

Cuyamaca College
Classified Senate Executive Board Meeting Minutes
Wednesday, October 25, 2017
2:30PM-4:00PM
Location: A Building Conference Room 2

1. Call to Order

- a. Ari Ahmadian (*President*)
Valerie Peterson (*Vice President*)
Natalija Worrell (*Senator*)
Veronica Nieves (*Senator*)
Cathy Fritz (*Senator*)
Cathy Long (*Treasurer*)
Jennifer Moore (*Senator*)
Guests: Laura Keller, Debra Ayers, and Paulina Saucedo
- b. Agenda additions/deletions/revisions
N/A
- c. Approve minutes for September meeting.

2. Action Items

3. Communications/Discussion Items

- a. Senate Updates-President
 - i. Chancellor and Classified Senate Award
Closed session.
 - 1. Classified Senate Program Review Activity Form.
- b. Vice President Updates
 - i. CPD-Classified Professional's Day
Currently in discussions with District and Human Resources to see who will be putting on the event. In agreement that the day should be a healthy balance of professional development and fun. Alissa Brown, Human Resources. Not a clear understanding of what is happening now, but what to have an integrated day of both professional development and an appreciation day. It is up in the air as of right now. Senate is receptive to feedback. It was noted that some staff feel that Professional Development and appreciation day should be separate. The worry of making the day's attendance mandatory, missing the mark with Classified and making them feel less than. President Barnes has mentioned having an appreciation week aligning with the CSEA appreciation week. The planning group will be meeting with John Valencia to discuss giveaway options.
 - ii. Thank You Gram Fundraiser
Thank You Grams are up and running. An email should be sent out today by District. Valerie Peterson and Cathy Long will be money collectors for Cuyamaca site. Once assembly time comes, we would love to have some help and will keep people informed on times and dates for that. Delivery dates will be November 9th and 17th.
- c. Professional Development Updates
 - i. PD Program Development for Spring 2018
Ari has been working with Donna Hajj on a program for Classified

Professionals. Asking Senate to come up with four different workshops to be done in the Spring semester. This gives us an opportunity to use the needs assessment that was done to engage employees. The new employee handbook needs to be completed as well. Faculty has a new faculty handbook, there is a lot of information in there that can be useful for staff. Currently working with HR to make something for Classified, and creating an onboarding process. We are looking to get a workshop together to get that new staff handbook rolling.

ii. Cultural Competency Institute-Part 2 Changes

Ari met with Tanis to develop a second series. An issue that has been seen from the Equity group is that it's \$6,000 for less than a dozen people attending the series. There has been discussion about having different people come to speak more to the culture on our campus. We would still involve Tanis, but also include Aklas, Asma, Latina/Latino speakers. Will also look at having more times where staff could attend.

iii. Classified Leadership Academy Update

Equity proposal/Governing Board Presentation

d. Committee Updates

i. CCC Updates

IEPI visit coming up. Working on collapsing committees to form a condensed and comprehensive list of committees. CCC has noted that it does not do the best job at communicating out to people. How do we make the information from meetings more tangible? Ideally, we would like to be more intentional about the Classified staff that sit on committees and reporting out. Asking for feedback from the group on how we can better disseminate information. We are wanting to be more visible, and develop what our role is. Inventory will be taken about how we can communicate information out to people in different ways. How do we get everyone on board, if not everyone knows what's going on?

ii. Acceleration

Math and English set in their pathways now. We have gotten rid of everything from Math 103 and below. English is piloting still, but concurrent remediation. The English department has voted that beginning Spring 2018, they will no longer be offering English 90 and 90R, and will only keep one section of English 98. ESL is still behind, but trying to build up.

iii. Guided Student Pathways

The only progress that we have made is the case statement. It has yet to be distributed to the college. There will be a total of six institutes. One has already been completed, and homework was assigned. Pathways still needs to be vetted through the institution. Currently working on degree maps and meta majors, and hoping to be done with those by March 2018. Group majors are completed, and just needing to compile degree maps.

iv. Student Validation and Engagement

v. Organizational Health

A dialog with the entire college will be held on December 8th, 2017.

e. Treasurer Report- n/a

Reference Materials: [Pathways Presentation \(attached\)](#), [Governance Structure \(attached\)](#)

Additional Instructions: Next Meeting- November 29th, 2017 2:30PM-4:00PM. A Bldg. Conf. Room 2

Meeting adjourned at 4:00PM.