that address current challenges and future needs.

### Membership:

- Chair: Director-Campus & Parking Services (CAPS)
- Associate Dean-Student Affairs, Grossmont College
- Associate Dean-Student Affairs, Cuyamaca College
- GCCCD/Sheriff's Office Sergeant
- GCCCD/Sheriff's Office Deputy (Deputy on duty at site-alternates GC/CC)
- CAPS Specialist (Specialist on duty at site-alternates GC/CC)
- District Services representative at-large
- Human Resources representative
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Classified Senate representative
- Director-Facilities Planning, Development & Maintenance
- Director-Campus Facilities, Grossmont College
- Director-Campus Facilities, Cuyamaca College
- CAPS, Administrative Support
- Director, Communications and Public Information
- Extended Cabinet representative
- Student representative, Grossmont College
- Student representative, Cuyamaca College
- Chair of the Grossmont College Emergency Preparedness Committee
- Chair of the Cuyamaca College Emergency Preparedness Committee
- Vice Chancellor, Business Services
- District Sustainability Specialist

**Meeting Schedule:** Monthly

## Human Resources Advisory Council (HRAC)

### Charge:

The Human Resources Advisory Council (HRAC) serves in an advisory capacity to the Chancellor to support the ongoing commitment to providing quality services for employees based on the District vision and goals. The council provides valuable employee perspectives and enhanced communication between Human Resources and the employees it serves. Responsibilities of the council include the following:

- Serves as the District's Equal Employment Opportunity (EEO) Advisory Committee; and is a standing item on the agenda for the fulfillment of the goals and responsibilities of the District's EEO Plan
- Assist in the development and ongoing review of a strategic human resources plan
- Provide recommendations regarding human resources needs across the District
- Evaluate human resources services in the following categories:
  - a) Scope: quantity and type of services, functions, and programs provided
  - b) Quality: overall adequacy of and satisfaction with services provided
  - c) Effectiveness: impact of information and services provided

### Membership:

- Chair, Vice Chancellor, Human Resources
- Communications and Public Information Director
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Classified Senate, Grossmont College, representative
- Classified Senate, Cuyamaca College, representative
- Classified Senate, District Services, representative
- Administrators' Association, 2 representatives
- Confidential Administrators, 2 representatives
- Confidential Employees (Executive Assistants) representative
- California School Employees Association, Chapter 707, representative
- American Federation of Teachers Guild representative

**Meeting Schedule:** Monthly

# Equal Employment Opportunity Advisory Committee (EEOAC)

## Charge:

The District established an Equal Employment Opportunity Advisory Committee (EEOAC) within Human Resources Advisory Council (HRAC) to assist in the development, implementation, and monitoring of the EEO Plan. The committee will also assist in promoting an understanding and support of equal opportunity and nondiscrimination policies and procedures. The EEO Officer will train the EEOAC on equal employment compliance and the EEO Plan. The advisory committee shall receive training in all of the following:

- The requirements of subchapter 53003 and of state and federal nondiscrimination laws
- Identification and elimination of bias in hiring
- The educational benefits of workforce diversity
- The role of the advisory committee in carrying out the District's EEO Plan

The committee shall include a diverse membership whenever possible. A substantial good faith effort to maintain a diverse membership is expected. If the District has been unable to meet this requirement, it will document the efforts made to recruit advisory committee members who are members of monitored groups.

The EEOAC is subsumed in HRAC, which is scheduled to meet monthly to review Human Resources procedures and practices and reviews diversity, equity, inclusion and the EEO efforts. When appropriate, the advisory committee shall make recommendations to the EEO Officer, the Chief Executive Officer, and the Governing Board.

## Membership:

- Chair, Vice Chancellor, Human Resources
- Communications and Public Information Director
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Classified Senate, Grossmont College, representative
- Classified Senate, Cuyamaca College, representative
- Classified Senate, District Services, representative
- Administrators' Association, 2 representatives
- Confidential Administrators, 2 representatives
- Confidential Employees (Executive Assistants) representative
- California School Employees Association, Chapter 707, representative
- American Federation of Teachers Guild representative

## Student Equity & Success Council (SESC)

### Charge:

The Student Equity & Success Council serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success. The council also works to promote a culture of inclusivity and global consciousness in the District. Objectives of the SESC include the following:

- Promote a shared vision for the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture (e.g. Student Success & Support Plans, Student Equity Plan, Basic Skills, San Diego East Region Adult Education Consortium, East County Education Alliance, Achieving the Dream)
- Provide districtwide coordination on regional education and student equity and success partnerships
- Support professional development efforts related to student success, equity, diversity, and inclusion
- Provide strategic direction to District Strategic Planning & Budget Council, District Institutional Effectiveness Committee, and Workforce Training Coordinating Committee to inform strategic allocation of resources and assessment of student success efforts

### Membership:

- Tri-Chair & Convener: Associate Vice Chancellor, Research, Planning & Technology
- Tri-Chair: President, Academic Senate or designee, Grossmont College
- Tri-Chair: President, Academic Senate or designee, Cuyamaca College
- Chancellor
- Vice Chancellor, Workforce & Organizational Development
- President, Grossmont College
- President, Cuyamaca College
- Vice President of Academic Affairs, Grossmont College
- Vice President of Instruction, Cuyamaca College
- Vice President of Student Services, Grossmont College
- Vice President of Student Services, Cuyamaca College
- Associate Dean, Student Success & Equity, Grossmont College
- Associate Dean, Student Equity & Engagement, Cuyamaca College
- 1 Student representative, Grossmont College
- 1 Student representative, Cuyamaca College
- 1 Faculty representative, Grossmont College
- 1 Faculty representative, Cuyamaca College
- Classified Senate representative, one from each college
- Sr. Dean, College Planning & Institutional Effectiveness, Grossmont College
- Sr. Dean, Institutional Effectiveness, Success & Equity, Cuyamaca College
- Associate Dean, Student Services SSSP, Grossmont College
- Dean, Counseling Services, Cuyamaca College
- East County Education Alliance Coordinator
- East Region Adult Education Consortium representative
- Director Information Systems

**Committees:** Recommendations from the District Institutional Effectiveness Committee and Workforce Training Coordinating Committee are forwarded to SESC.

**Meeting Schedule:** February, April, September, November, and as needed.



## District Institutional Effectiveness Committee (DIEC)

### Charge:

The District Institutional Effectiveness Committee (DIEC) serves in an advisory capacity to the Student Equity & Success Council and will serve to cultivate institutional effectiveness and continuous quality improvement across the District. In particular, the Committee will monitor efforts to improve equity-minded student learning and achievement; achieve the District's mission and goals; serve the needs of the East San Diego County community; and ensure the organizational health and capacity of the District to improve institutional quality. The Committee will support institutional effectiveness by the following:

- Facilitating conversations about institutional performance
- Monitoring ongoing accreditation activities (including preparation for the colleges' self-evaluation reports) from a districtwide perspective and making recommendations to the Chancellor
- Coordinating districtwide planning efforts
- Providing quantitative and qualitative data to inform integrated planning and decision-making processes throughout the District
- Coordinating and evaluating institution-set standards and targets on key performance indicators (KPIs) and other student success outcome measures
- Providing guidance to the District Office of Research, Planning & Institutional Effectiveness regarding annual research priorities and the preparation and evaluation of District plans

### Membership:

- Associate Vice Chancellor Research, Planning, & Technology (Chair)
- Business Services representative
- Human Resources representative
- Workforce & Organizational Development representative
- Sr. Dean of Planning & Institutional Research, Grossmont College
- Sr. Dean of Planning & Institutional Research, Cuyamaca College
- Accreditation Faculty Co-Chair, Grossmont College
- Accreditation Faculty Co-Chair, Cuyamaca College
- Academic Senate President or designee, Grossmont College
- Academic Senate President or designee, Cuyamaca College
- Presidents, Classified Senates
- Campus-Based Researchers
- Institutional Excellence Council Chair(s), Grossmont College
- Research Committee Chair(s), Cuyamaca College
- Student representative, Grossmont College
- Student representative, Cuyamaca College

## Workforce Training Coordinating Committee

### Charge:

The Workforce Training Coordinating Committee (WTCC) for East San Diego County serves in an advisory capacity to the Student Equity & Success Council on matters regarding districtwide workforce training needs.

### Membership:

- Vice Chancellor, Workforce & Organizational Development
- Executive Director, Foundation for Grossmont and Cuyamaca Colleges
- Executive Director, East County Region Adult Education Consortium
- CTE Dean, Grossmont College
- CTE Dean, Cuyamaca College
- Allied Health and Nursing Dean, Grossmont College
- Corporate Advancement Developer, Foundation for Grossmont & Cuyamaca Colleges
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- 2-3 Community representatives (East County Economic Development Council, Chambers of Commerce)

# Technology Coordinating Council (TCC)

## Charge:

Recommends vision, strategy, prioritization and direction for the adoption and implementation of new and emerging technologies. Serves in an advisory capacity to the Chancellor concerning strategic policies and direction for enterprise systems and technology. The committee also provides the following:

- Recommendations for Information Systems Department regarding vision, strategy, and direction
- Recommendations for policies and strategic priorities related to enterprise systems and technology and implementation of the Information Technology Plan for enterprise systems, administrative, and instructional technology districtwide
- Communications on enterprise systems and technology status reporting to stakeholder groups and existing councils and committees
- Communication with Administrative Technology Advisory Committee (ATAC), Instructional Technology Advisory Committee (ITAC) and Web Standards and Communications Committee (WSCC)
- Recommendations for allocation of Information Systems Department resources to specific projects.
- Provide quarterly updates to Chancellor
- Coordinate technology improvements at each site for consistency of services to students and employees

## Membership:

- Chair, President (Grossmont or Cuyamaca College, alternate every year)
- Sr. Director, Information Systems
- Vice President Student Services (Grossmont College or Cuyamaca College, alternate every year)
- Vice President, Instruction or Academic Affairs (Grossmont College or Cuyamaca College, alternate every year)
- Vice President, Administrative Services (Grossmont College or Cuyamaca College, alternate every year)
- Business Services representative
- Human Resources representative
- Workforce & Organizational Development representative
- Associate Vice Chancellor, Research, Planning & Technology
- Sr. Dean College Planning & Institutional Effectiveness
- Deans of LTRC/Technology (Grossmont College and Cuyamaca College)
- District Coordinating Educational Council representative
- Faculty representatives from college technology committees (Grossmont College and Cuyamaca College)
- Classified Senate representative (Grossmont College, Cuyamaca College, or District Services, alternate every year)
- Resources as needed: Information Systems staff; other representatives as required

**Committees:** Recommendations from the following committees are forwarded to TCC:

- Administrative Technology Advisory Committee
- Instructional Technology Advisory Committee
- Web Standards & Communications Committee
- Technology Security Plan Task Force

**Meeting Schedule:** As needed, at least quarterly, alternate sites (meetings cannot be teleconferenced)

## Administrative Technology Advisory Committee (ATAC)

### Charge:

- Provide recommendations to the Technology Coordinating Council concerning strategic policies and directions for administrative information systems
- Provide recommendations for Information Systems Department regarding operational priorities and system enhancements
- Recommend policies and priorities related to the selection, implementation, and operation of administrative information systems
- Assist in the development of the Information Technology Plan for administrative information systems
- Provide communication and administrative information system status reporting to constituent groups and existing councils and committees
- Coordinate the work of specially appointed task groups as required
- Recommend allocation of Information Systems Department resources to specific projects

### Membership:

- Chair, Associate Vice Chancellor Research, Planning & Technology
  - Grossmont College representatives appointed by College President
  - Cuyamaca College representatives appointed by College President
  - Vice Chancellor, Business Services and appointed representatives
  - Library/LRC jointly appointed representative
  - Information Systems staff as required
- 

## Instructional Technology Advisory Committee (ITAC)

### Charge:

- Provide recommendations to the Technology Coordinating Council concerning the application of technology for instructional programs
- Recommend standards and procedures for the implementation of instructional technology throughout the District
- Recommend priorities to the Information Systems Department for instructional computing support
- Recommend standards for the acquisition of new instructional software and hardware
- Provide quarterly updates to DSP&BC
- Establish ad hoc committees to focus on specific topics as required: Internet, network, standards and procedures, computing ethics, and software licensing

### Membership:

- Chair, Associate Vice Chancellor Research, Planning & Technology
  - Sr. Director, Information Systems
  - Colleges Instructional Computing Committees, 2 representatives
  - Cuyamaca College representative appointed by College President
  - Grossmont College representative appointed by College President
  - Academic Senate, Cuyamaca College, representatives
  - Academic Senate, Grossmont College, representatives
  - College representatives
  - Information Systems staff, as required
-

## Website Standards & Communications Committee

### Charge:

The public face of the Grossmont-Cuyamaca Community College District is the digital footprint on the Intranet of the colleges and the District. This presence includes the web sites, blogs, wiki pages, and social media points of presence. All website pages represent the District and colleges and must conform to approved design standards to ensure consistency.

The purpose of the Website Standards & Communications Committee is to maintain the integrity of the design, functionality and content of the college and District digital presence. The committee is responsible for overseeing the policies, standards and practices for both design and content of these media.

The Website Standards & Communications Committee will report to the Technology Coordinating Council.

### Membership:

- Chair, Associate Vice Chancellor Research, Planning & Technology
- Vice Chancellor, Workforce & Organizational Development
- Communications and Public Information Director
- Director, Information Systems or designee
- Instructional Design Technology Specialist, District Services
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Dean of Learning and Technology Resources, Grossmont College
- Dean of Learning and Technology Resources, Cuyamaca College
- Director of College and Community Relations, Grossmont College
- Academic Senate, Grossmont College, representative
- Academic Senate, Cuyamaca College, representative
- Student government representative, Grossmont College
- Student government representative, Cuyamaca College

## Technology Security Plan Task Force

### Charge:

Develop a draft Technology Security Plan for recommendation to the Technology Coordinating Council. The Plan should establish and codify procedures to protect on-going technology system integrity and student, employee and vendor personal information.

The Technology Security Plan will address various compliance requirements, including FERPA, FTC, United State Department of Education, and other applicable agencies.

### Membership:

- Vice President Student Services, Grossmont College
- Vice President Student Services, Cuyamaca College
- Sr. Director, Purchasing & Contracts
- Director, Financial Aid, Grossmont College
- Director, Financial Aid, Cuyamaca College
- Director, Information Systems
- Director, Technical Services/IS
- Director, Human Resources
- Director, Campus & Parking Services
- Admissions & Records Supervisor, Grossmont College
- Academic Senates representative
- Recorder: Clerical Assistant, IS Department

## Executive Leadership

### Chancellor's Cabinet

#### Charge:

Members of Chancellor's Cabinet play a central role in executive leadership of the District. They contribute to administrative decisions to carry out the missions of the District and colleges and create an institutional culture reflecting District values of excellence, trust, stewardship, and service.

#### Membership:

- Chair, Chancellor
- President, Grossmont College
- President, Cuyamaca College
- Vice Chancellor, Business Services
- Vice Chancellor, Human Resources
- Vice Chancellor, Workforce & Organizational Development

**Committees:** Recommendations from the following committees are considered by Chancellor's Cabinet:

- Chancellor's Extended Cabinet
- Grossmont College Planning & Resource Council
- Cuyamaca College Council
- District Services Council
- Districtwide Public Safety & Emergency Preparedness Council
- Academic Senate, Grossmont College
- Academic Senate, Cuyamaca College
- Classified Senate
- Associated Student Government

## Grossmont College Planning & Resources Council (PRC)

### Charge:

This council provides guidelines and recommendations for all Grossmont College planning processes and identifies institution-wide priorities. The council makes budget recommendations to the President for all staffing and facility requirements. It recommends the annual college budget and periodic changes to current year expenditures.

### Membership:

- Co-Chairs, Vice President Administrative Services and President Academic Senate or designee
- College President
- Vice President, Academic Affairs
- Vice President, Student Services
- Vice President, Administrative Services
- Sr. Dean, College Planning & Institutional Effectiveness
- Sr. Dean, Allied Health & Nursing
- Dean, Career and Technical
- Education/Workforce Development
- Dean, Admission & Records & Financial Aid
- Dean, Counseling Services
- Dean, Arts, Languages and Communication
- Dean of English & Social/ Behavioral Sciences
- Dean, Mathematics, Natural Sciences, and Exercise Science/Wellness and Ops
- Dean, Learning & Technology Services
- Associate Dean, Athletics
- Associate Dean, Student Success & Equity
- Director, Campus Facilities, Maintenance & Ops
- President, Academic Senate or designee
- AFT representative
- Chairs and Coordinators representative
- Division representatives, 7
- Basic Skills representative
- Supervisory representative
- Classified Senate President or designee
- Classified Senate representative
- CSEA representative
- ASGC representative



## Cuyamaca College Council (CCC)

### Charge:

The Cuyamaca College Council is the primary participatory governance structure for the college responsible for coordinating the institutional effectiveness process in support of the college's mission. All college constituencies are engaged to ensure broad-based participation in outcomes assessment and campus planning. This integrated process is cyclical, participative, flexible, relevant, and focused on continuous quality improvement.

### Membership:

- Chair, College President
- Vice Chair, President, Academic Senate
- Vice Chair, Classified Senate Vice-President or designee
- Vice President, Instruction
- Vice President, Student Services
- Vice President, Administrative Services
- Faculty or Classified co-chairs of Unit Program Review Committees
- President, Academic Senate
- Classified Senate Vice President or designee
- California School Employees Association, Chapter 707, representative
- American Federation of Teachers Guild representative
- Administrators' Association representative
- President, Associated Students
- At large faculty member representative
- At large classified member representative
- SLO Coordinator from each unit, as needed

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## District Services Council (DSC)

### Charge:

The District Services Council serves in an advisory capacity to the District Services Cabinet, on matters regarding strategic and budget planning for District Services, including staffing and facility requirements. The council provides valuable employee perspectives and enhanced communication between all District Services departments/divisions and the employees within them.

### Membership:

- Tri-Chairs, Vice Chancellor, Business Services, Vice Chancellor, Human Resources, Vice Chancellor, Workforce & Organizational Development
- District Services Managers and Supervisors representatives
- Administrators' Association representative
- Classified Senate representative
- Confidential Administrators representative
- Confidential Employees (Executive Assistants) representative
- California School Employees Association, Chapter 707, representative
- Foundation for Grossmont & Cuyamaca Colleges representative

## Chancellor's Extended Cabinet

### Charge:

To review administrative, policy, and procedural issues, discuss items of concern to the District, and make recommendations to the Chancellor's Cabinet regarding those issues. In addition, members are the lead advisors in the development of management proposals and representation of management with respect to employer/employee relations and bargaining matters.

### Membership:

- Chair, Chancellor
- President, Grossmont College
- President, Cuyamaca College
- Vice Chancellor, Business Services
- Vice Chancellor Human Resources
- Vice Chancellor Workforce & Organizational Development
- Vice President, Administrative Services, Grossmont College
- Vice President, Administrative Services, Cuyamaca College
- Vice President, Academic Affairs, Grossmont College
- Vice President, Instruction, Cuyamaca College,
- Vice President, Student Services, Grossmont College
- Vice President, Student Services, Cuyamaca College
- Associate Vice Chancellor, Business Services
- Associate Vice Chancellor, Research, Planning & Technology
- Human Resources Directors, 3
- Sr. Dean College Planning & Institutional Effectiveness, Grossmont College
- Resources as needed:
  - Director Communications & Public Information

## Benefits Committee

### Charge:

To review the benefits provided by the District and to make recommendations, as appropriate, through the Vice Chancellor Human Resources and bargaining units to the Vice Chancellor, Human Resources.

### Membership:

- Chair, Vice Chancellor, Human Resources
  - American Federation of Teachers Guild, 2 representatives
  - California School Employees Association, Chapter 707, 4 representatives
  - Confidential Administrators, 2 representatives
  - Administrators' Association, 2 representatives
  - Confidential Employees (Executive Assistants), 1 representative
  - Retiree representatives, 2 representatives
- 

## Classification Committee—California School Employees Association, Chapter 707

### Charge:

The California School Employees Association, Chapter 707, (CSEA) Classification Committee is a subcommittee of the collective bargaining teams. The committee's primary role is to measure and evaluate work as described, and assign a value to any new or modified classifications assigned to the unit (reference CSEA, Chapter 707, and GCCCD, Collective Bargaining Agreement, Article 8: Classification/Reclassification and Abolition of Position, Section 8.6). Committee reports to the Vice Chancellor, Human Resources.

### Membership:

- Chair, Vice Chancellor, Human Resources or designee
- District, 4 representatives (recommended by the Vice Chancellor Human Resources and appointed by the Chancellor)
- California School Employees Association, Chapter 707, 4 representatives

## Classification Committee—Managers & Supervisors

### Charge:

This committee is a subcommittee of the Administrators' Association and the District. The committees' primary role is to measure and evaluate work using an agreed upon job measurement methodology as described, and assign a point value to any new or modified classification assigned to the unit. The committee reports to the Vice Chancellor, Human Resources or designee.

### Membership:

- Chair, Vice Chancellor, Human Resources or designee
  - Administrators' Association, 4 representatives
  - District, 4 representatives (recommended by the Vice Chancellor Human Resources and
  - appointed by the Chancellor)
- 

## Classification Committee—Confidential Employees (Executive Assistants)

### Charge:

The committee's primary role is to measure and evaluate work as described, and assign a value to any new or modified classifications assigned to the unit. The committee reports to the Vice Chancellor, Human Resources.

### Membership:

- Chair, Vice Chancellor, Human Resources
- Executive Assistants, 2 representatives
- District, 1 representatives

## Appendices

### California Code of Regulations, Title 5, (Collegial Consultation)

- Academic Senate (Title 5, Sections 53200—53206)
- Faculty (Title 5, Section 51023)
- Staff (Title 5, Section 51023.5)
- Students (Title 5, Section 51023.7)

GCCCD board policy [BP 2510](#) Participation in Local Decision-Making

GCCCD board policy [BP 2200](#) Board Duties and Responsibilities

GCCCD board policy [BP 2430](#) Delegation of Authority to Chancellor

GCCCD board policy [BP 5400](#) Associated Student Government Associations

District [Board Policies and Administrative Procedures](#) are available on the District website under Governing Board.

District Organization Charts are available on the Employee Intranet.

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### District Services

8800 Grossmont College Drive

El Cajon, CA 92020

619-644-7010

<http://www.gcccd.edu/>

### Grossmont College

8800 Grossmont College Drive

El Cajon, CA 92020

619-644-7000

<http://www.grossmont.edu/>

### Cuyamaca College

900 Rancho San Diego Parkway

El Cajon, CA 92019

619-660-4000

<http://www.cuyamaca.edu/>

#### **Governing Board Members:**

Elena Adams, Greg Barr, Bill Garrett, Edwin Hiel, and Debbie Justeson

**Chancellor:** Cindy L. Miles, Ph.D.

**Grossmont College President:** Nabil Abu-Ghazaleh, Ed.D.

**Cuyamaca College President:** Julianna Barnes, Ed.D.