

# ASSET STUDENT EVALUATION

NAME \_\_\_\_\_ DATE \_\_\_\_\_

**DIRECTIONS:** Check the box that most accurately describes the student's performance in each of the areas below.

<b>LEADTECH'S EVALUATION</b>	Always 5	Usually 4	Sometimes 3	Rarely 2	Never 1
The student consults shop manuals, EVTMs, and PC/EDs before asking for assistance.					
The student routinely checks OASIS, SSMs, and TSBs for pertinent information.					
The student selects the proper tools for the job and uses them correctly.					
Cars are returned to the owner as clean as when work began.					
The student sticks with the job until all work is correctly completed.					
The student insures that all bolts, nuts, heat shields, clamps, and any other fasteners are correctly reinstalled on the car.					
The student takes care to not break parts, damage the vehicle, or damage shop equipment.					
The student is present and on time each workday.					
The student wears the designated clean uniform each day.					
The student inspects vehicles and reports concerns to lead tech or service writer to be up-sold.					
The student is willing to do any kind of repair work that the service manager or lead tech asks him/her to do.					
The student cooperates with and assists others and does the assigned work without complaining.					
The student is concerned about fixing the vehicle right the first time and uses appropriate repair techniques.					
The student usually makes the right decision when diagnosing and repairing a concern.					
The student solves problems in a logical way and knows when to ask for assistance.					

The student is not afraid to diagnose a problem and handles unexpected problems without being overwhelmed by them.					
The student completes the assigned work without prodding and seeks another job when the current one is completed.					
The student completes jobs in a timely fashion and is concerned about being a productive member of the shop.					
The student is interested in learning new technology so that he/she can diagnose and repair more vehicle concerns.					
Rate the students' level of productivity based on current level of knowledge and program completion.	Excellent	Good	Average	Poor	None

**Leadtech Evaluation = \_\_\_\_\_ points out of 100.**

<b>Logbook Evaluation</b>	
1. The logbook is present with the student.	_____ out of 10 pts.
2. The logbook is neat and legible.	_____ out of 10 pts.
3. The timesheet is up-to-date.	_____ out of 10 pts.
4. All repair information is present.	_____ out of 10 pts.
5. Flat-rate times and codes are completed.	_____ out of 10 pts.

**Logbook Evaluation = \_\_\_\_\_ points out of 50**  
**Total Evaluation = \_\_\_\_\_ points out of 150**

Leadtech's Comments \_\_\_\_\_

\_\_\_\_\_  
 (Leadtech's Signature)

Service Manager's Comments \_\_\_\_\_

\_\_\_\_\_  
 (Service Manager's Signature)

Instructor's Comments \_\_\_\_\_

\_\_\_\_\_  
 (Instructor's Signature)

Students Comments \_\_\_\_\_

\_\_\_\_\_  
 (Student's Signature)