MS Office Accessibility Checker:

1. Click the File tab.
2. Click Info.
3. Click Check for Issues.
4. Click Check Accessibility.
5. You are returned to your file where the Accessibility Checker task pane is open, showing the checker results.
6. Click on a specific issue to see Additional Information and steps you can take to fix or revise the content.

Accessibility Resources:

- **Accessibility Workshop Materials:**
  http://www.cuyamaca.edu/people/rhonda-bauerlein/workshops/accessibility-workshop.aspx

- **OEI Rubric:**
  https://onlinenetworkofeducators.org/course-design-academy/online-course-rubric/

- **Web Accessibility Guidelines from Cuyamaca's DSPS office:**
  http://www.cuyamaca.edu/services/dsps/web-accessibility.aspx

- **Chancellor's Office Accessibility Center**
  https://cccaccessibility.org/